



TO: Members of the Hawai'i Teacher Standards Board

FROM: Lynn Hammonds, Executive Director

RE: Report for February 2016

DATE: February 19, 2016

Office Operations

The Executive Director

This time of the year is filled with monitoring Legislative action, working with preparation programs and planning for the next fiscal and school year. My activities since the last Board report included:

State partner and stakeholder meetings:

- Gave licensure presentations to new teachers and teacher candidates in:
 - i. Honolulu District
 - ii. Kaimuki Complex
 - iii. Brigham Young University-Hawaii campus
 - iv. University of Hawaii-Manoa
- Held meetings with the following workgroups:
 - i. STEM (Science, Technology, Engineering, Mathematics)
 - ii. Multiple Subject
 - iii. Performance Assessment
 - iv. Alternative Pathways to Licensure
- Attended Representative Ohno's Education Pau Hana education event.
- Met with Representative Ken Ito to answer his questions about Emergency Hires permits and licensure.

National partner meetings and conference calls:

- Attended the National Association of State Directors for Teacher Education and Certification (NASDTEC) Ted Andrews Winter Symposium (TAWS) with Chairperson Holck, Budget Personnel and Strategic Planning Vice Chairperson Murashige and Licensing Specialist Simpson. It was a most informative conference,

especially focused on providing all students with equitable access to accomplished teachers.

- Organized training on the Educational Testing Service (ETS) Praxis Performance Assessment for Teachers (PPAT) for Hawaii Educator Preparation Programs (EPP). Feedback was positive and Dr. Cathy Owens-Oliver, manager for the PPAT, was most helpful in reviewing the process and evidence needed for this new performance assessment.

HTSB office staff meetings, trainings and vendor meetings:

- Met daily with the Licensing Specialists to review data and operational procedures.
- Met as needed with other HTSB staff.
- Organized training on our new state Office365 webmail for staff.

The Licensing Specialists have been busy with the annual license renewal audit and the forfeited and expired license notifications to Department of Education and Charter School teachers. They have also been collecting data and evaluating their section's work distribution with the intention of streamlining the processes to best meet the needs of our teachers. They will have a detailed report for you at the Budget, Personnel and Strategic Planning Committee meeting.

Your meeting will be Friday, February 26, 2016 in Room 158 at Dole Cannery.

The Teacher Education Committee (Pateman, Mew, DeLong, K. Tom, Lee-Williams, Villalobos, Nakasato, Park Toyama, Holck) will meet at 10:00 am to discuss and take possible action on the following:

- A. An update on performance assessments** and Hawaii EPP workgroup during this school year. The EPPs have been working diligently on many different fronts. The last group of program candidates for national accreditation will complete their reviews this semester and we hope at that time all Hawaii EPP will have attained national accreditation. They have also been attending training, both in Hawaii and on the national level, for the Stanford edTPA and the ETS PPAT nationally normed performance assessments. On top of this, they have been working to integrate Hawaii's Educator Evaluation System (EES) and brand new federal guidelines for the Every Student Succeeds Act (ESSA) on top of all of this. In a nutshell, they are in much need of the ability to make some choices in integrating all of these things into their programs at one time. After consultation with the Teacher Education Committee Chairperson we would like to recommend NBI 15-24, below, to you to allow the EPP some latitude in the reshaping of their programs to meet all of these requirements.
- B. NBI 15-24:** Revision of Educator Preparation Program Requirements for National Accreditation and Nationally Normed Performance Assessments. This NBI gives Hawaii EPP the ability to make a choice on the national, external feedback on their programs, either continuing national accreditation or use of a nationally normed performance assessment with all of their candidates. The dates are set to December 31, 2018, to allow all Hawaii EPP to

attain national accreditation at least for the first time and then allow them the ability to make a choice that best fits their program, candidates and faculty so necessary revisions can be made thoughtfully and thoroughly with the best way to support K-12 students in mind. There will likely be representatives from the Teacher Education Coordinating Committee (TECC) in attendance at the committee meeting.

- C. **NBI 15-25:** Consideration of Letter of Intent from Leeward Community College to Plan a Special Education Teacher Education Program. Leeward Community College is asking you to approve their request to develop a PK-12 special education program. We expect LCC representatives to be on hand to answer any questions. A letter of support is also posted from the Department of Education.

The Budget, Personnel and Strategic Planning Committee (N. Tom, Murashige, Nakasato, Teramae, K. Tom, Holck) will meet at 11:00 am to discuss and take possible action on the following:

- A. **NBI 15-26:** Request for Information for Online Licensing System. As the Licensing Specialists and I have been sharing with you we are interested in working with the DOE's Procurement Office in requesting information on a replacement system. This NBI asks you to approve deployment of the best method of requesting information, as will be advised by Procurement, to explore our options.
- B. **Discussion regarding License and Permit Fees.** HTSB has kept the license fee steady at \$48 per year since its inception. We have diligently focused on containing costs while meeting the needs of our teachers and providing outstanding customer service. At this time we hope to substantially upgrade our online licensing system and website to provide seamless access for Hawaii's teachers and ask you to consider a small fee increase to provide that funding. We shall share details at the meeting.
- C. **Personnel Update.** I shall update you overall on HTSB staffing and the Licensing Specialists, who have been tracking data and reviewing operations to identify the best way to operationalize the Licensing Section and meet the needs of our constituents, will be updating you on their plan at the committee meeting.

All NBI and supporting documentation may be found on the January agenda online at this address:

<http://www.htsb.org/about-us/about-the-standards-board/board-meetings/board-meeting-february-2016/>

Thanks to DPSA Toma for making these materials easily accessible on our website for review prior to the meetings.

The Teacher Standards Committee and the Legislative Committee will not meet.

The Working Lunch will feature updates and round table discussion with Mr. Corey Rosenlee, Hawaii State Teachers Association president.

Vice Chairperson Villalobos will call the Business Meeting to order at **1:00 pm**. New Business Items from the committees mentioned above will be considered.

The following items will be considered in Executive Session:

- Approval of Executive Session Minutes from the January 15, 2016 meeting
- NBI 15-27: License affirmation

