



## HTSB New Policy Highlights

The Hawaii Teacher Standards Board adopted these new policies and procedures since July 1, 2010:

### Licensing:

- Renewal, payment and the license applications were deployed on the online licensing system;
- Amended expiration date of licenses to June 30 as they are issued and renewed for continuity;
- Approved an alternative route to licensure for a standard Career and Technical Education license requiring the minimum of an associate's degree and multiple options for content expertise;
- Approved a continuing agreement with the National Association of State Directors of Teacher Education and Certification (NASDTEC) Interstate Agreement;
- Defined and implemented the license renewal audit process;
- Provided Hawaii DOE teachers alternative ways to verify teaching experience for renewal;
- Provided out of state teachers additional options for submitting license documentation to facilitate mobility and support the Board's call to work toward full reciprocity;
- Accepted full state reciprocity for teachers licensed for the first time in other states since July 1, 2006;
- Recognized the Provisional License as a full state license, meaning it may be used as one of the requirements for teachers to attain Highly Qualified status;
- Enabled teachers to print a copy of the official online license;
- Transitioned from multiple options to two payment options for license and renewal fees, either payment in full or a yearly fee for the life of the license;
- Added fifty-seven new World Language fields;
- Provided for a "forfeited" status for license holders who are delinquent in fee payments rather than suspension of the license, eliminating the need for a reinstatement hearing and reporting to the National Association of State Directors of Teacher Education and Certification (NASDTEC) Clearinghouse;
- Approved changes to the following Hawaii license fields and levels:
  - Change of Early Childhood, Middle Level and Secondary License Levels:
    - Middle level license levels were changed from 5-9 to 6-8;
    - Secondary license levels were changed from 7-12 to 6-12.
    - Added the Early Childhood Education level of PK-K.
  - Addition of the following P-12 Levels to Existing License Fields:
    - Hawaiian Language Immersion P-12
    - Special Education P-12
    - SPED – Deaf/Hard of Hearing P - 12
    - SPED - Mild/Moderate P – 12
    - SPED - Orientation and Mobility P-12
    - SPED - Orthopedically Handicapped P-12

- SPED - Severe/Profound P - 12
    - Teaching English to Speakers of Other Languages P-12
  - Addition of the following science fields:
    - Biology 6-12
    - Chemistry 6-12
    - Earth and Space Science 6-12
    - Environmental Science 6-12
    - Marine Science 6-12
    - Physics 6-12
  - Addition of the following social studies fields:
    - Economics 6-12
    - Geography 6-12
    - Government/Political Science 6-12
    - History 6-12
    - Psychology 6-12
    - Sociology 6-12
  - The following three fields are adopted but may only be issued to teachers who hold a current, valid Hawaii license, have three years of satisfactory teaching experience and meet any additional requirements to add a new license field:
    - Literacy Specialist
    - Online Teaching
    - Teacher Leader
- Detailed implementation for the collection of fines for teaching in Hawaii public schools without an active license:
  - Any teacher, school librarian or school counselor holding an expired or forfeited license and practicing the profession of teaching in a Hawaii Department of Education or Charter School will be assessed a fine of \$500;
  - These licensees must pay the fine prior to renewal of their license;
  - An employer of any teacher, school librarian or school counselor holding an expired or forfeited license and practicing the profession of teaching in a Hawaii Department of Education or Charter School will be assessed a fine of \$500 for each violation.
- Approved a direct process for Hawaii educator preparation programs to report teacher candidate verification of basic skills and content knowledge, so that when an EPP reports to HTSB that a candidate has completed their program they are ready to be licensed;
- Added the Career and Technical Education (CTE) license field of Health Services and Health Services Vocational;
- Added the following license levels to existing license fields:
  - K-6 and K-12 to the CTE fields;
  - P-3, K-6 and 6-12 to the field of Reading Specialist;
  - K-6 and 6-12 to the field of School Librarian;
  - P-3, K-6, 6-12 and K-12 to the field of Literacy Specialist;
  - K-6, 6-12 and K-12 to the field of Online Teaching.
- Set the requirements for the Teacher Leader license to include Hawaii Department of Education or Charter School experience verified by a school administrator for any of the following experiences:
  - curriculum or content specialist/coach;
  - state office or complex area instructional or data coach;

