

**HAWAII TEACHER STANDARDS BOARD
GENERAL BUSINESS MEETING**

Friday, January 13, 2023

**Meeting Conducted by Remote Technology via Zoom
and
Physical Location at 650 Iwilei Road, Suite 268, Honolulu, HI 96817**

MINUTES

PRESENT:

Elena Farden for Keahi Makaimoku
Dr. Jonathan Gillentine
Lokelani Han
Branden Kawazoe
Justin Mew
Kristi Miyamae

Lauren Moriarty for Bruce Voss
Dr. Cecily Ornelles for Dr. Nathan Murata
Dawn Raymond
Kim Sanders
Dr. Katina Soares
Kerry Tom for Keith Hayashi

STAFF:

Felicia Villalobos, Executive Director
Tracey Idica, Licensing Specialist
Kris Murakami, Licensing Specialist

Jennifer Padua, Licensing Specialist
Raymond Rodriguez, Licensing Specialist
Elaine Hutchinson, Secretary

CALL TO ORDER:

Chairperson Kawazoe called the meeting to order at 12:32 p.m.

OPENING REMARKS:

Chairperson Kawazoe shared information regarding procedures for virtual board meetings:

- The following board members, in addition to the Chairperson, are participating in today's virtual board meeting and have established audio and video connection.
- Board members shall be visible and audible to other members and the public during meetings.
- This board meeting will be recorded and all committee meeting minutes will be posted on HTSB's website.

ROLL CALL TO ESTABLISH QUORUM:

Chairperson Kawazoe called the roll and established quorum.
All twelve (12) board members were present.

DISCLOSURE FROM BOARD MEMBERS AT PRIVATE LOCATIONS:

Chairperson Kawazoe shared information regarding private location disclosure:

- Board members shall be considered present at the meeting for the purpose of determining compliance with the quorum and voting requirements of the board.
- Board members who are not participating at the Board's public location must announce who is at the remote location with them. Minors do not need to be identified unless they have a personal business, property, or financial interest in an issue.

Chairperson Kawazoe asked board members if they have anyone present with them at their non-public site that they need to disclose.

- No disclosures were made.

ADDITIONAL PROCEDURAL INFORMATION:

Chairperson Kawazoe shared additional information regarding meeting protocols and procedures:

- As a reminder, all board members wishing to speak should raise their hand and the Chairperson will be notified to call on the person. The speaker must state their name prior to making their remarks.
- Votes will be conducted by roll call so that it is clear how each board member voted.
- Members of the public who have signed up to testify or would like to testify online must be logged into Zoom using the same name they used to sign up for testimony. Please use the Chat Box to provide your name and the agenda item(s) you are testifying on. Testifiers today will have two (2) minutes to testify. Anyone who missed the opportunity to testify before the relevant agenda item will be allowed to testify at specified portions of the meeting.
- Testifying online can be challenging due to technical issues. The Chat Box is being monitored by HTSB staff, and the Chairperson will be notified that you would like to testify, and you will be called on to give your testimony at the appropriate times in the agenda.
- Written testimony received more than forty-nine (49) hours in advance of the meeting has been uploaded to the online meeting agenda for members to review.
- A meeting held by interactive conference technology shall be recessed for up to thirty (30) minutes when audio communication cannot be maintained with a quorum of members, provided that the meeting may reconvene when only audio communication is reestablished.

ANNOUNCEMENTS: None

PUBLIC TESTIMONY ON GENERAL BUSINESS MEETING AGENDA ITEMS:

1. On-Time written testimony was submitted by Ms. Alyson Emrick, Director, Licensure & Regional Team Initiatives, Teach for America Hawai`i for NBI 22-58. It has been uploaded to HTSB's website.
 2. Late written testimony was submitted by Dr. Diann Huber, Founder, iteachHAWAII for NBI 22-59. It was given to the board via DropBox and is also on the public website.
 3. Ms. Alyson Emrick of Teach for America Hawai`i signed up to provide oral testimony for NBI 22-58.
 4. Mr. Ian Okamoto of Teach for America Hawai`i signed up to provide oral testimony for NBI 22-58.
- Ms. Alyson Emrick stated that this is testimony for NBI 22-58 which is quite a ways down in the agenda. She asked if she might share testimony closer to when NBI 22-58 is discussed or is it preferable to share now at the top?
 - Chairperson Kawazoe asked her to proceed and share her testimony now.
 - Ms. Emrick proceeded with her testimony:

“Thank you for having us. We are happy that all of the audit requirements were met. I just wanted to share a little bit more context about how our candidates all find their licensing areas that they pursue in our program.