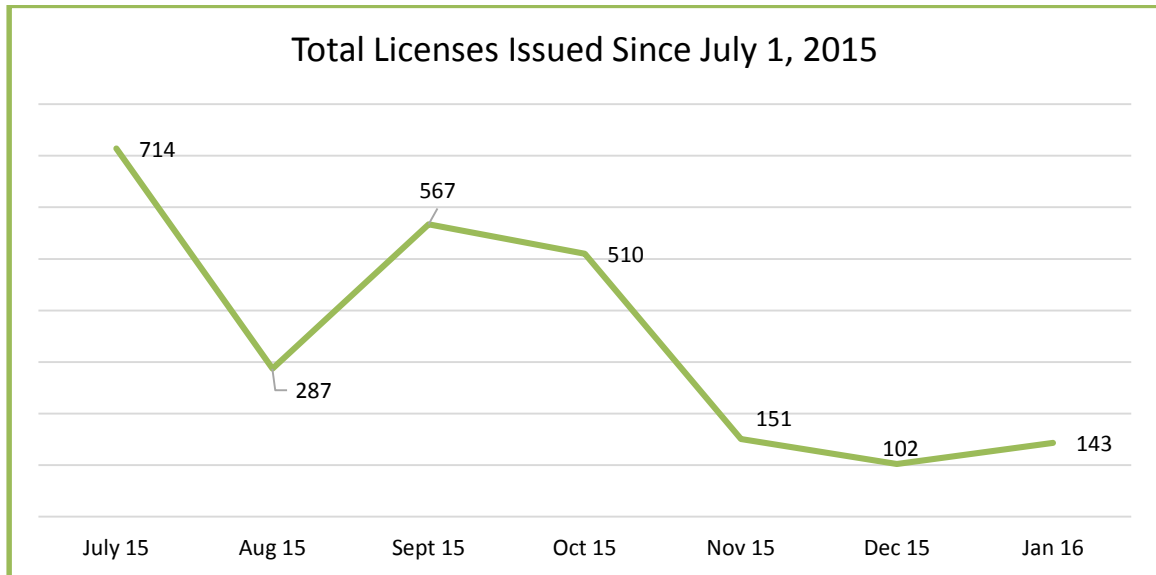
Data from January 2016 follows.

DATA

July 1, 2015 – January 31, 2016

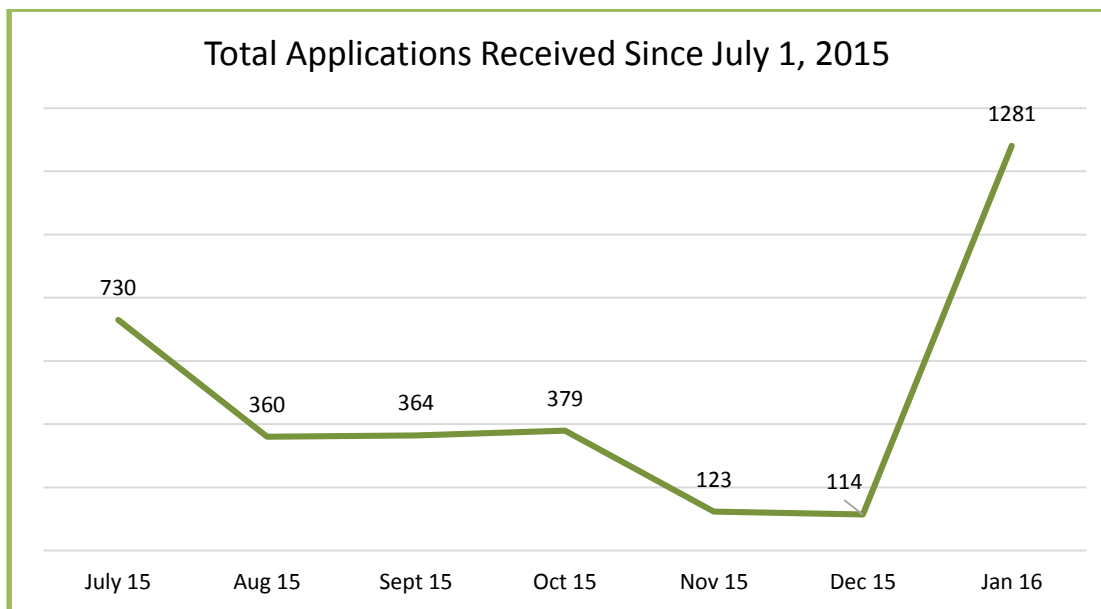
LICENSES

Licenses Issued by Type Since July 1, 2015	PL	SL	AL	CTE Permit	Ni'ihau Teacher	EH Permit	Added Fields	Renewed	Total
July 15	38	55	4	1	0	27	20	569	714
Aug 15	47	15	1	0	1	14	3	206	287
Sept 15	39	23	6	0	0	130	1	368	567
Oct 15	35	17	1	0	0	111	1	345	510
Nov 15	24	13	1	2	0	20	8	83	151
Dec 15	42	9	5	0	0	6	11	29	102
Jan 16	78	19	4	0	0	11	6	25	143
Total	303	151	22	3	1	319	50	1625	2474



APPLICATIONS RECEIVED SINCE JULY 1, 2015

Applications Received by Type Since July 1, 2015	Provisional	Standard	Advanced	CTE Permit	Niihau Teacher	Emergency Hire Permit	Added Fields	Renewed	Total
July 15	66	29	6	2	0	58	0	569	730
Aug 15	56	33	3	1	1	59	1	206	360
Sept 15	45	37	6	0	0	98	4	174	364
Oct 15	63	30	5	0	0	96	2	183	379
Nov 15	30	19	5	2	0	10	1	56	123
Dec 15	53	27	9	0	0	4	3	18	114
Jan 16	80	64	16	0	0	21	4	1096	1281
TOTAL	393	239	50	5	1	346	15	2302	3351



LICENSES

Licenses Issued by Field

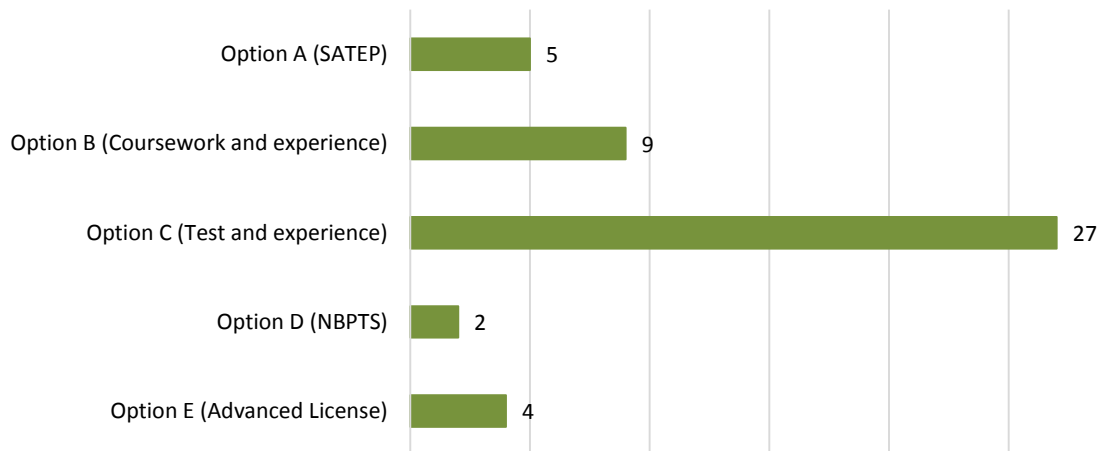
Licenses Issued by Field Since July 1, 2015	PK-K	PK-3	K-6	6-8	6-12	K-12	P-12	No Level	Total
Art	0	0	1	0	2	8	0	0	11
Biology	0	0	0	0	8	0	0	0	8
Chemistry	0	0	0	0	0	0	0	0	0
CTE – Arts and Communication	0	0	0	0	2	0	0	0	2
Limited CTE – Arts and Communication	0	0	0	0	0	0	0	0	0
CTE – Arts and Communication Vocational	0	0	0	0	0	0	0	0	0
CTE – Business	0	0	0	0	5	2	0	0	7
Limited CTE – Business	0	0	0	0	0	0	0	0	0
CTE – Business Vocational	0	0	0	0	1	0	0	0	1
CTE - Health Services	0	0	0	0	0	0	0	0	0
Limited CTE - Health Services	0	0	0	0	0	0	0	0	0
CTE - Health Services Vocational	0	0	0	0	0	0	0	0	0
CTE – Industrial and Engineering Technology	0	0	0	0	6	1	0	0	7
Limited CTE – Industrial and Engineering Technology	0	0	0	0	0	0	0	0	0
CTE – Industrial Engineering Technology Vocational	0	0	0	0	1	0	0	0	1
CTE – Natural Resources	0	0	0	0	1	0	0	0	1
Limited CTE – Natural Resources	0	0	0	0	0	0	0	0	0
CTE – Natural Resources Vocational	0	0	0	0	0	0	0	0	0
CTE – Public and Human Services	0	0	1	0	4	0	0	0	5
Limited CTE – Public and Human Services	0	0	0	0	1	0	0	0	1
CTE – Public and Human Services Vocational	0	0	0	0	0	0	0	0	0
CTE - Special Permit	0	0	0	0	0	0	0	1	1
Drama/Theatre Arts	0	0	0	0	1	0	0	0	1
Early Childhood Education	5	17	0	0	0	0	0	0	22
Earth and Space Science	0	0	0	0	0	0	0	0	0
Economics	0	0	0	0	2	0	0	0	2
Elementary Education	0	0	207	0	0	0	0	0	207
Emergency Hire	0	0	0	0	0	0	0	319	319
English	0	0	0	18	59	0	0	0	77
Environmental Science	0	0	0	0	0	0	0	0	0
Geography	0	0	0	0	1	0	0	0	1
Government/Political Science	0	0	0	0	2	0	0	0	2
Guidance	0	0	0	0	1	0	0	0	1
Hawaiian Language	0	0	0	0	1	0	0	0	1
Hawaiian Language Immersion	0	0	2	0	0	2	1	0	5
Hawaiian Studies	0	0	0	0	3	0	0	0	3
Health	0	0	0	0	2	0	0	0	2
History	0	0	0	0	1	0	0	0	1
Literacy Specialist	0	0	0	0	1	0	0	0	1
Marine Science	0	0	0	0	0	0	0	0	0
Mathematics	0	0	0	20	20	0	0	0	40