- mentor teacher;
- department/grade level chair;
- service on school-wide, district or national level that develops leadership skills and benefits students, school community or the profession, eg., accreditation team, school turnaround team, instructional leadership team, etc.
- Updated the following licensure requirements by adopting recommendations from the Licensure Workgroup convened in 2014-2015:
  - Maintain current license levels (PK-K, PK-3, K-6, 6-8, 6-12, K-12, P-12);
  - Add the following license fields after standards and criteria are recommended by the work groups and approved by the Board:
    - Science Technology Engineering Mathematics (STEM) K-6, 6-8, 6-12 and
    - Multiple Subject P-12 for teachers in remote/hard to fill schools;
  - Encourage social studies and science teachers to add at least one specific field by their first license renewal date.
  - It also provided for two additional workgroups: multiple subject licensure and STEM licensure.
- Adopted recommendations from the Hawaiian Focus Workgroup 2014-2015:
  - After July 1, 2022, initial licensure in the separate fields of Hawaiian Language and Hawaiian Studies not be issued;
  - A new field of Hawaiian Knowledge P-3, K-6, 6-8, 6-12, K-12, and P-12 be issued as a blend of Hawaiian Language and Hawaiian Studies;
  - The license field Hawaiian Language Immersion be renamed Kaia‘ōlelo-Kaiapuni Hawai‘i;
  - The standards for Hawaiian Knowledge and Kaia‘ōlelo-Kaiapuni Hawai‘i be adopted for use by preparation providers and for licensure, with the provision that Educator Preparation Programs (EPPs) using the current standards may continue to use them until they have completed their next State Approval of Teacher Education Program (SATEP) review;
  - Indigenous Education Programs be reviewed by a joint World Indigenous Nations Higher Education Consortium (WINHEC)/HTSB team of reviewers;
  - That the content assessment currently administered at UH Hilo as Hawaiian 490 be recognized for use as a licensure assessment and to add a field in Hawaiian Language, Hawaiian Studies, Hawaiian Language Immersion, Kaia‘ōlelo-Kaiapuni Hawai‘i and Hawaiian Knowledge if it is adopted.
- Approved the new World Language license field of American Sign Language in the following levels:
  - K-6
  - 6-8
  - 6-12
  - K-12

## **Legislative:**

### Statute:

- Revised language regarding board member terms; CTE licensing; policies for alternative pathways to licensure; extending the Advanced License to ten years; penalty language;
- SB2331 SD2 HD1 was approved by the Governor after passing through both houses of the Legislature. This bill clarifies the HTSB nomination process and the requirements of the Charter School Commission and Charter School Governing Boards in reporting licensees and emergency hires to HTSB.

### Administrative Rules:

- Drafted language to provide for delegation of powers to Executive Director to grant initial and renewed licenses, added fields and permits when all criteria have been met;
- Revised language concerning the audit of license renewals;
- Completely revamped Hawaii Administrative Rules and added a section to govern approval of educator preparation programs.

## **Teacher Standards:**

- Convened a Focus Group to submit feedback on the Interstate Teacher Assessment and Support Consortium (InTASC) Model Core Teaching Standards.
- Adopted the revised Interstate New Teacher Assessment Consortium Standards for teachers and added the requirement to include Native Hawaii history and culture in Standard 2d;
- Adopted new Librarian Performance Standards, based on the American Library Association (ALA) and American Association of School Librarians (AASL) standards;
- Adopted School Counselor Performance Standards, based on the American School Counselor Association (ASCA) National Model;
- Adopted the Council for Accreditation of Educator Preparation (CAEP) unit standards, which will be used to review Hawaii programs undergoing national accreditation.
- Approved the formation of a work group to meet during the 2016-2017 school year to review the HTSB Code of Ethics and the Model Code of Ethics for Educators.\
- Adopted new standards for Hawaiian Knowledge and Kaia'ōlelo-Kaiapuni Hawai'i be adopted for use by preparation providers and for licensure, with the provision that Educator Preparation Programs (EPPs) using the current standards may continue to use them until they have completed their next State Approval of Teacher Education Program (SATEP) review.

