

OPTION 1: COMPLETE A STATE APPROVED PREPARATION PROGRAM IN THE NEW FIELD

Complete a state-approved educator preparation program that includes appropriate clinical experiences in a P-12 setting in the new field. The program may be based in Hawaii or another state. If you use an out of state or online program, HTSB advises you to obtain verification in writing from the program that it leads to a professional teaching license in the home state.

To view a list of Hawaii based preparation programs, go to this page:

<https://hawaiiteacherstandardsboard.org/content/preparation-programs/>

If you complete a Hawaii based program, your program will report directly to HTSB and you do not have to submit any additional documentation.

If you complete an out of state program, you must submit HTSB Form LA3009: Educator Preparation Program Recommendation. Go to the [Forms page](#) to access the form.