Music	0	0	0	0	2	9	0	0	11
Ni'ihau Teacher	0	0	0	0	0	0	0	1	1
Online Teaching	0	0	0	0	1	1	0	0	2
Physical Education	0	0	0	1	4	8	0	0	13
Physics	0	0	0	0	0	0	0	0	0
Psychology	0	0	0	0	3	0	0	0	3
Reading	0	0	0	0	0	2	0	0	2
Reading Specialist	0	0	0	0	0	2	0	0	2
School Counselor	0	0	1	1	1	9	0	0	12
School Librarian	0	0	0	0	0	4	0	0	4
Science	0	0	0	13	21	0	0	0	34
Social Studies	0	0	0	6	27	0	0	0	33
Sociology	0	0	0	2	5	0	0	0	7
Special Education	0	2	23	1	2	31	8	0	67
SPED Blind/Visually Impaired	0	0	0	0	0	0	0	0	0
SPED Deaf/Hard of Hearing	0	1	0	0	0	1	1	0	3
SPED Mild/Moderate	0	0	5	2	5	25	1	0	38
SPED Orientation and Mobility	0	0	0	0	0	0	0	0	0
SPED Orthopedically Handicapped	0	0	0	0	0	0	0	0	0
SPED Severe/Profound	0	0	1	0	1	3	0	0	5
Speech	0	0	0	0	0	0	0	0	0
TESOL	0	1	3	2	1	3	0	0	10
Teacher Leader	0	0	0	0	0	0	0	7	7
Arabic (Modern Standard Arabic)	0	0	0	0	0	0	0	0	0
Cantonese	0	0	0	0	0	0	0	0	0
Chinese	0	0	0	0	0	0	0	0	0
French	0	0	0	0	2	1	0	0	3
German	0	0	0	0	0	0	0	0	0
Ilocano	0	0	0	0	0	0	0	0	0
Japanese	0	0	0	0	0	0	0	0	0
Korean	0	0	0	0	0	0	0	0	0
Mandarin	0	0	0	0	0	0	0	0	0
Russian	0	0	0	0	0	0	0	0	0
Spanish	0	0	0	0	1	6	0	0	7
Tagalog	0	0	0	0	0	0	0	0	0
TOTAL	5	21	244	66	201	118	11	328	994

ADDED FIELDS

Added Fields Since July 1, 2015	Option A	Option B	Option C	Option D	Option E	Total
July 15	2	3	14	1	0	20
Aug 15	0	0	1	0	2	3
Sept 15	0	0	1	0	0	1
Oct 15	0	1	0	0	0	1
Nov 15	0	1	5	1	1	8
Dec 15	3	4	3	0	1	11
Jan 16	0	0	3	0	0	3

