OPTION 2: COURSEWORK AND EXPERIENCE/PEDAGOGY

REQUIRES BOTH OF THE FOLLOWING:

Coursework:
Complete a minimum of thirty (30) semester hours in the new field from an accredited institution of higher education, at least fifteen of which must be upper division. Upload a copy of your transcript to the Documents tab of your HTSB record to verify your coursework.

Meet one of these experience or pedagogy options:

(A) Verification of the equivalent of one (1) year of satisfactory half time or more contracted P-12 teaching experience in the new field within the last five (5) years of application date;

OR

(B) Verification of three (3) or more years of contracted P-12 experience in the same license grade level span in Hawaii or another qualified jurisdiction.

A grade level span means:
Early Childhood grades PK-3
Elementary grades K-6;
Middle Level grades 6-8
Secondary grades 6-12
For the P-12 or K-12, you must verify experience in each level.

If you are a Hawaii DOE teacher, your experience can be verified electronically by HTSB staff.
If you are not a DOE teacher, submit HTSB Form EX1000: Experience Verification, which can be found on the Forms page.

OR

(C) Submit passing scores on the Praxis Principles of Learning and Teaching for the new grade level. Visit the Licensure Test page here for a listing of tests:

https://hawaiiteacherstandardsboard.org/content/licensure-test-categories/

OR

(D) Submit verification of previous completion of a state approved teacher education program in the same license grade level as the new field.