



**STATE OF HAWAII
HAWAII TEACHER STANDARDS BOARD
GENERAL BUSINESS MEETING**

MINUTES

Remote Technology via Zoom

650 Iwilei Road, Suite 158
Honolulu, HI 96817

Friday, April 25, 2025

PRESENT IN-PERSON:

Kristi Miyamae, *Board Chairperson*

PRESENT ONLINE:

Lokelani Han, *Board Vice-Chairperson*
Sean Bacon for Keith Hayashi
Deanna D'Olier
Dale Matsuura
Justin Mew
Dr. Cecily Ornelles for Dr. Nathan Murata
Dondra Ozaki
Dawn Raymond
Kim Sanders
Dr. Katina Soares
Erika Vincent for Ka'ohinani Daniels

EXCUSED:

Kahele Dukelow for Roy Takumi

STAFF:

Felicia Villalobos, Executive Director
Steven Harada, Licensing Specialist
Dr. Mitzie Higa, Licensing Specialist
Kris Murakami, Esq., Licensing Specialist
Dr. Jennifer Padua, Licensing Specialist

ALSO PRESENT:

Kevin Costa, Business Solution Technologies

I. CALL TO ORDER

A. ROLL CALL TO ESTABLISH QUORUM

Board Chairperson Kristi Miyamae called the General Business Meeting to order at 12:31 p.m.

Board Chairperson Miyamae shared information regarding procedures for virtual board meetings, then called roll call and established quorum. Board Chairperson Miyamae was present in-person. Board Vice-Chairperson Lokelani Han; and Board Members Sean Bacon, Deanna D'Olier, Dale Matsuura, Justin Mew, Dr. Cecily Ornelles, Dondra Ozaki, Dawn Raymond, Kim Sanders, Dr. Katina Soares, and Erika Vincent were present online. Board Member Kahele Dukelow was excused.

Board Chairperson Miyamae shared information regarding non-public site disclosure. None of the board members participating online had anyone present with them to disclose. Board Chairperson Miyamae then shared additional information regarding meeting protocols and procedures.

B. PUBLIC TESTIMONY ON GENERAL BUSINESS MEETING AGENDA ITEMS

Licensing Specialist Dr. Mitzie Higa stated one individual signed up to testify in-person; however, the Hawai'i Teacher Standards Board ("HTSB") staff was determining the meeting agenda item.

Board Chairperson Miyamae stated there would be other opportunities for public testimony.

C. ANNOUNCEMENTS

Board Chairperson Miyamae welcomed Board Member Vincent and Board Member D'Olier, who was confirmed by the Senate Education Committee. She wished HTSB's Licensing Specialists and Teacher Licensing Clerks a Happy Professional Administrator's Day. She then bid farewell and thanked Board Vice-Chairperson Han, and Board Members Sanders and Ornelles.

Board Chairperson Miyamae stated Executive Director Felicia Villalobos needed to step away from the meeting. If there were no objections, she requested moving to public testimony first.

II. PUBLIC TESTIMONY ON GENERAL BUSINESS MEETING AGENDA ITEMS

None at this time.

A. LICENSING UPDATE – Licensing Specialist Steven Harada

Board Chairperson Miyamae introduced Specialist Harada to share the licensing update.

Specialist Harada shared that the licensing specialists continue to process applications for license renewal, new licenses, and license conversions as the school year ends. He stated another round of automatically generated messages for license renewal will be sent out on May 1st and May 15th, so an uptick in applications is anticipated. He shared that HTSB staff continue to support the Hawai'i-approved educator preparation programs ("EPPs") and stakeholders with licensing presentations. He also shared that the licensing specialists are preparing and planning for their workgroups.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

B. REGISTERED TEACHER APPRENTICESHIP UPDATE – Licensing Specialist Dr. Mitzie Higa

Board Chairperson Miyamae introduced Specialist Higa to share an update on registered teacher apprenticeship.

Specialist Higa shared that the registered teacher apprenticeship is still in the consult and confer process, but HTSB is working on the program budget separately and getting contracts together. She stated the [SAEF (State Apprenticeship Expansion Formula) grant] expires in two years, so HTSB wants to ensure those federal funds are not taken back.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

I. D. EXECUTIVE DIRECTOR'S REPORT

Board Chairperson Miyamae introduced Executive Director Villalobos to share her report.

Executive Director Villalobos explained that her report is not as robust since this board meeting is in close proximity to the previous one. She stated the newest licensing specialist, Kaulana Molina, NBCT, has contributed to the specialists' reports section. She shared that she and Licensing Specialist Dr. Jennifer Padua attended the AAQEP (Association for Advancing Quality in Educator Preparation) conference and were able to speak with Dr. Troy Hutchings, who previously worked with the HTSB on the Model Code of Ethics for Educators ("MCEE"). She mentioned hopefully this fall he will present the research he conducted in Hawai'i pertaining to MCEE, in partnership with the University of Hawai'i at Mānoa ("UH Mānoa"), to the full board ("Board") and stakeholders. She then asked if Specialist Padua could speak on the AAQEP conference.