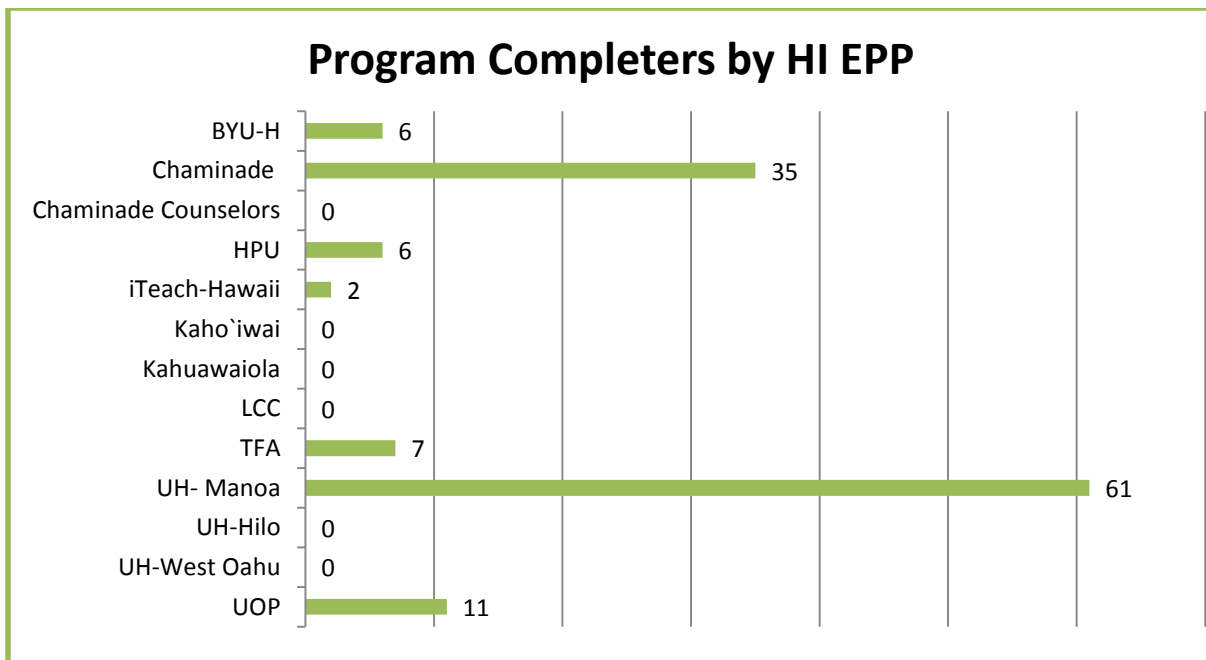
Total Added Fields Since July 1, 2015



EDUCATION PREPARATION PROGRAM DATA

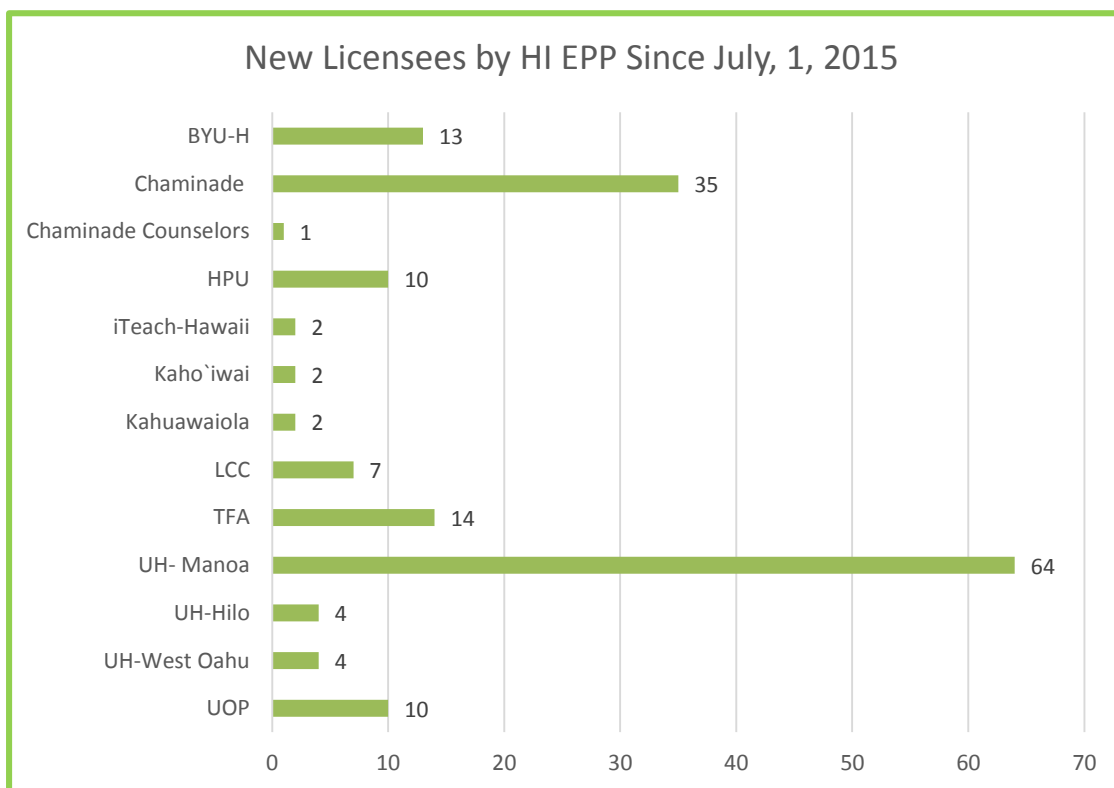
Program Completers

Program Completers by HI EPP Since July 1, 2015	Total
BYU-H	6
Chaminade	35
Chaminade Counselors	0
HPU	6
iTeach-Hawaii	2
Kaho`iwai	0
Kahuawaiola	0
LCC	0
TFA	7
UH- Manoa	61
UH-Hilo	0
UH-West Oahu	0
UOP	11
Total	128



Licensees by EPP

New Licensees by HI EPP Since July 1, 2015	Total
BYU-H	13
Chaminade	35
Chaminade Counselors	1
HPU	10
iTeach-Hawaii	2
Kaho`iwai	2
Kahuawaiola	2
LCC	7
TFA	14
UH- Manoa	64
UH-Hilo	4
UH-West Oahu	4
UOP	10
Total	168



HAWAIIAN FIELDS and PREPARATION PROGRAMS

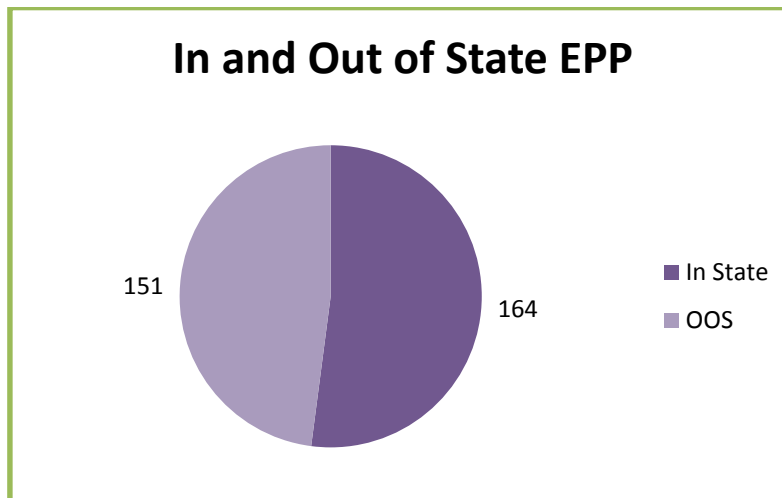
Licenses Issued in Hawaiian Fields	HL 6-12	HLI P-3	HLI K-6	HLI 6-8	HLI 6-12	HLI K-12	HLI P-12	HS 6-12	Total
July 15	0	0	2	0	0	1	1	0	4
Aug 15	1	0	0	0	0	1	0	1	3
Sept 15	0	0	0	0	0	0	0	2	2
Oct 15	0	0	0	0	0	0	0	0	0
Nov 15	0	0	0	0	0	0	0	0	0
Dec 15	0	0	0	0	0	0	0	0	0

Total New Licensees for Hawaiian Fields by Indigenous EPP	Total
Kahuawaiola	4
Kahoiwai	1
Ho'okulaiwi	3
UH Hilo	1
Total	9

Total Program Completers for Hawaiian Fields by Indigenous- Focused EPP	Total
Kahuawaiola	0
Kahoiwai	0
Ho'okulaiwi	2
UH Hilo	0
Total	0

