

OPTION 2: ADVANCED DEGREE/COURSEWORK AND EXPERIENCE/PEDAGOGY

REQUIRES BOTH OF THE FOLLOWING:

Coursework:

Meet one of these advanced degree or coursework options:

- (A) Complete an advanced degree from a regionally accredited institution or the equivalent from a non-U.S. institution; OR
- (B) Complete a minimum of thirty (30) semester hours in the new field from an accredited institution of higher education, at least fifteen of which must be upper division. Upload a copy of your transcript to the *Documents* tab of your HTSB record to verify your coursework.

For the Elementary Education field only: submit a transcript showing a total of 36 semester hours, including 9 semester hours in each of the following 4 core content areas: language arts, mathematics, science and social studies. At least 3 semester hours in each of the core content areas must be upper division.

Experience/Pedagogy:

Meet one of these experience/pedagogy options:

- (A) Verification of the equivalent of one (1) year of satisfactory half time or more contracted P-12 teaching experience in the new field within the last five (5) years of application date; OR
- (B) Verification of three (3) or more years of contracted P-12 experience in the same license grade level span in Hawaii or another qualified jurisdiction.

A grade level span means:

Early Childhood grades PK-3

Elementary grades K-6;

Middle Level grades 6-8

Secondary grades 6-12

For the P-12 or K-12, you must verify experience in each level.

If you are a Hawaii DOE teacher, your experience can be verified electronically by HTSB staff.

If you are not a DOE teacher, submit HTSB Form EX1000: Experience Verification, which can be found on the Forms page.

OR

- (C) Submit passing scores on the Praxis Principles of Learning and Teaching for the new grade level.