

## ADDING SPECIAL EDUCATION FIELDS TO YOUR HAWAII TEACHING LICENSE

To **add a teaching field** to an active Hawaii teaching license, including school counselor or librarian, you must provide verification of one content knowledge option **and**, for options 1, 2, and 3 below, one experience option before the application can be evaluated. Please note that documentation is not needed for verifying Hawaii DOE teaching experience as HTSB already has access to that database.

	<b>ONE Content Knowledge Option</b>	<b>AND</b>	<b>ONE Experience Verification Option</b>
1. Coursework (Transcript)	<ul style="list-style-type: none"> <li>•30 credit hours in a SPED field (15 upper division) from a regionally accredited institution; or</li> </ul>		1. Completed a SATEP in the same grade level. <ul style="list-style-type: none"> <li>•Previously completed a SATEP for a different license in the same grade level as the new field; or</li> </ul>
2. Licensure Test	<ul style="list-style-type: none"> <li>•Pass a licensure test (see chart below); or</li> </ul>		2. One year in the new field and grade level <ul style="list-style-type: none"> <li>•Verify one year (within the last 5 years) of at least half-time contracted P-12 teaching experience in the new field and grade level. Complete form EX1000.; or</li> </ul>
3. National Board Certified Teacher	<ul style="list-style-type: none"> <li>•Become a National Board Certified Teacher in "Exceptional Needs"; or</li> </ul>		3. Three years in the grade level <ul style="list-style-type: none"> <li>•Verify 3 years of the last 5 years of P-12 contracted teaching experience in the new grade level applied for regardless of the field. Complete form EX1000.; or</li> </ul>
4. State Approved Teacher Education Program: Experience not required for this option	<ul style="list-style-type: none"> <li>•Complete a SATEP in the new SPED field. See programs below</li> </ul>		4. Principles of Learning and Teaching (Praxis) <ul style="list-style-type: none"> <li>•Submit passing scores for the Praxis Principles of Teaching and Learning for the new grade level</li> </ul>
5. Advanced License : Experience not required for this option.	<ul style="list-style-type: none"> <li>•Advanced License + 30 credit hours; or</li> <li>•Advanced License + license exam</li> </ul>		

HTSB Special Education License Fields	Grade Level Options	HTSB Approved Licensure Tests
Special Education (SPED)	P-3, K-6, 6-8, 6-12, P-12, K-12	Praxis 5354
SPED Blind/Visually Impaired	P-3, K-12	Praxis 5282
SPED Deaf/Hard of Hearing	P-3, P-12, K-12	Praxis 5272
SPED Mild/Moderate	P-3, K-6, 6-8, 6-12, P-12, K-12	Praxis 5543
SPED Orientation and Mobility	P-3, P-12, K-12	Contact HTSB for certification options
SPED Orthopedically Handicapped	P-3, P-12, K-12	No test
SPED Severe/Profound	P-3, K-6, 6-8, 6-12, P-12, K-12	Praxis 5545

...Please note that licensure tests are only one of the options that can be used to verify "Content Knowledge"

...Contact HTSB for Orientation and Mobility certification options (National Blindness Professional Certification Board)

<b>HTSB Approved Preparation Providers with Special Education Programs:</b>
<ul style="list-style-type: none"> <li>• Brigham Young University Hawaii: 808-675-3211</li> <li>• Chaminade University of Honolulu: 808-735-4711</li> <li>• iTeach Hawaii: 877-348-3224</li> <li>• Leeward Community College: 808-455-0480</li> <li>• Teach-Now: 808-913-0933</li> <li>• University of Hawaii at Manoa: 808-956-7915</li> <li>• University of Hawaii West Oahu: 808-689-2339</li> </ul>

Please contact HTSB if you have questions:

[htsb@hawaii.gov](mailto:htsb@hawaii.gov)

808-586-2600