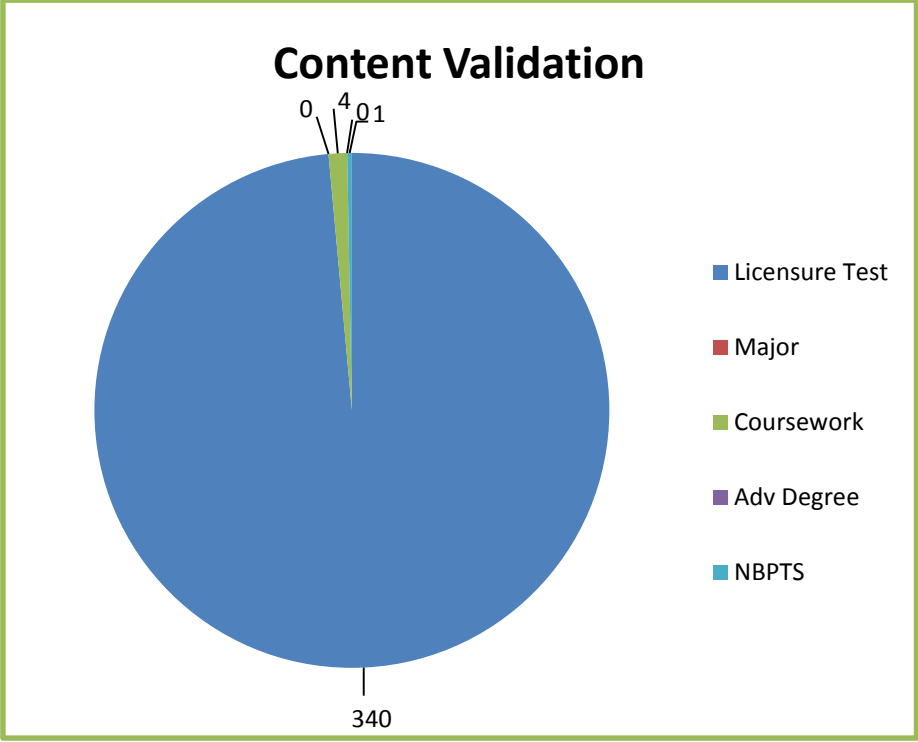
IN AND OUT OF STATE LICENSE DATA

In and OOS EPP	In State	Out of State	Total
July 15	37	36	73
Aug 15	21	27	48
Sept 15	14	23	37
Oct 15	5	12	17
Nov 15	5	13	18
Dec 15	31	18	49
Jan 16	51	22	73



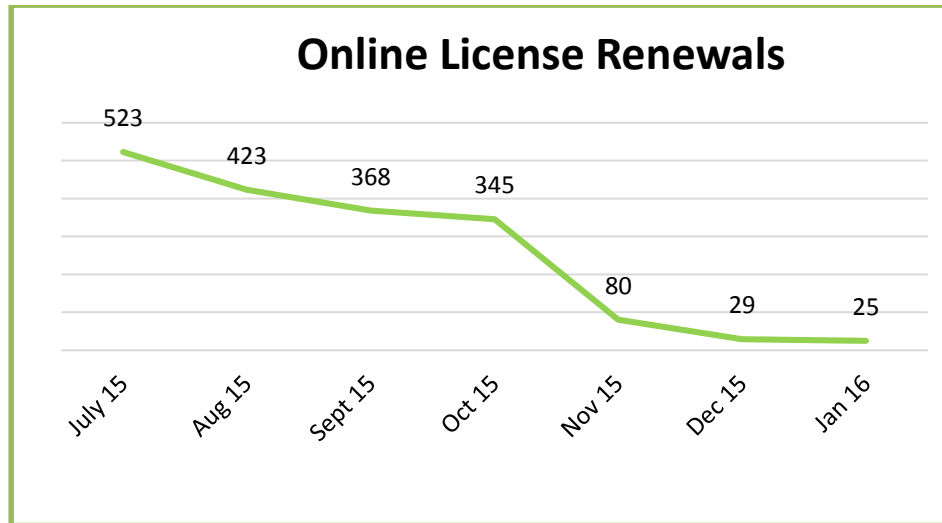
CONTENT VALIDATION

Content Validation	Licensure Test	Major	Coursework	Adv Degree	NBPTS	Total
July 15	80	0	0	0	1	81
Aug 15	46	0	1	0	0	47
Sept 15	38	0	0	0	0	38
Oct 15	18	0	0	0	0	18
Nov 15	20	0	0	0	0	20
Dec 15	74	0	1	0	0	75
Jan 16	64	0	2	0	0	66
Total	340	0	4	0	1	345



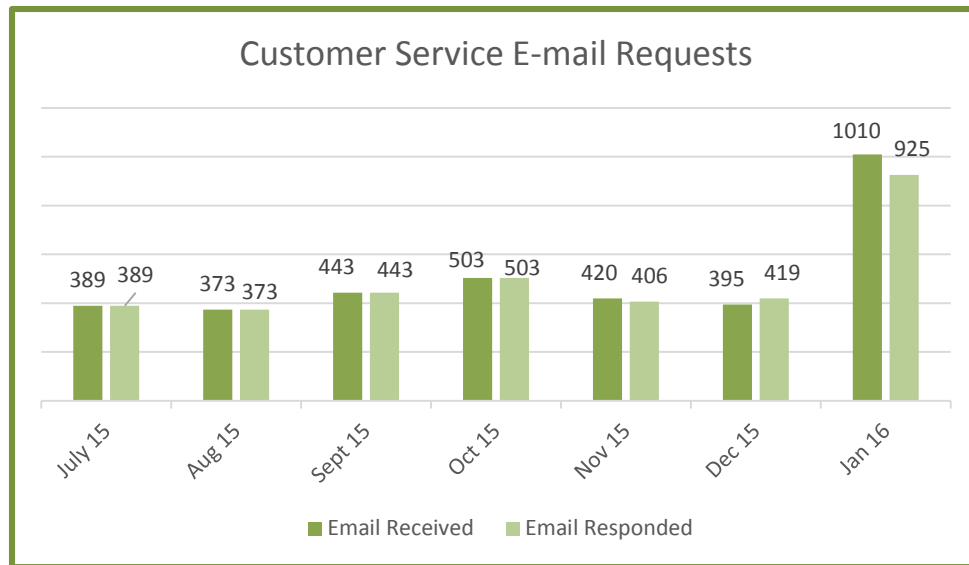
ONLINE RENEWALS

Online License Renewals	Number
July 15	523
Aug 15	423
Sept 15	368
Oct 15	345
Nov 15	80
Dec 15	29
Jan 16	25

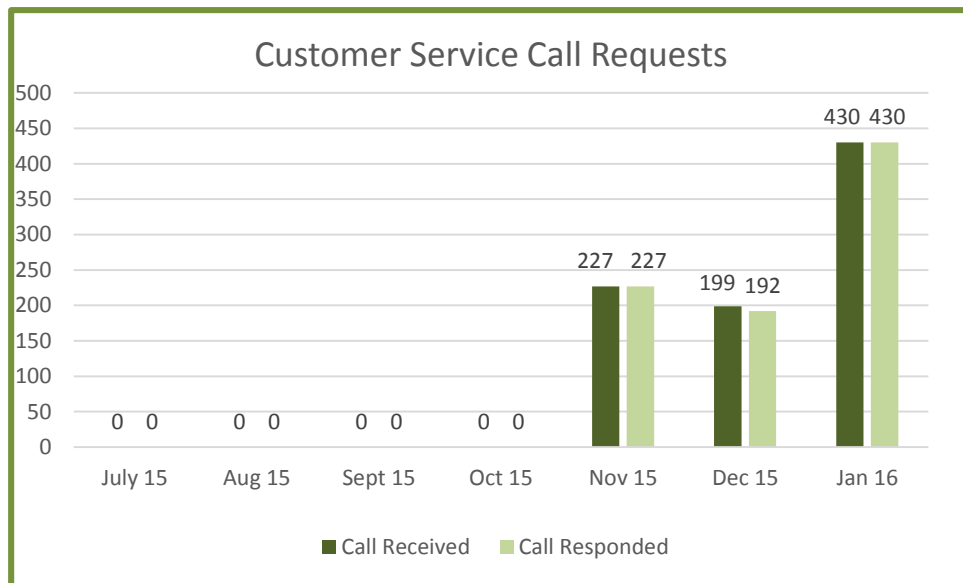


CUSTOMER SERVICE DATA

Customer Service Requests	Email Received	Email Responded
July 15	389	389
Aug 15	373	373
Sept 15	443	443
Oct 15	503	503
Nov 15	420	406
Dec 15	395	419
Jan 16	1010	925
Total	3533	3458

