

OPTION 2: COURSEWORK AND EXPERIENCE/PEDAGOGY

REQUIRES BOTH OF THE FOLLOWING:

Coursework:

Complete a minimum of thirty (30) semester hours in the new field from an accredited institution of higher education, at least fifteen of which must be upper division. Upload a copy of your transcript to the *Documents* tab of your HTSB record to verify your coursework.

Meet one of these experience or pedagogy options:

- (A) Verification of the equivalent of one (1) year of satisfactory half time or more contracted P-12 teaching experience in the new field within the last five (5) years of application date;

OR

- (B) Verification of three (3) or more years of contracted P-12 experience in the same license grade level span in Hawaii or another qualified jurisdiction.

A grade level span means:

Early Childhood grades PK-3

Elementary grades K-6;

Middle Level grades 6-8

Secondary grades 6-12

For the P-12 or K-12, you must verify experience in each level.

If you are a Hawaii DOE teacher, your experience can be verified electronically by HTSB staff.

If you are not a DOE teacher, submit HTSB Form EX1000: Experience Verification, which can be found on the Forms page.

OR

- (C) Submit passing scores on the Praxis Principles of Learning and Teaching for the new grade level. Visit the Licensure Test page here for a listing of tests:

<https://hawaiiteacherstandardsboard.org/content/licensure-test-categories/>

OR

- (D) Submit verification of previous completion of a state approved teacher education program in the same license grade level as the new field.