We are proud to have supported 920 corps members, including 234 local and Native Hawaiian teachers in 95 schools across the state. All of our candidates are hired by partner schools to be teachers of record and teach with an Emergency Hire Permit while they pursue their teaching license in the program.

During our hiring process, we share with administrators an initial subject area that we have tentatively assigned to candidates and the additional content areas that candidates are interested and open to teaching. However, the line that candidates are hired to teach is of course ultimately up to the administrators. They know the needs of their schools and of course they decide what the best fit is for the candidate in terms of what teaching line to have. And so the line that candidates are hired to teach determines the license that they work towards.

We look for continuing to partner to make an impact here and have included in our written testimony as well, a couple of one-pagers with additional information about our program and impact if you're interested. Thank you.”

- Mr. Ian Okamoto of Teach for America Hawai`i stated that he had nothing to add and that Alyson had covered it all.

APPROVAL OF MINUTES:

The minutes from the November 18, 2022, meeting were approved as written.

EXECUTIVE DIRECTOR'S REPORT:

Executive Director Villalobos submitted and stands on her report to the board as written.

- She recently attended the Professional Educator Standard Board Association (PESBA) Conference in Las Vegas, NV.
 - PESBA is basically all of the licensing boards that are independent from the Department of Education.
 - They discussed licensure which included the Compact.
 - Interesting speakers were there to talk to us about how different states including Nevada, are solving teacher shortage. From that seminar, we are bringing back some presenters with us.
 - When we go to a conference and if we see something that would be of interest to the board, we come back and bring presenters with us for you folks.
 - Board Member Ornelles and Licensing Specialist Idica went to the PESBA meeting as well. They are welcome to share anything from all of the presenters that were at the conference.

Board Member Ornelles stated that she appreciated the opportunity to travel with the HTSB team to PESBA.

- The information shared was timely and so helpful in reflecting on areas that are critical in teacher preparation.
- There were presentations provided by individuals involved in teacher preparation, including those from UNLV and Nevada State College.
- Specifically, there were some wonderful information shared regarding mentor teacher participation in training provided by UNLV faculty as well as Nevada State College.
- Many of the ideas they had shared had additional information that would be helpful for us as we think about ways to involve our mentor teachers in ways so that they are directly providing consistent experiences for our teacher candidates in their quality preparation programs.

Licensing Specialist Idica stated that it was a great opportunity to see what was going on in other states:

- Hearing about how the work with the residencies is going on, how other states are adapting it and moving forward with it. So there were lots and lots of ideas and things that she thinks we can move forward with here in Hawaii.

- Executive Director Villalobos had additional items to share that was not in her report.
 1. She stated that we recently received our HTSB Legislative Briefing notice. It will be on next week Tuesday, 1/18/23 at 1:00 pm. The Charter Commission will go right after us.

We have put together a Power Point to discuss with the Legislative Education Committee on the House side, what HTSB has been doing this past year and some future things that we may be looking into.
 2. We finally confirmed our meeting with Senator Michelle Kidani for the end of January. Luckily, because the Legislative Permitted Interaction Group (P.I.G.) is still active, we can actually have the board members meet with Senator Kidani without breaking any Sunshine Laws. And then after that, they will report back any information legislatively with what was said at Senator Kidani's meeting and maybe some direction she would like the board to go in as well. After that, the P.I.G. will end.
 3. We're still waiting for equipment to come in for the added office space. We have to wire the other side of the office to this side of the office. We have to get all of the quotes and go through procurement. It takes a while to put this together. Again, we would like to get a hybrid meeting component so board members and the public can come into our space here. Currently, we do have space for the public as is, including a computer set up with headphones.
- Executive Director Villalobos was available for questions. No questions were asked.