Specialist Padua shared that most U.S. states are revamping their EPP processes. She emphasized challenges for states who allow out-of-state ("OOS") institutions to come in, referring to how Hawai'i has OOS preparation programs that are not approved by HTSB. She mentioned some states have a clause for 'physical presence' because they want institutions to have a physical presence in their state so that their teacher candidates have access to them. She stated the candidates in these OOS institutions do not necessarily know Hawai'i's licensure requirements, so HTSB has had to field many questions. She suggested the Board may want to consider adding a 'physical presence' clause in Hawaii Administrative Rules ("HAR") when it is revised. Another key takeaway she shared was the rigorous review process some states have in place for interested institutions (e.g., Arizona does a readiness review before the OOS institution can submit a letter of intent). She stated

what is happening now nationwide is preparation programs are withdrawing, and their candidates are unable to obtain their license after having already invested their money. She mentioned some states take six months to one year for their program reviews because they are much more rigorous. She also mentioned that some programs needed to be redesigned for various reasons (e.g., decreased funding, low student enrollment). She shared that one program invited National Board Certified Teachers ("NBCTs") and K-12 practitioners to help redesign it. Having gone through several program reviews, she mentioned one comment that HTSB's K-12 external reviewers had was that there is a disconnect between what is happening in the program versus what is actually happening in the K-12 setting. She shared that many licensing agencies appreciate that HTSB does external reviews and includes NBCTs, other EPP faculty, and K-12 teachers. She mentioned oftentimes the other licensing agencies do not have that variety, so they like what HTSB is doing.

Executive Director Villalobos stated all board members and stakeholders should have received a save-the-date for the HTSB Summer Summit ("HSS") from June 9-10, and that it will be advertised in accordance with Sunshine Law. She explained that June 9th is targeted for board members, while June 10th is for all stakeholders and board members. She explained that the strategic plan has been outdated since Covid and fell by the wayside due to reorganization, and HTSB is now trying to align back with HAR and Hawaii Revised Statutes ("HRS"). She thanked Hawai'i Pacific University ("HPU") for being the venue, stating HTSB reached out to different stakeholders in certain areas as possible venues. She mentioned hopefully there will be future summits and depending on what is happening in the state, federally, and what board members would like to be trained on. She then shared that board members should have received a reminder from the State Ethics Commission about submitting their annual financial disclosure by June 2, 2025.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

I. E. MULTIFACTOR AUTHENTICATION UPDATE – Kevin Costa, Business Solution Technologies

Board Chairperson Miyamae introduced Kevin Costa of Business Solution Technologies ("BST") to present about HTSB's licensing management system ("LMS") multi-factor authentication ("MFA") update.

Mr. Costa stated the upcoming implementation of the MFA is part of improving the LMS's login security. He explained that it is considered a two-factor authentication: [1] something you know (e.g., username, password) and [2] something you have (e.g., unique one-time security code). He stated the goal is to have an additional layer of security for the LMS as cybercrime is on the rise, mentioning that it is important for organizations like HTSB to protect the personally identifiable information ("PII") that resides in their systems, as well as the overall system information. He shared an infographic pertaining to identity theft and fraud reports, and a live online threat map pertaining to cyberattacks. He explained that if an attacker compromised a user's login information, the MFA security code is the second-level block. He stated the MFA implementation will be done in phases: [1] soft launch for verified email addresses in spring/summer, where users can choose to enable it themselves; [2] hard launch in summer around July 1st, where it will be required and enabled automatically; [3] mobile text message option around fall; [4] authenticator app possibly in spring/summer of 2026. He explained that if users do not have a verified email address, they will need to contact HTSB staff for assistance. He shared that his team and HTSB staff have walked

through various hurdles the users may encounter, and that they are trying to minimize impact for both users and HTSB staff.

Board Chairperson Miyamae asked board members if they had any questions or discussion.

Board Member Bacon stated he thinks being able to ensure the safety and privacy of user information is great. He asked Board Chairperson Miyamae and Executive Director Villalobos if there is any consideration for delaying the MFA implementation as he knows July 1st is the busiest time for licensing. He mentioned any issues from this may impact the licensing specialists' workload and delay the issuing of licenses.

Executive Director Villalobos stated HTSB staff has been working with BST on this, that everyone understands the different phases. She explained that the MFA needs to be implemented sooner than later due to all the cyberattacks, mentioning that HTSB is actually 1.5 years behind on this. She asked if Mr. Costa could address the impact on HTSB staff.

