

TITLE: Consideration of Recommendations from HTSB Annual Educator Preparation Provider Completer Audit

The Hawaii Teacher Standards Board licensing staff conducted the 2019 annual Educator Preparation Provider (EPP) program completer audit between September 19 and October 9, 2019. The following are the audit results for each EPP.

At each audit, the following was reviewed for a random sample of program completers reported between July 1, 2018 – June 30, 2019:

- Basic skills verification completed prior to program entry
- Content knowledge verification completed before student teaching
- Student teaching/internship placement verification as appropriate for license field recommendation

The following providers met all audit criteria:

- Brigham Young University-Hawaii
- Chaminade University of Honolulu
- iTEACH-Hawaii
- Kahoiwai
- Kahuawaiola Indigenous Teacher Education Program
- Leeward Community College
- Teach for America
- University of Hawaii at Hilo
- University of Hawaii at Manoa
- University of Hawaii at West Oahu
- University of Phoenix

The following provider did not meet all audit criteria:

- Hawaii Pacific University:

Violation of New Business Item 09-30, adopted December 17, 2009, which states:

Candidates admitted on or after August 1, 2011 must pass the Hawaii required content test(s) prior to being placed in a school for student teaching/internship. In the absence of a Hawaii validated content test, candidates shall have satisfactorily completed a college major or a minimum of 30 college credits in the subject area to be taught prior to being placed in a school for student teaching/internship. Candidates who are enrolled in a World Language SATEP in their native language may submit the American Council on the Teaching of Foreign Languages (ACTFL) Official ACTFL Oral Proficiency Interview (OPI) with a minimum rating of “Advanced Low” prior to being placed in a school for student teaching/internship.

- Five completers passed their content knowledge Praxis examinations after they had already completed their clinical experience.
- HPU also stated that there would be one additional irregularity in the 19-20 Annual Audit.

Violation of New Business Item 12-27, adopted March 15, 2013, which states:

Candidates shall be placed in student teaching settings at the appropriate grade levels and in the subjects or school roles (e.g., school counselor, school librarian) for which they are seeking a license.

- Two completers did not have clear documentation (“Clinical Practice Evaluation Form”) of the field and level of the student teaching placement.

The HTSB affirms the following recommendations based on the audit:

1. Hawaii Educator Preparation Providers meeting all audit requirements are commended.
2. Hawaii Pacific University is reprimanded for violations resulting in not meeting audit requirements. HPU shall:
 - a. Submit documentation for all student teachers/interns to HTSB, on a

form provided by HTSB staff, prior to any teacher candidate's student teaching/internship placement to verify:

- i. License field and grade level of candidate's program
 - ii. Location of placement, including subject and grade level
 - iii. Name of cooperating teacher
 - iv. Basic skills requirement verification
 - v. Content knowledge requirement verification
- b. Have all program completers audited in the 2020 EPP annual audit;

If additional violations are found, the HTSB may take action on Hawaii Pacific University's state approval, including suspension or revocation.

Submitted by: Felicia Villalobos

Referred to: Teacher Education Committee