



**Hawaii Teacher Standards Board**  
**Committee Work Sessions and Business Meeting**  
**November 15, 2019**  
**650 Iwilei Road, Meeting Room 158**  
**Honolulu, HI 96817**  
**Telephone: 808-586-2601      FAX: 808-586-2606**  
**AGENDA**

<b>9:30 AM</b>	<p><b>Budget, Personnel and Strategic Planning Committee:</b> Murashige, Kawazoe, Covell, Payne, Sanders, Han, Villalobos</p> <p>Discussion/Action:</p> <ul style="list-style-type: none"> <li>A. <a href="#">NBI 19-10</a>: Approval of HTSB Annual Report</li> <li>B. <a href="#">NBI 19-11</a>: Approval of HTSB Strategic Plan Update</li> <li>C. <a href="#">NBI 18-29</a> Rev: Election of HTSB Officers for 2019-2020</li> </ul>	<b>Murashige</b>
<b>10:00 AM</b>	<p><b>Teacher Education Committee:</b> Jenkins, Mew, Covell, Park Toyama, Payne, Shimizu, Gordon, Villalobos</p> <p>Discussion/Action:</p> <ul style="list-style-type: none"> <li>A. <a href="#">NBI 19-12</a>: Approval of Association for Advancing Quality in Educator Preparation Provider Review Process</li> <li>B. <a href="#">NBI 19-13</a>: Consideration of Revision of Teaching Level for University of Hawaii at Manoa Literacy Specialist Program</li> <li>C. <a href="#">NBI 19-14</a>: Consideration of Extension of Chaminade University of Honolulu's Teacher Leader Program State Approval</li> <li>D. <a href="#">NBI 19-15</a>: Consideration of Letter of Intent from Wayland Baptist University to Plan a Hawaii Educator Preparation Program</li> <li>E. <a href="#">NBI 19-16</a>: Consideration of Letter of Intent from Teach Now to Plan a Hawaii Educator Preparation Program</li> <li>F. <a href="#">NBI 19-17</a>: Consideration of Recommendations from HTSB Annual Educator Preparation Provider Completer Audit</li> </ul>	<b>Jenkins</b>
<b>11:00 PM</b>	<p><b>Committee of the Whole: Working Lunch:</b> All Members</p> <ul style="list-style-type: none"> <li>A. Recognition of departing and new members of HTSB</li> <li>B. AAQEP Accreditation Annual Update: Dr. Mark LaCelle-Peterson, President and CEO</li> <li>C. Educational Testing Service Annual Update: Dr. Monica Beane, Client Relations Director</li> <li>D. ProEthica Professional Development Program Update: Dr. Janet Cook, Executive Director, ProEthica Program</li> <li>E. <a href="#">NBI 19-18</a>: Adoption of Educational Testing Service (ETS) ProEthica Professional Development Program</li> </ul> <p><b>I. Call to Order of Business Meeting</b></p> <ul style="list-style-type: none"> <li>A. Amendment of Agenda</li> <li>B. Announcements</li> <li>C. Approval of Minutes from the <a href="#">October 4, 2019</a>, meeting</li> <li>D. Public Testimony*</li> </ul>	<b>Villalobos</b>

	<p>E. Executive Director's Report</p> <p><b>II. Committee Report and New Business, pending committee action</b></p> <p><b>Budget, Personnel and Strategic Planning Committee:</b> Murashige</p> <p>A. NBI 19-10: Approval of HTSB Annual Report</p> <p>B. NBI 19-11: Approval of HTSB Strategic Plan Update</p> <p>C. NBI 18-29 Rev: Election of HTSB Officers for 2019-2020</p> <p><b>Teacher Education Committee:</b> Jenkins</p> <p>A. NBI 19-12: Approval of Association for Advancing Quality in Educator Preparation Provider Review Process</p> <p>B. NBI 19-13: Consideration of Revision of Teaching Level for University of Hawaii at Manoa Literacy Specialist Program</p> <p>G. NBI 19-14: Consideration of Extension of Chaminade University of Honolulu's Teacher Leader Program State Approval</p> <p>C. NBI 19-15: Consideration of Letter of Intent from Wayland Baptist University to Plan a Hawaii Educator Preparation Program</p> <p>D. NBI 19-16: Consideration of Letter of Intent from Teach Now to Plan a Hawaii Educator Preparation Program</p> <p>E. NBI 19-17: Consideration of Recommendations from HTSB Annual Educator Preparation Provider Completer Audit</p> <p><b>Committee of the Whole: Working Lunch, All Members:</b> Villalobos</p> <p>A. Recognition of departing and new members of HTSB</p> <p>B. AAQEP Accreditation Annual Update</p> <p>C. Educational Testing Service Annual Update</p> <p>D. ProEthica Professional Development Program Update</p> <p>E. NBI 19-18: Adoption of Educational Testing Service (ETS) ProEthica Professional Development Program</p> <p><b>III. Executive Session:</b></p> <p>A. Approval of Executive Session Minutes from the October 4, 2019, meeting</p> <p>B. NBI 19-19 : License affirmation</p> <p>C. Licensing Section Update</p> <p>D. Personnel Update</p> <p>E. Financial Update</p> <p>F. Discussion: Process for Evaluation of the Executive Director</p> <p>G. Consultation with Deputy Attorney General on legal and procedural matters</p>	
	Plan for <a href="#">January 24, 2020</a> . Meeting	<b>Villalobos</b>
	Adjournment	<b>Villalobos</b>

Free parking is available in the Dole Cannery parking lot adjacent to Costco.

*\*Any interested person may submit testimony in writing to the Board on any agenda item by regular mail, email or fax. An individual or representative wishing to testify in person should register prior to start of the meeting. Testimony must be related to an item that is on the agenda and such person shall be required to identify the agenda item to be addressed by the testimony. Submit testimony by one of the following methods: Email to [lynn.hammonds@hawaii.gov](mailto:lynn.hammonds@hawaii.gov), FAX to 808-586-2606, mail to HTSB, 650 Iwilei Road, Suite 268, Honolulu, HI 96817. Each individual or representative of an organization is allotted five minutes, or an amount of time otherwise designated by the Chairperson, to provide testimony to the Board.*

*To reduce costs, materials are available for public review at each HTSB meeting. For those who wish to have copies, the HTSB office will make copies of such materials at a cost of \$0.25 per sheet, payable by check to HTSB.*

*Individuals who plan to attend and need special assistance, please call 808-586-2601 at least four (4) business days before the meeting.*