PRESENTATION: Educators Rising

Mr. Wally Janneh, Outreach and Engagement Coordinator

- Educators Rising History: It started as Future Teachers of America established by the NEA (National Education Association) in 1937, and became Future Educators of America when it was acquired by PDK International in 1994 and then became Educators Rising in 2015. PDK International is the parent company.
- Vision: A clear pathway in every school district in America for young people who want to serve their communities as highly skilled educators.
- Mission: Cultivate a new generation of highly skilled educators by guiding young people on a path from high school through college and into their teaching careers. By working with aspiring educators who reflect the demographics of their communities and who are passionate about serving those communities through public education, Educators Rising is changing the face of teaching.
- Educators Rising is a community-based initiative.
- Activating Your Community to "Grow Your Own".
- Framing the Problem – Teacher Shortage: Teacher retention, Teacher Diversity.
- National Presence: Official Educators Rising State Affiliates and Curriculum.
- How Does It Work? Locally Growing Your Own.
- Educators Rising Chapters: Chapter/club participation, networking, competitions.
- Chapters – Student Leadership Opportunities

- Competitions: Over 25 competitive events in two levels: JV Level (middle school) and Varsity Level (high school)
- Curriculum: Standards, map, framework
- Implementation - How Does It Look?
- Microcredentials.
- Teaching fundamentals.
- Aspiring Educators.

Executive Director Villalobos stated that this is what she was speaking to about when we go to conferences, we hear different things about how different states are solving teacher shortages.

- This one route, Educators Rising, is a pipeline from high schools and in Hawaii, it would be the teaching or education academies. It's how we can get those folks into the pipeline and into our Educator Preparation Programs (EPPs) to become licensed teachers.
- This is about longevity and not a quick fix. We start with the teacher academies in our state and move it forward, inviting all stakeholders.
- She wanted to bring Mr. Janneh from Educators Rising before the board.
- We used to have a chapter, our only chapter, that was run by Licensing Specialist Idica prior to her joining HTSB. She will speak to it on how it worked in her classroom here in Hawaii.

Licensing Specialist Idica stated that this is something that she believes very strongly in.

- Sometime around 2010, she learned about Educators Rising at a National Board event in Washington, D.C.
- Amazing teachers, including Teachers of the Year, wrote the beautifully written standards that are also real.
- It's important for teachers to know that this was developed by teachers for our future teachers.
- They're what we want our kids to do when they come into teaching.
- She shared her backstory on her wonderful involvement with Educators Rising when she was a high school English teacher. She had the first Educators Rising chapter in Hawaii and was on its curriculum writing team.
- She can see how we can impact future teachers and the teacher shortage. This is timely and important. She is really excited that Mr. Janneh is here with us today.

Executive Director Villalobos added how this will work in immersion schools as well.

That pipeline is in desperate need of quality teachers and how we can make that fit for Hawaii.

- Again, this is why we have Mr. Janneh here to speak to you board members to see if this is a route you would like to pursue and talk to other stakeholders.
- We have been talking with them already, to feel them out because it's going to take a collaborative effort.
- Stakeholders include HODOE (Hawaii Department of Education), HSTA (teachers union), OHE (Office of Hawaiian Education), and the Charter Commission. It's going to take all of us together to try to implement something that will have longevity for our teacher pipeline.

Board Member Farden thanked Mr. Janneh for his presentation and had questions.

1. How does Educators Rising work with existing Grow Your Own programs that are already within the state?
For example, our UH-Hilo Kahuawaiola has an Indigenous Teacher Certification pathway.
2. What is the difference between a “State Affiliate” vs. a “presence”?
3. What does the benefit(s) and support look like from Educators Rising if you are not a state affiliate?

Mr. Janneh replied to Board Member Farden’s questions:

1. Because the curriculum is online, it works in tandem with existing pathways as you are able to go into the curriculum and take pieces of it and put it into another curriculum to use.
 - We highly encourage that schools take a look at the curriculum a few months in advance and be able to decide whether they’re going to use all of our courses into one curriculum or take a few different courses and put it together with something you already have existing.
2. A “State Affiliate” and “presence” are very different but kind of the same.
 - A “presence” can be just having a Chapter or just having an after-school club.
 - A “State Affiliate” has adopted the curriculum within the state. We’ve worked with a bunch of entities, usually the Department of Education and they have funded Educators Rising throughout the state.
 - They are both using the curriculum within the school day and students attend conferences and competitions.
3. When we talk about how we’re helping, we have a lot of teacher training which he feels is the most important one. We have virtual training in January and August. Live training is in June at the conference. We also have training that’s on once a week.
 - We make sure we’re not leaving teachers out to hang and dry. We can put you in touch with other courses. We’ve had schools that have already done it and had pretty successful programs so that’s really how it works.