## **Teacher Education:**

- Revised the definition of alternative teacher preparation program and alternative route to licensure;
- Broadened national review of SATEP to include accreditation by a national teacher education accrediting body approved by the U.S. Department of Education;
- Approved the following new teacher preparation units and programs:
  - Teach for America:
    - Elementary Education K-6;

- English 7-12; Mathematics 7-12; Science 7-12; Social Studies 7-12; World Languages 7-12;
- iTeachHawaii:
  - Health K-6, 7-12 and K-12;
  - Physical Education K-6, 7-12 and K-12;
  - English 7-12; Mathematics 7-12; Science 7-12 and World Languages 7-12;
  - Special Education PK-3, K-6, 6-8, 6-12, K-12, P-12
  - TESOL PK -3, K-6, 6-8, 6-12, K-12
  - Elementary Education K-6
- University of Phoenix-Hawaii:
  - Elementary Education K-6;
- Chaminade University of Honolulu:
  - Childhood PK-K Teacher Education Program
  - Special Education K-6 and 6-12;
- University of Hawaii-Manoa
  - Literacy Specialist
- The following decisions were approved regarding continuing Hawaii preparation programs:
  - Kaho`iwai became the first culturally based educator preparation program to complete TEAC national review;
  - Hawaii Pacific University obtained TEAC accreditation;
  - University of Hawaii-West Oahu attained NCATE accreditation;
  - University of Phoenix-Hawaii attained NCATE accreditation;
  - University of Hawaii-Manoa attained continuing NCATE accreditation;
  - iTeach-Hawaii attained NCATE accreditation;
  - BYU-Hawaii attained TEAC accreditation;
  - Leeward Community College attained TEAC accreditation;
  - The following are candidates for national accreditation:
    - Chaminade University, both the Education and Behavioral Sciences Divisions;
    - Teach for America;
    - University of Hawaii-Hilo;
- Revised and streamlined the preparation program review process for new units and programs;
- Adopted a process for out of state teacher preparation programs with a physical or virtual presence in Hawaii to register with HTSB;
- Approved multiple ways for teacher candidates to demonstrate proficiency in teaching performance prior to preparation program completion and recommendation for licensure, including:
  - Completion of student teaching, internship and/or residency;
  - A combination of work experience and observation by the preparation program;
  - Passing a performance assessment adopted by HTSB in combination with other requirements of the program;
- Realigned the preparation program's annual report to streamline the reporting process to integrate both state and federal requirements;
- Student teaching experience in K-12 programs was clarified:
  - Candidates shall be placed in student teaching settings at the appropriate grade levels and in the subjects or school roles (e.g., school counselor, school librarian) for which they are seeking a license.

- Candidates who enter a program which leads to a K-12 or P-12 license on or after January 1, 2014 must have separate student teaching experience at every level for which they will be recommended for licensure, including:
  - Early Childhood PK-3;
  - Elementary K-6;
  - Secondary 6-12.
- HTSB was one of the first states to sign the newly created Council for Accreditation of Educator Preparation (CAEP) agreement. CAEP replaced NCATE and TEAC, the previous national accrediting bodies for teacher education providers, on July 1, 2013. CAEP review for Hawaii units and programs will offer the following options:
  - Unit review:
    - Continuous Improvement
    - Inquiry Brief
    - Transformation Initiative
  - Program review:
    - Specialized Professional Associations (SPA) review
    - CAEP review with feedback
- HTSB approved use of a pre-service performance assessment for use by Hawaii preparation programs. Two assessments were approved:
  - edTPA, developed by Stanford and supported by AACTE
  - Educational Testing Service Praxis Performance Assessment for Teachers, developed by ETS
- Modified the state approval review process for indigenous teacher education programs so that the World Indigenous Nations Higher Education Consortium (WINHEC) can participate in a joint state/WINHEC review process;
- Granted a three year extension of state approval to Hawaii units with national accreditation in order to allow time for CAEP to become nationally recognized by the US Department of Education and account for the subsequent backlog of reviews.
- Granted full State Approval to the Leeward Community College (LCC) Educator Preparation Program unit and programs effective November 13, 2015 – June 30, 2021. The unit may recommend candidates for licensure in:
  - CTE Arts and Communication 6-12
  - CTE Business 6-12
  - CTE Health Services 6-12
  - CTE Industrial and Engineering Technology 6-12
  - CTE Natural Resources 6-12
  - CTE Public and Human Services 6-12
- Modified modification to Kahuawaiola Indigenous Teacher Education Program's State Approval of Teacher Education (SATE) approval for the Hawaiian Language Immersion Teacher Education Program:
  - Kahuawaiola's Hawaiian Language Immersion Program may allow teacher candidates to declare a program focus of secondary 6-12 in addition to their current program approval for P-3, K-6, and P-12. A letter and matrix from Kahuawaiola explaining program modifications to accommodate a 6-12 focus are attached.
  - Candidates completing the program with a 6-12 focus, including student teaching at the 6-12 level, will be recommended for licensure in Hawaiian Language Immersion 6-12.

