



**STATE OF HAWAII  
HAWAII TEACHER STANDARDS BOARD  
TEACHER STANDARDS COMMITTEE MEETING**

**MINUTES**

Remote Technology via Zoom

650 Iwilei Road, Suite 158  
Honolulu, HI 96817

Friday, March 28, 2025

**PRESENT IN-PERSON:**

Kim Sanders, *Committee Chairperson*  
Kristi Miyamae, *Ex-officio*

**PRESENT ONLINE:**

Dr. Jonathan Gillentine, *Committee Vice-Chairperson*  
Dale Matsuura  
Dondra Ozaki  
Dr. Katina Soares

**EXCUSED:**

Justin Mew  
Lokelani Han, *Ex-officio*

**STAFF:**

Felicia Villalobos, Executive Director  
Steven Harada, Licensing Specialist  
Dr. Mitzie Higa, Licensing Specialist  
Tracey Idica, NBCT, Licensing Specialist  
Kaulana Molina, NBCT, Licensing Specialist  
Kris Murakami, Esq., Licensing Specialist  
Dr. Jennifer Padua, Licensing Specialist

**I. CALL TO ORDER**

**A. ROLL CALL TO ESTABLISH QUORUM**

Committee Chairperson Kim Sanders called the Teacher Standards Committee Meeting to order at 9:00 a.m.

Committee Chairperson Sanders shared information regarding procedures for virtual committee meetings, then called roll call and established quorum. Committee Chairperson Sanders and *Ex-officio* Committee Member Kristi Miyamae were present in-person. Committee Members Dale Matsuura, Dondra Ozaki, and Dr. Katina Soares were present online. Committee Member Justin Mew and *Ex-officio* Committee Member Lokelani Han were excused. Committee Vice-Chairperson Dr. Jonathan Gillentine was not present at roll call.

Committee Chairperson Sanders shared information regarding non-public site disclosure. None of the committee members participating online had anyone present with them to disclose. Committee Chairperson Sanders then shared additional information regarding meeting protocols and procedures.

*Committee Vice-Chairperson Gillentine entered the meeting remotely via Zoom.*

**B. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS**

None

**C. ANNOUNCEMENTS**

Executive Director Felicia Villalobos announced that Committee Member Dr. Philip Bossert is retiring, and his Hawai'i Association of Independent Schools ("HAIS") replacement would be introduced at the April board meeting.

**D. APPROVAL OF COMMITTEE MINUTES**

The minutes of the November 15, 2024, meeting was approved as written.

**II. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS**

None

**III. ACTION / DISCUSSION ITEMS**

**A. NBI 24-23: License Affirmation (December 2024 and January 2025)**

Committee Chairperson Sanders reviewed NBI 24-23, affirming the licenses and permits for the respective months.

Committee Chairperson Sanders asked committee members if they had any questions or discussion. There were no questions or discussion from committee members.

Committee Chairperson Sanders called for a roll call vote on whether or not to recommend NBI 24-23, as written, to the full board ("Board") at the General Business Meeting scheduled at 12:00 p.m. All committee members present voted to recommend.

**ACTION — The Teacher Standards Committee voted to recommend NBI 24-23, as written, to the Board, with all members present voting aye.**

**B. NBI 24-24: The 2024-2025 Career and Technical Education Workgroup Recommendation to Expand from HTSB’s Six CTE License Fields to Thirteen**

Committee Chairperson Sanders reviewed NBI 24-24, which includes the Rationale/Background. She then asked Executive Director Villalobos to explain further.

Executive Director Villalobos spoke on concerns that came from the CTE (Career and Technical Education) Workgroup (e.g., difficulty finding cooperating teachers and clinical experience placement, not enough Praxis exams for all CTE fields in order to add the field to a license). She noted that Leeward Community College (“LCC”) is the biggest educator preparation program (“EPP”) recommending in CTE licensure areas, stating that Hawai’i Teacher Standards Board (“HTSB”) staff will continue to work with LCC’s CTE department to monitor and provide support in conjunction with the Hawai’i Department of Education (“HIDOE”). She mentioned the CTE Workgroup’s concerns already exist with the current six CTE licensure fields and will continue to be concerns for the expanded 13 fields; however, she wanted to emphasize that the CTE Workgroup is pushing for the expansion to 13 fields to ensure correct licensing field placements.

Committee Chairperson Sanders asked committee members if they had any questions or discussion.

Committee Vice-Chairperson Gillentine expressed his support, stating he thinks this is a very progressive move reflecting what is happening in the schools and career pathways.

Committee Member Soares expressed her support, but also voiced her concern regarding LCC’s small staff size and their capacity to support these additional CTE fields.

Executive Director Villalobos mentioned LCC’s capacity is currently one person, but HTSB staff will continue working with and supporting her.

Committee Chairperson Sanders asked committee members if they had any further questions or discussion. There were no further questions or discussion from committee members.

Committee Chairperson Sanders called for a roll call vote on whether or not to recommend NBI 24-24, as written, to the Board at the General Business Meeting scheduled at 12:00 p.m. All committee members present voted to recommend.

**ACTION — The Teacher Standards Committee voted to recommend NBI 24-24, as written, to the Board, with all members present voting aye.**

**IV. ADJOURNMENT**

Committee Chairperson Sanders adjourned the Teacher Standards Committee Meeting at 9:14 a.m.