Board Member Mew thanked Mr. Janneh for his presentation and stated:

- Implementation from his side as a high school principal, is to make it into a course. You have to have an Approved Course Code Number (ACCN) so students can actually earn credit. There is a process for that.
- He would encourage working with the state’s Career and Technical Education (CTE) to make it a pathway for students to actually earn credit, not only be a club. Or, maybe a combination of both.

- What got him excited is his school is an International Baccalaureate School and they have a career-related program. It requires a certified path for students to take as part of their career. He can see that this program will do it.
- To earn credit for the students, you'd have to get the ACCN and work with the State curriculum folks is what he's thinking.
- He agrees with Executive Director Villalobos and Licensing Specialist Idica that this is quite exciting and here's more opportunities for not only students but also for our profession.

Licensing Specialist Idica stated that:

- One thing that's already in place that's really nice is that the ACCNs for Explorations in Education aligns perfectly with Educators Rising. Her students received credit for Explorations in Education 1 and were planning to take Explorations in Education 2 for credit the next year but the school ended the program.
- She liked what Board Member Mew said about the pathway because that is what she envisioned as happening.
- Pre-Covid, we had a CTE workgroup of sorts that was put together specifically to work on a teacher education pathway. She was part of that initial committee with Mr. Wendell Tashiro, Pathway Advisory Council lead. Mr. Tashiro said that their first task was to create the standards for the teacher education pathway. She was able to pull up the standards from Educators Rising and share them with the team. The team's task was done because they had the standards right there and didn't need to create them.
- She thinks we are off to a good start with this, it's just a matter of getting everything in place.
- At an event, she happened to be seated next to Waipahu High School Principal Keith Hayashi, prior to him becoming Superintendent. He had a strong teacher pathway already going at his school. She shared with him about Educators Rising and he wanted to know why he didn't know anything about this. She said that was her thought too. It's just a matter of getting the word out. Then COVID happened and we are now catching back up.

Board Member Mew asked, "Do the teachers need to be HQ to teach this? This links back to Mr. Janneh's teacher certification. As a board, what we need to think about who is qualified and able to teach this.

Licensing Specialist Idica agreed that that not everyone can teach this.

Board Member Sanders asked Mr. Janneh, "As a middle school principal, what is available for middle school students?

Mr. Janneh replied that there is a Junior Varsity (JV) level for grade 7th and 8th middle school students.

- They are fifteen (15) different competitions that they are allowed to compete in. So, if you're starting an Educators Rising chapter, they can use that chapter rubric for 7th

and 8th grade. It gives them an idea of what it is so that by the time they get to high school, they have a very good idea about Educators Rising.

Board Member Mew stated that there are other people that work with students in the school. He asked, “To what extent does Educators Rising follow students who may want to go into other fields such as counseling, library, media specialist?”

Mr. Janneh replied that:

- Teaching Fundamentals doesn’t necessarily only focus on teaching. It focuses on all areas of teaching education. Teaching Fundamentals as an introduction, is probably the best way to go in doing that route.
- A lot of our chapters and clubs around the country use Teaching Fundamentals as their background and introduction for Educators Rising. It gets kids excited about being within education, not necessarily just teaching. It’s really only when they get into the curriculum that they focus on becoming a teacher.

Board Member Moriarty stated that she is on the State Board of Education. She thanked Mr. Janneh for his presentation.

- Listening to his presentation, it seems that there are two ways to go about this.
 1. From the Bottom up: Schools adopting this as has been the case so far in Hawaii
 2. At the State level: Something being done at the State level.
- She asked Mr. Janneh for comment on what states have already done that.
- She asked Board Member Kerry Tom if he or someone from DOE wants to provide a perspective on what it might take at the state level or whether that would be an interesting route for us or better to let it go from the schools up.