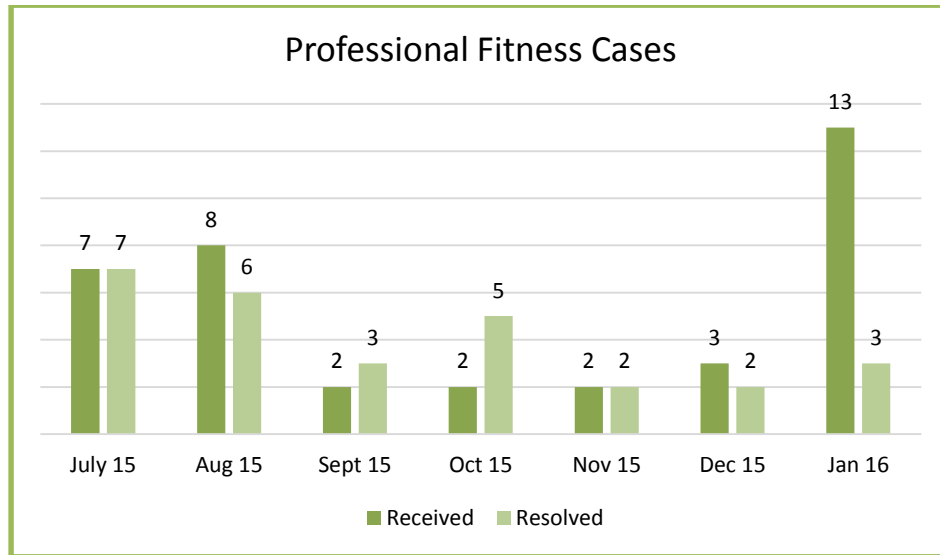


Customer Service Requests	Calls Received	Calls Responded
July 15	NA	NA
Aug 15	NA	NA
Sept 15	NA	NA
Oct 15	NA	NA
Nov 15	227	227
Dec 15	199	192
Jan 16	430	430
Total	856	849



Professional Fitness Cases

Professional Fitness Cases	Received	Resolved
July 15	7	7
Aug 15	8	6
Sept 15	2	3
Oct 15	2	5
Nov 15	2	2
Dec 15	3	2
Jan 16	13	3
Total	37	28

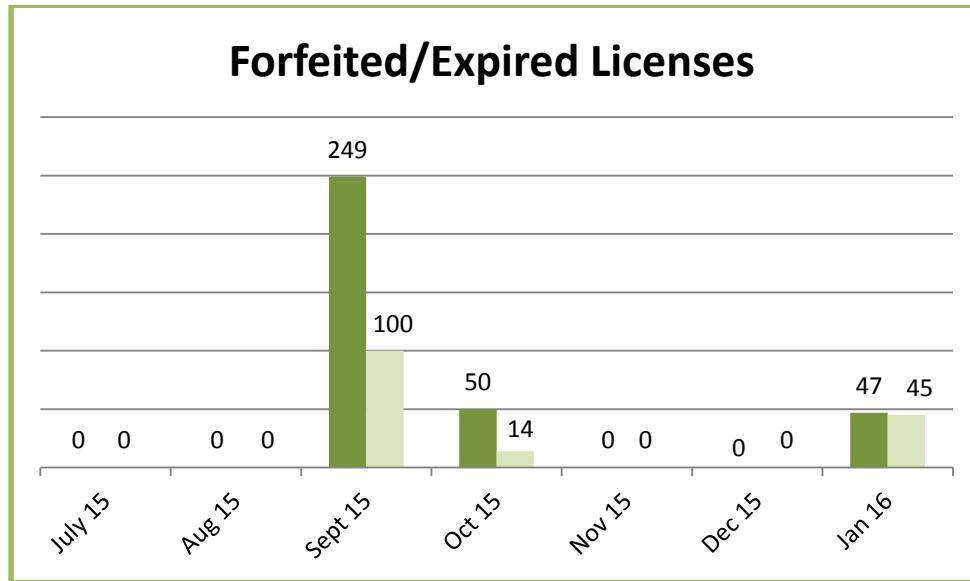


Professional Fitness Hearing Decisions	Denied	Suspended	Revoked	Reprimanded	Reinstated	No Action
July 15	0	0	0	0	0	0
Aug 15	0	0	0	0	0	0
Sept 15	0	0	0	0	0	0
Oct 15	0	0	0	0	0	0
Nov 15	0	0	0	0	0	0
Dec 15	0	0	0	0	0	0
Jan 16	0	0	0	0	1	1

FORFEITED EXPIRED LICENSES

Forfeited/Expired Licenses	Forfeited	Expired
July 15	0	0
Aug 15	0	0
Sept 15	249	100
Oct 15	50	14
Nov 15	0	0

