

**HAWAI'I TEACHER STANDARDS BOARD
BUSINESS MEETING**

**FRIDAY, March 8, 2019
Dole Cannery Meeting Room 158**

MINUTES

PRESENT:

Felicia Villalobos	Louise Cayetano
Cynthia Covell for Christina Kishimoto	Lisa DeLong
Brad Shimizu	Amelia Jenkins for Nathan Murata
Kaluhikaua Kaapana	Branden Kawazoe
Les Murashige	Catherine Payne
Roxane Keli`ikipikaneokolohaka	Kariane Park Toyama
Lisa Watkins-Victorino	

ABSENT:

Jonathan Kissida	Justin Mew
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STAFF:

Lynn Hammonds, Executive Director
Tracey Idica, Licensing Specialist
Lynn Santiago, Secretary
Elaine Hutchinson, Office Assistant

CALL TO ORDER:

Chairperson Villalobos called the meeting to order at 12:48 p.m.

AMENDMENT OF AGENDA:

None.

ANNOUNCEMENTS:

Welcomed new secretary Lynn Santiago and thanked interim secretary Elaine Hutchinson.

APPROVAL OF MINUTES:

The minutes of January 25, 2019 meeting were approved with one amendment of the adjournment time of 1:27 p.m.

TESTIMONY, PETITIONS FROM THE PUBLIC: None.

TOPIC: Executive Director’s Report

DISCUSSION: Executive Director Hammonds submitted her report to the Board and reported on the Hawaii Administrative Rule revision process.

TOPIC: Teacher Education Committee

DISCUSSION: Jenkins reported that the committee discussed:

- NBI 18-21: Consideration of Provisional State Approval of TeachAway Unit and Programs, recommends approval
- NBI 18-22: Consideration of Chaminade University of Honolulu’s Request to Offer Their Existing Early Childhood Education PK-K Licensure Program at the Bachelor’s Level, recommends approval
- NBI 18-23: Consideration of Department of Education Request to Allow Use of Six (6) Hours of Professional Development Courses to Add the Field of Teaching English to Speakers of Other Languages (TESOL) in Combination with Twenty-four (24) Hours of College Coursework, recommends approval

TOPIC: Budget, Personnel and Strategic Planning Committee

DISCUSSION: Murashige reported that the committee discussed:

- NBI 18-24: HTSB Meeting Schedule for 2019-2020, recommends approval

TOPIC: Committee of the Whole: Working Lunch, All Members

DISCUSSION: Chairperson Villalobos reported that members reviewed and discussed:

- Discussion with Dr. Nathan Murata, Dean, University of Hawaii at Manoa College of Education
- Hawaii Educator Preparation Program Annual Update: Tracey Idica
- Legislative Update: Legislative Committee Chairperson Cayetano
- Update on online licensing system: Mr. Kevin Costa, BST
- Budget Update: Murashige

TOPIC: Report out of Executive Session

DISCUSSION:

Chairperson Villalobos reported out:

- (Cayetano/Murashige) Approval of Executive Session Minutes from January 25, 2019 meeting with one amendment
- (Cayetano/Jenkins) Approval of NBI 18-25: License Affirmation. Keliikipikaneokolohaka recused herself.
- (Kawazoe/Jenkins) Approval of NBI 18-26: Case 19-02
- Personnel Update
- (Cayetano/Murashige) Consultation with Deputy Attorney General on legal and procedural matters

NEW BUSINESS APPROVED: (See Attachments)

1. **NBI 18-21: Consideration of Provisional State Approval of TeachAway Unit and Programs**
(Jenkins on behalf of the Teacher Education Committee)
2. **NBI 18-22: Consideration of Chaminade University of Honolulu's Request to Offer Their Existing Early Childhood Education PK-K Licensure Program at the Bachelor's Level**
(Jenkins on behalf of the Teacher Education Committee)
3. **NBI 18-23: Consideration of Department of Education Request to Allow Use of Six (6) Hours of Professional Development Courses to Add the Field of Teaching English to Speakers of Other Languages (TESOL) in Combination with Twenty-four (24) Hours of College Coursework**
(Jenkins on behalf of the Teacher Education Committee)
4. **NBI 18-24: HTSB Meeting Schedule for 2019-2020**
(Murashige on behalf of the Budget, Personnel and Strategic Planning Committee)
5. **NBI 18-25: License Affirmation**
(Villalobos reported out of executive session)
6. **NBI 18-26: Case 19-02**
(Villalobos reported out of executive session)

ADJOURNMENT:

Chairperson Villalobos adjourned the meeting at 1:33 p.m.

RECORDER: _____
Lynn Santiago

Date: _____