Mr. Janneh replied that it works both ways, depending on how the stakeholders see it.

- The most recent example we have is Illinois. We worked with the Illinois State Board of Education and DOE there. They were able to fund it for the whole state. It started with their National Teacher of the Year in 2018 who was a champion of the program.
- It makes it easy when the state purchases it and the schools can use it for free.
- With Hawaii having only one district, either way, it will work pretty well.

Board Member Kerry Tom stated that:

- If you’re looking for comment from the DOE itself, from my end HR, we’re taking smaller steps in terms of where the teacher academies are putting in monitoring. First, is to see conversion rates of students becoming teachers.
- That’s our first foray into it so we’re sort of conjuring small partnerships with schools and trying to figure that out. We’re at the beginning stages of trying to build our baseline and data first, at least from the HR point of view.

Executive Director Villalobos stated that they had a meeting planned with Superintendent Hayashi next week to discuss CTE and this will be a part of that discussion. However, the meeting was canceled and moved due to the Legislature Session so we will actually be

meeting with him at the end of the month. She's hoping that Mr. Janneh and his CEO will be able to jump on a call with Superintendent Hayashi and have a conversation about what it would take to implement this in our state. People in his team need to hear about this. We're just feeling it out and bringing it to different stakeholder. It won't just be one person. We're all going to need to be involved in this from licensure of the teachers, to getting them ready to be licensed in this area, all the way to the union to the Department. Everyone needs to be involved. She looking forward to that meeting with Superintendent Hayashi.

Chairperson Kawazoe asked if there were any additional comments or questions. No hands were raised.

In the same breath of teacher shortage, Executive Director Villalobos stated that she wanted to bring another presenter before the board that she met at a conference.

Chairperson Kawazoe introduced and welcomed the next presenters.

PRESENTATION: National Center for Teacher Residences (NCTR)

Dr. Kathlene Campbell, CEO and Jill Pitner, Chief Growth Officer

- Teacher Residency Programs Meet Local and State Needs
- NCTR is the National Leader in Residency-Based Teacher Preparation
 - As an organization, they are committed to developing and supporting teacher residency programs that are equity-focused, community-driven, and evidence-based.
- Districts Need Teacher Residencies
 - Teacher shortages, diversity, quality, and retention are perennial challenges
- Six Components of Teacher Residencies
 - Partnership Focus on Needs of Districts & Charters
 - Financial Support (i.e. salary, stipends, scholarships)
 - Connection of Theory to Practice
 - Yearlong Classroom Training
 - Deliberate Placement with Host School and Mentor Teacher
 - Professional Development for Mentor Teacher & University Supervisors
- Teacher Residencies Responding to the Need: NCTR's Impact
 - Preparing Teachers of Color
 - Recruit from the community for the community
 - Teacher Retention
 - Residency graduates are retained at higher rates
 - Retention Impacts Student Learning
 - Retention Saves Districts Money
 - Teacher Leadership and Development
 - Teacher Quality
 - Addressing Shortage Areas
- NCTR Programming and Services
- NCTR Partners
- Teacher Residencies are a Grow Your Own Strategy

Board Member Moriarty thanked them for describing that and she found it very interesting. She suspects that she is the person that most recently got her teaching degree in 2018. She would have loved to have had a full year of teacher residency and mentoring. She also observed a lot of programs oversees during her previous career. There is really a lot of value in that marriage between the actual practice when you get into the classroom and just reading about it ahead of time. She has a lot of teachers in her family, including some brand new ones. Both from the statewide perspective of how do we grow more teachers and just based on her individual observations, she thanked them for bringing this to us today.

Executive Director Villalobos thanked Mr. Janneh, Dr. Campbell and Ms. Pitner for coming in and sharing what other states are looking into. She is hoping the board would lead in the direction of more inquiring and getting stakeholders together to see how this can be implemented in our state. There's also going to be one more presenter, possibly next month. We met this gentleman who does the Grow Your Own Federal program and want to have him speak to the board with more ideas on how to solve teacher shortage. Again, it's not going to be a quick solve. It's going to have to be something the state's going to have to put in place and invest in for years to come. She appreciates everyone coming today.