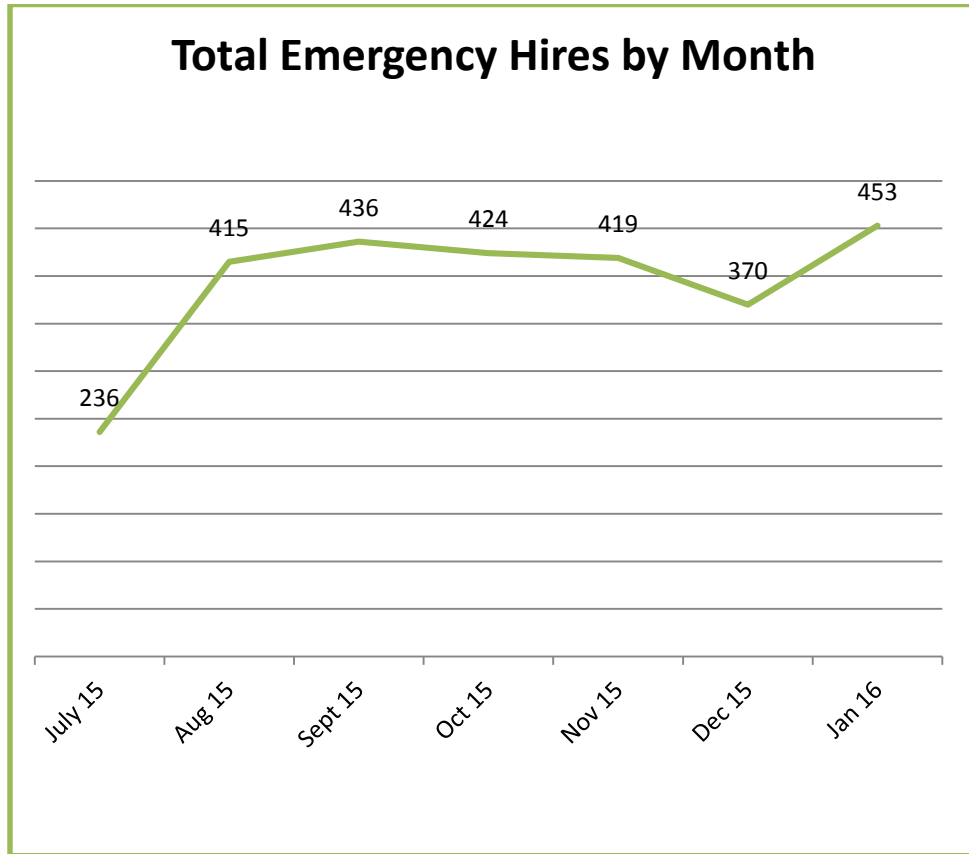
Dec 15	0	0
Jan 16	47	45



EMERGENCY HIRE INFORMATION

Emergency Hires by Month	Code 5 (No SATEP)	Code W (EPP Complete, Lacking Test)	Totals
July 15	195	41	236
Aug 15	357	58	415
Sept 15	368	68	436
Oct 15	357	67	424

Nov 15	380	39	419
Dec 15	283	70	370
Jan 16	380	73	453

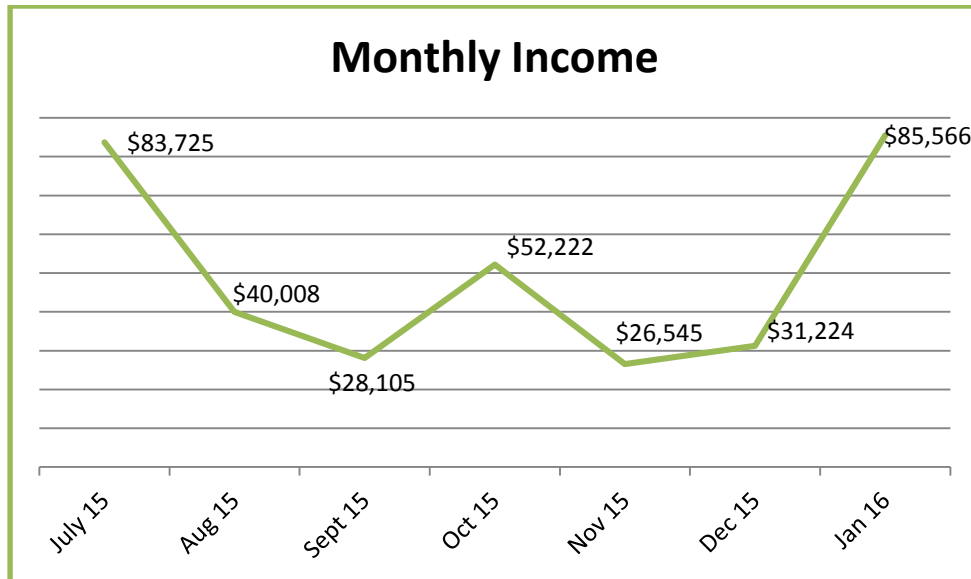


FINANCIAL INFORMATION

INCOME

Income	Total
July 15	\$83,725
Aug 15	\$40,008
Sept 15	\$28,105
Oct 15	\$52,222
Nov 15	\$26,545

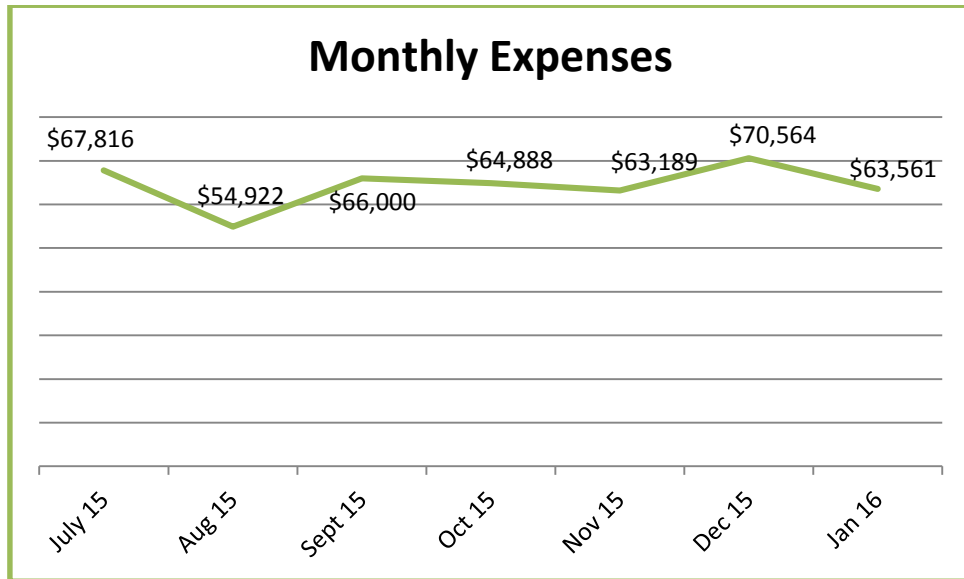
Dec 15	\$31,224
Jan 16	\$85,566
Total	\$347,396



EXPENSES

Monthly Expenses	Personnel Expenses	Operational Expenses	Total
July 15	\$63,372	\$4,443	\$67,816
Aug 15	\$45,630	\$9,293	\$54,922
Sept 15	\$52,709	\$13,290	\$66,000
Oct 15	\$51,947	\$12,941	\$64,888
Nov 15	\$51,480	\$11,710	\$63,189
Dec 15	\$50,123	\$20,442	\$70,564

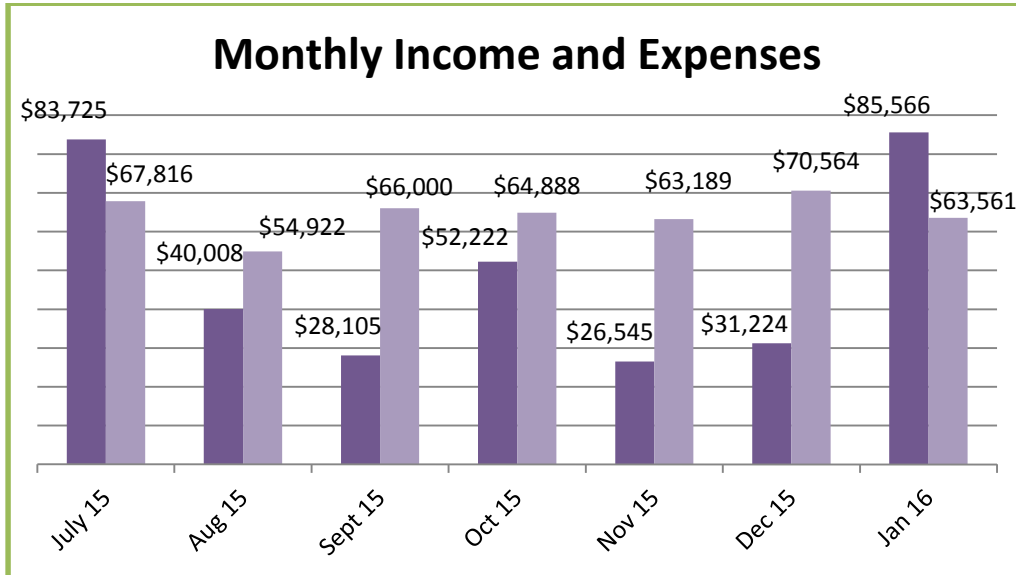
Jan 16	\$51,296	\$12,265	\$63,561
Total	\$366,557	\$84,384	\$450,940