- Approved the following University of Hawaii-Manoa programs to recommend candidates to add the field of Teacher Leader to an existing Hawaii teaching license:
  - M.Ed Curriculum Studies: Teacher Leader Concentration;
  - M.Ed Educational Foundations: Teacher Leader Concentration
- Granted approval for the Brigham Young University-Hawaii Special Education Undergraduate and Post-Baccalaureate Teacher Education Programs effective November 13, 2015- June 30, 2020. Candidates may be recommended for licensure in the following fields:
  - Special Education Mild/Moderate K-6
  - Special Education Mild/Moderate 6-12
  - Special Education Mild/Moderate K-12
- Granted approval for the Brigham Young University-Hawaii Post-baccalaureate Alternative Licensure Program (ALP) Program effective November 13, 2015- June 30, 2020. Candidates may be recommended for licensure in the following fields:
  - Elementary Education K-6
  - English 6-12
  - Mathematics 6-12
  - Science 6-12
  - Music 6-12
  - Physical Education 6-12
  - Spanish 6-12
  - Art 6-12
  - TESOL 6-12
  - CTE Business 6-12
  - Special Education Mild/Moderate K-12
  - Social Studies 6-12
  - Health 6-12
- Granted full approval to the Brigham Young University-Hawaii Educator Preparation Program unit and undergraduate and post-baccalaureate programs effective November 13, 2015 – June 30, 2021. The unit may recommend candidates for licensure in:
  - Elementary Education K-6
  - Secondary Education Fields:
    - English 6-12
    - Mathematics 6-12
    - Science 6-12
    - Social Studies 6-12
    - CTE Business 6-12
    - CTE Arts and Communication 6-12
    - TESOL 6-12
    - Spanish 6-12
    - Art 6-12
    - Music 6-12
    - Physical Education 6-12
- Amended the accreditation requirement for Hawaii EPP by requiring Hawaii EPPs that hold accreditation by a national accrediting body in effect on December 31, 2018, are required to meet one of the following requirements to be eligible for continuing state approval:

- Obtain continuing unit accreditation from the Council for Accreditation of Teacher Education (CAEP) or its legacy organizations (NCATE or TEAC). This review must utilize one of the HTSB approved program review pathways. Indigenous Teacher Education Programs may submit World Indigenous Higher Education Consortium (WINHEC) accreditation.
  - OR
- Submit official scores from a nationally normed performance assessment for *all* program completers recommended for licensure to HTSB commencing no later than July 1, 2019. Currently adopted assessments are the Stanford edTPA and the Educational Testing Service Praxis Performance Assessment for Teachers (ETS PPAT). The edTPA or PPAT assessment will be one of a variety of assessments used by the EPP in deciding whether to recommend a candidate for licensure. EPP selecting this option will be reviewed by a state review team utilizing the same review process as the national review.
- The national accreditation or selected performance assessment will be used by HTSB and the unit to inform policy and decisions for continuing state approval. Either will provide valuable, external evidence and allow units to focus on quality implementation for their candidates.
- Approved Leeward Community College's (LCC) Letter of Intent to develop a Special Education PK-12.
- Granted provisional approval for the University of Hawaii-West Oahu Special Education concentration within their existing educator preparation program to recommend candidates for licensure. The approval is effective June 16, 2016 through December 31, 2020. This program shall be reviewed as part of the unit's Council for Accreditation of Education Preparation (CAEP) continuing review in fall 2019. In addition to the primary licensure recommendation, teacher candidates completing this concentration may be recommended for the following additional fields:
  - Special Education K-6
  - Special Education 6-8
  - Special Education 6-12
- Approved the following modification to the University of Hawaii-Hilo Kahuawaiola Educator Preparation Program. The unit may recommend candidates for the Hawaiian Knowledge (formerly Hawaiian Language and Hawaiian Studies) License in the following new grade levels:
  - P-3
  - K-6
  - P-12
- Approved the University of Hawaii-Manoa's Letter of Intent to develop a dual preparation program in Elementary Education K-6 and Teaching English to Speakers of Other Languages (TESOL) K-6.
- Granted full continuing approval to Chaminade University of Honolulu's School Counseling Educator Preparation Program effective June 16, 2016 through December 31, 2021. The program may recommend candidates for School Counseling K-12.
- Granted full approval to Teach for America Educator Preparation Program effective June 16, 2016 through December 31, 2018. The unit may recommend candidates for the following license fields:
  - Elementary Education K-6
  - English 6-12



- Mathematics 6-12
- Science 6-12
- Social Studies 6-12
- World Languages 6-12

### **Licensure Testing:**

- The Composite Score for PPST was eliminated for tests taken after July 1, 2011, meaning all teacher candidates and licensure applicants must pass the basic skills tests taken instead of using the composite score which contained non-passing scores;
- Discontinued the use of the Praxis Social Studies Content Test for Hawaiian Studies 7-12 licensure. Candidates recommended for Hawaiian Studies 7-12 *and* Social Studies 7-12 will continue to be required to submit passing score for the Social Studies Content Test;
- Required all teacher candidates to meet basic skills requirements *prior to* admission to SATEP ;
- Required all teacher candidates to meet content expertise requirements *prior to* student teaching;
- Participated in Educational Testing Service’s ongoing Second Tier Licensure study.
- Added sixty-seven new American Council on the Teaching of Foreign Languages (ACTFL) World Language content tests;
- Approved new options for Basic Skills and Content Knowledge Verification:
  - Basic skills may be verified by one of the following options:
    - Passing scores on basic skills licensure test adopted by the Board in Reading, Writing and Mathematics; or
    - Qualifying scores on SAT Reading and Mathematics sections and passing score on Praxis writing test; or
    - Qualifying scores on ACT Reading and Mathematics sections and passing score on Praxis writing test; or
    - Bachelor’s degree awarded by an accredited institution of higher education.
  - Content knowledge may be verified by one of the following options:
    - Passing score on licensure test adopted by the Board in the content field; or
    - National Board for Professional Teaching Standards certification in the content field; or
    - Content major consisting of a minimum of thirty semester hours in the content field for a bachelor’s degree awarded by an accredited institution of higher education; or
    - A minimum of thirty semester hours in the content field from an accredited institution of higher education, at least fifteen of which must be upper division level; or
    - A master’s, specialist or doctoral degree in the license field awarded by an accredited institution of higher education.
  - Hawaii teacher, school counselor and school librarian programs may use all of these options for entry and student teaching requirements.
- Identified two performance assessments for Hawaii EPPs to use in preparation of teacher candidates: the Stanford edTPA and the ETS Praxis Performance Assessment for Teachers. Programs will be required to implement the assessment of their choice by July 1, 2019 and to require passage of the assessment by July 1, 2020. The HTSB also set a passing score for the Stanford edTPA, a performance assessment, for use in the alternative route to licensure