FINANCIAL UPDATE: Justin Mew

Year-to-Date 2022-2023: Second Quarter Report as of December 31, 2022.

For the period of July 1, 2022 to December 31, 2022

- Board Member Mew reviewed the financial statement which shows that all expenses are within the allocated budget amounts.
 - Line #1's expenditure amount for the HTSB online licensing system does not include the December 2022 expense. Supplier BST had not submitted their invoice as of January 10, 2023. It will be included in the next report.
 - Line #4's monthly expenditure amount for Office lease and Common Area Maintenance (CAM) includes now the added space of Suite 265. There was a jump because there's much more space now. Because the board had anticipated this, the budget is spot on.
 - He asked if there were any questions.
- Board Member Farden asked if he could share the forecast on if we will be able to spend down Line #2 under Operations, "HTSB Quality Assurance & Support."
- Board Member Mew answered that he did not know. We are now at 2.6% spent so far and it depends on the trainings and seminars.
 - This board had projected in case we needed to provide any further trainings and seminars. Right now, what's important is that we have the funds in case we need to tap into it.
 - He asked Executive Director Villalobos if she has anything projected under "HTSB Quality Assurance & Support?"
- Executive Director Villalobos stated that the budget does not show that we do a lot of things in the spring time. Yes, we have the National Board event, we're doing Educator

Ethics and things of that nature. We always spend more in the spring so the percentages will start to go up to near 100%. Again, having an individual audit and all of the files still, we still need that to happen which will happen in the spring. Hopefully, the person who will do that will be available in the spring. We always need to look at our budget and see what areas we need to finish by the end of the fiscal year.

- Board Member Mew thanked Executive Director Villalobos for clarifying and asked for any other questions or comments. There were none.

LICENSING UPDATE: Raymond Rodriguez

- Licensing Specialist Rodriguez thanked the board for hiring Kris Murakami, Esq. and Dr. Jennifer Padua before January because January and July are the busiest months that we have for licensing. This is mostly for the license renewals but also for new hires mid-way through the year. This allows us to split the alphabet between three Licensing Specialists, each taking one-third of the alphabet grouping. We are also fortunate to give Licensing Specialist Murakami all of the Professional Fitness cases. It's really nice to be able to have one person dedicated to that while he, Tracey Idica and Jennifer Padua can split up the licensing.
 - He wanted everyone to be aware that we are still doing monthly audits of teachers without licenses or permits.
 - We are right now preparing for presentations to the HTSA Institute Week where we will be giving workshops to in-service teachers.
 - We also have a National Board Certification Recognition Ceremony that will be taking place early next month.
 - We are happy to announce that there are twenty-eight (28) new National Board Certified Teachers (NBCTs).
 - There were eighty-two (82) that were up to certification expiration but they were able to go through a process that allowed them to maintain their certification.
 - We are glad to hear from the DOE that our research project that we initiated was approved by the DOE focusing on professional decision-making in Educator Ethics.
 - We will definitely share more details on the National Board celebration as well as the research coming out. This is very timely because the Model Code of Ethics for Educators was revised and is reflected on our website. We are very happy that these things are moving forward.
 - He was available for questions. No questions were asked.

PUBLIC TESTIMONY ON GENERAL BUSINESS MEETING AGENDA ITEMS:

No additional Testimony.

COMMITTEE REPORT: LEGISLATIVE COMMITTEE

DISCUSSION/Action:

Committee Chairperson Miyamae reported that the committee reviewed and recommended for approval the following New Business Items as amended, that was adopted by the HTSB.

- **NBI 22-52:** 2023 HTSB Legislative Priorities

Committee Chairperson Miyamae reported that the committee reviewed and recommended for approval the following New Business Item as written, that was adopted by the HTSB. (See Attachment)

- **NBI 22-53:** Interstate Teacher Mobility Compact

COMMITTEE REPORT: TEACHER STANDARDS COMMITTEE

DISCUSSION/Action:

Committee Chairperson Sanders reported that the committee reviewed and did not recommend for approval the following New Business Item as written.

- **NBI 22-54:** Consideration of a License Exception for the Hawaii Department of Education BridgeUSA J-1 Visa Program Candidates from the Philippines

Committee Chairperson Sanders reported that the committee reviewed and recommended for approval the following New Business Items as written, that were adopted by the HTSB.