Income and Expenses

Month	Income	Expenses
July 15	\$83,725	\$67,816
Aug 15	\$40,008	\$54,922
Sept 15	\$28,105	\$66,000
Oct 15	\$52,222	\$64,888

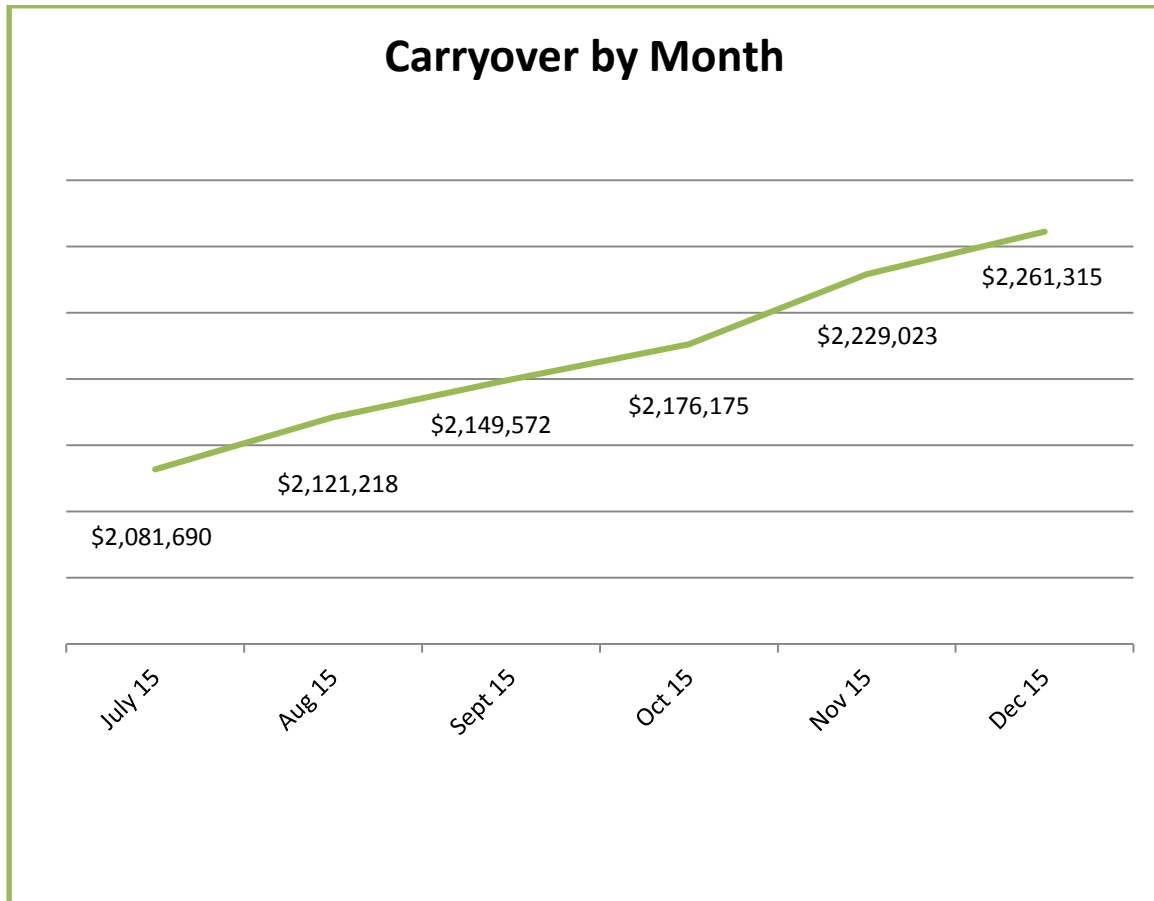
Nov 15	\$26,545	\$63,189
Dec 15	\$31,224	\$70,564
Jan 16	\$85,566	\$63,561
Total	\$347,395	\$450,940



CARRYOVER

Carryover	
July 15	\$2,081,690
Aug 15	\$2,121,218
Sept 15	\$2,149,572
Oct 15	\$2,176,175

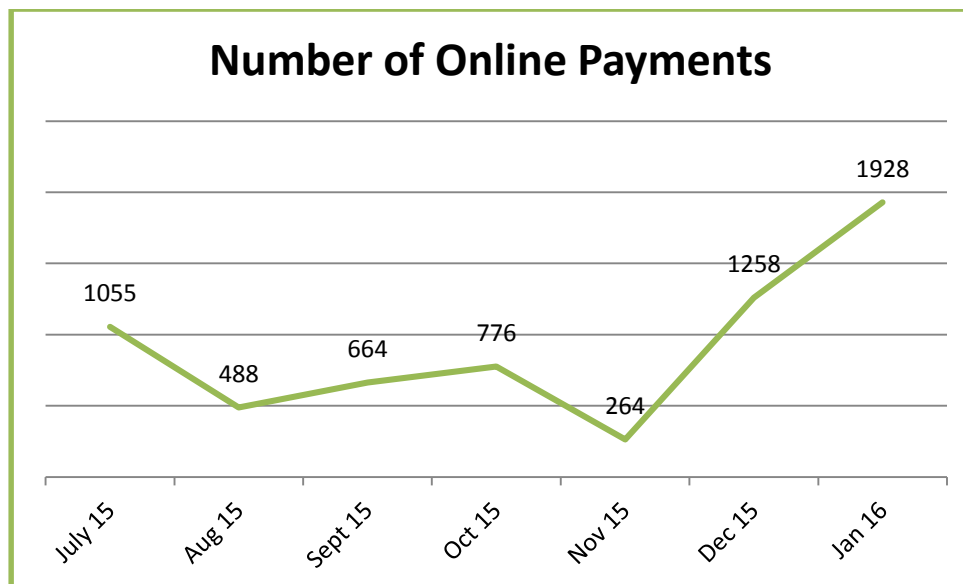
Nov 15	\$2,229,023
Dec 15	\$2,261,315



Online License Payments

Number of Online Payments	Number
July 15	1055
Aug 15	488

Sept 15	664
Oct 15	776
Nov 15	264
Dec 15	1258
Jan 16	1928
Total	6433



DOE Fee Payments

Number of DOE Fee Payments	Number
July 15	620
Aug 15	234
Sept 15	175
Oct 15	283
Nov 15	90
Dec 15	1074
Jan 16	1392
Total	3868