- Added ACT Reading and Mathematics as an option for basic skills validation and For Elementary Education K-6 licensure a total of thirty-six semester hours, including nine semester hours in *each* of the following four core content areas: language arts, mathematics, science, and social studies. At least three semester hours in each of the core content areas must be upper division level.
- Adopted a passing score of 40 out of a possible 60 points for the ETS Praxis Performance Assessment for Teachers (PPAT) for individuals applying under the alternative route to licensure using a preservice assessment. Data shall be collected between January 2016 and May 31, 2017 for review by the Board.
- Approved the new World Language license field of American Sign Language and the American Sign Language Proficiency Interview (ASLPI) was also adopted, offered by the Praxis program, as an option for verification of content knowledge for this license field. The passing score of 3+, or 170 on the Praxis Scale, is also adopted. This score is based on the American Sign Language Teachers Association (ASLTA) recommendation for a cut score for provisional certification. This assessment may be used for initial licensure or to add this field to an existing Hawaii license.
- Allowed preparation units to select *either* continuing national accreditation *or* submit official scores from a nationally normed performance assessment for *all* program completers recommended for licensure to HTSB commencing no later than July 1, 2019. Currently adopted assessments are the Stanford edTPA and the Educational Testing Service Praxis Performance Assessment for Teachers (ETS PPAT). The edTPA or PPAT assessment will be one of a variety of assessments used by the EPP in deciding whether to recommend a candidate for licensure. EPP selecting this option will be reviewed by a state review team utilizing the same review process as the national review.
- Adopted the content assessment currently administered at UH Hilo as Hawaiian 490 be recognized for use as a licensure assessment and to add a field in Hawaiian Language, Hawaiian Studies, Hawaiian Language Immersion, Kaia‘ōlelo-Kaiapuni Hawai‘i and Hawaiian Knowledge if it is adopted.

### **Work Groups:**

Convened the following Work Groups composed of educators, preparation faculty, DOE and Charter School representatives to make recommendations to the HTSB on the following topics:

- World Languages
- Clinical Experience
- InTASC Teacher Standards Review Panel
- School Librarian Performance Standards Review Panel;
- School Counselor Performance Standards Review Panel;
- Hawaiian Standards, Licensure and Program Review Panel;
- Licensure Fields and Levels;
- Multiple Subject Licensure;
- STEM Licensure;
- Alternative Pathways to Licensure.

## Operational:

- Revised the HTSB committee structure from 6 committees to 4 to better focus on essential functions;
- Fully deployed the online licensing system;
- Deployed an online customer service survey;
- Began using netbooks for electronic delivery of monthly board meeting materials instead of printing;
- Identified the following essential functions for HTSB:
  - Standard setting;
    - Teacher and other school professional licensure (e.g., counselors and librarians);
    - Teacher preparation programs
  - Licensing;
    - Issuing and renewing licenses and permits;
    - Professional fitness requirements for licensing and renewal;
    - Licensure testing;
    - Contested cases for license denial and license discipline;
  - State Approval of Teacher Education;
    - Provisional reviews;
    - Coordination of onsite and electronic visits;
    - Title 2 Reporting;
  - Professional development related to the board's teacher performance and teacher preparation program standards;
    - Accreditation processes;
    - National Board for Professional Teaching Standards
- Approved the move to self-sufficiency, effective FY2013;
- Clarified procedures for professional fitness hearings before a board Hearing Panel and handling of hearing documents;
- Approved termination of the HTSB's Board Room, Suite 201B, as a cost-saving measure;
- Developed the procedure and timeline for evaluation of the Executive Director;
- Completed a realignment of the HTSB website to be more user friendly and completely integrated with the online licensing system;
- Allowed licensees to make yearly payments directly to HTSB in addition to payments accepted by the online licensing system;
- Identified priorities for HTSB's Executive Director under the EMCP Performance Evaluation System;
- Approved deployment of a mobile app developed by Hawaii Information Consortium (HIC) at no cost to allow public lookup of HTSB issued licenses via mobile devices;
- Updated the HTSB By-Laws to reflect changes in membership as required in statute and to conform language to current usage;
- Revised the HTSB specialist positions to support a team approach to licensure evaluation and customer service support.