- **NBI 22-55:** Adoption of the 2022-2023 Hawaiian Focus Workgroup Recommendations (Part 2)
- **NBI 22-56:** License Affirmation (October and November 2022)
- **NBI 22-57:** Formation of the 2022-2023 Career and Technical Education Workgroup

COMMITTEE REPORT: TEACHER EDUCATION COMMITTEE

DISCUSSION/Action:

Committee Chairperson Ornelles reported that the committee reviewed and recommended for approval the following New Business Items as written, that were adopted by the HTSB.

- **NBI 22-58:** Consideration of Recommendations from HTSB Educator Preparation Provider Completer Audit for Teach For America Hawaii
- **NBI 22-59:** Review of iTeach's Licensure Recommendations
- **NBI 22-60:** Consideration of University of Hawai'i at Hilo Letter of Intent to Plan a Bachelor of Science in Educational Studies with a Licensure Track in Elementary Education
- **NBI 22-61:** Granting Hawaii State Approved Teacher Preparation Providers with

Approved Math Programs the Option to Recommend within the
Mathematics License Fields Elementary Education

Committee Chairperson Ornelles reported that the committee reviewed and recommended for approval the following New Business Items as written.

- **NBI 18-23 Revised:** Revision of Hawaii Department of Education’s Teaching English to Speakers of Other Languages Add a Teaching Field
 - A motion was made to amend NBI 18-23 Revised with a revision of language. (Gillentine/Raymond)
 - The motion was to change “. . . fifteen (15) of those ~~courses~~ must be upper-division ~~courses~~” to “. . . fifteen of those **credits** must be upper-division **credits**.” This language is contained in the second paragraph down from the top.
 - Board members voted to approve this revision of language.
 - Board members voted to approve NBI 18-23 Revised, as amended, which was adopted by the HTSB.

PUBLIC TESTIMONY ON GENERAL BUSINESS MEETING AGENDA ITEMS:

No additional testimony.

EXECUTIVE SESSION PROCEDURAL INFORMATION:

Chairperson Kawazoe shared information regarding procedures for virtual Executive Session:

- Executive Session will be conducted in this virtual meeting room and all other attendees will be transferred to a waiting room without access to the general room.
- You may not re-enter until the waiting room is closed. If you leave the waiting room, you must log back into the general meeting and be admitted after the Executive Session is adjourned.
- To ensure confidentiality, the Executive Session will be accessible only to HTSB members and required staff.
- The participants must confirm that no unauthorized person is present and able to see or hear the Executive Session meeting.

MOTION TO RISE INTO EXECUTIVE SESSION (Mew/Sanders)

This portion of the meeting is a closed meeting under Section 92-4 and Section 92-5(a)(1)(2) and (4), Hawaii Revised Statutes.

BOARD MEMBERS VOTED TO ENTER EXECUTIVE SESSION AT 2:20 P.M.

CALL BACK TO ORDER BY CHAIRPERSON KAWAZOE AT 3:47 P.M.

TOPIC: Report out of Executive Session

DISCUSSION:

Chairperson Kawazoe reported out:

- The minutes from the November 18, 2022, Executive Session were approved as written.
- Personnel Update: Villalobos
- Consultation with Deputy Attorney General on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.
- State Public Charter School Commission Concern
- Approval of the following New Business Items that were adopted by the HTSB:
 - NBI 22-46: Granting of an Exception to Add an Additional Teaching Field to an Active Valid License
 - NBI 22-50: Case Number 21-13
 - NBI 22-51: Case Number 22-13
 - NBI 22-62: Case Number 22-17
 - NBI 22-63: Case Number 22-18
 - NBI 22-64: Case Number 22-19

PUBLIC TESTIMONY ON GENERAL BUSINESS MEETING AGENDA ITEMS:

No additional Testimony.

TOPIC: Next HTSB Meeting: February 10, 2023

DISCUSSION:

Chairperson Kawazoe and board members discussed:

- Plan for February 10, 2023, meeting

ADJOURNMENT:

Chairperson Kawazoe adjourned the meeting at 3:49 p.m.

Recorder: Elaine Hutchinson Date: January 13, 2023
Elaine Hutchinson