Mr. Costa stated the soft launch is to first allow users to enable the MFA at their leisure; however, HTSB staff and his team are trying to put in additional protections against cyberattacks. He acknowledged the problem will be if users do not have verified email addresses or if there is an invalid email address tied to their account; however, most active users would have the precursor requirement of a verified email address.

Board Member Bacon stated he wants to make sure it is considered by the Board and staff that July 1st is the busiest time of the year for the licensing specialists, mentioning there also may be many questions from users about the MFA. He stated he wants to ensure the licensing specialists have a reasonable workload so that ultimately there are qualified teachers in front of students on the first day of school.

Mr. Costa stated he and his team have also been working closely with HTSB staff in crafting communication for the email notifications to provide instructions. He mentioned Executive Director Villalobos is also looking at other communication channels to get the word out, but he deferred to her to speak on that.

Executive Director Villalobos stated HTSB will probably reach out to different stakeholders such as HSTA (Hawai'i State Teachers Association); however, HTSB does not know who the Hawai'i Department of Education ("HIDOE") or Hawai'i public charter schools are hiring, so are unsure how to reach them. She stated HTSB staff may learn lessons from this rollout, but the MFA is important. She mentioned she met with HIDOE's Deputy Superintendent Oyadomari-Chun about the need to get licensure done quickly, suggesting that once HIDOE knows an individual will be hired and employed for the beginning of the school year, HIDOE should have them create their HTSB accounts immediately and upload their documentation. She acknowledged there will always be outliers, but HTSB is trying to minimize any impact.

Board Member Bacon stated he cares about the HTSB staff, and it is important to protect security; however, he wants to make sure both are considered.

Board Chairperson Miyamae asked board members if they had any further questions or discussion. There were no further questions or discussion from board members.

Board Chairperson Miyamae stated she appreciates the MFA on other accounts she has, mentioning she is relieved that HTSB will finally be rolling this out.

III. PUBLIC TESTIMONY ON GENERAL BUSINESS MEETING AGENDA ITEMS

Executive Director Villalobos stated the in-person testifier suddenly stepped away. She asked if Board Chairperson Miyamae could proceed with the New Business Items (“NBIs”) until the testifier returned.

Board Chairperson Miyamae agreed.

IV. NEW BUSINESS, COMMITTEE REPORTS, AND PENDING COMMITTEE ACTION

BOARD ACTION – NEW BUSINESS: Committee of the Whole

Board Chairperson Miyamae introduced NBI 24-31 and stated it did not go through committee.

Board Member/Legislative Committee Chairperson Raymond thanked Specialist Higa for her hard work and support; the permitted interaction group (“P.I.G.”) members for their prompt feedback on testimony; and the Legislative Committee.

Board Chairperson Miyamae called for a first and second to move NBI 24-31.

Board Member Raymond moved NBI 24-31. Board Member Mew seconded the motion.

A. NBI 24-31: Completion of the 2025 Legislative Permitted Interaction Group’s Work

Board Chairperson Miyamae briefly reviewed NBI 24-31, which includes the Rationale/Background.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-31, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-31, as written.

ACTION — NBI 24-31: Completion of the 2025 Legislative Permitted Interaction Group’s Work, as written, was adopted by the Board.

PENDING COMMITTEE ACTION – Budget, Personnel, and Strategic Planning Committee: Mew

The Budget, Personnel, and Strategic Planning Committee met at 9:01 a.m. and looked at six New Business Items.

B. NBI 23-43 Revised: The Hawai’i Teacher Standards Board Election of Board Officers and Committee Assignments for 2024-2025

Committee Chairperson Mew reviewed NBI 23-43 Revised, which readjusts the HTSB’s committee assignments. He stated Board Member D’Olier, who was confirmed by the Senate, replaced Dr. Philip Bossert; Board Member Vincent replaced Ka’ohinani Daniels; and Dr. Jonathan Gillentine’s term expired. He stated the Budget, Personnel, and Strategic Planning Committee voted to recommend NBI 23-43 Revised, as written, to the Board.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 23-43 Revised, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 23-43 Revised, as written.

ACTION — NBI 23-43 Revised: The Hawai'i Teacher Standards Board Election of Board Officers and Committee Assignments for 2024-2025, as written, was adopted by the Board.

C. NBI 24-32: The Hawai'i Teacher Standards Board Election of Board Officers and Committee Assignments for 2025-2026

Committee Chairperson Mew reviewed NBI 24-32, highlighting that Board Member Ozaki will be the new Board Vice-Chairperson; Dr. Nathan Murata from UH Mānoa will select his new designee; and the Teacher Education Committee Chairperson has not yet been determined. He stated the Budget, Personnel, and Strategic Planning Committee voted to recommend NBI 24-32, as written, to the Board.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-32, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-32, as written.

ACTION — NBI 24-32: The Hawai'i Teacher Standards Board Election of Board Officers and Committee Assignments for 2025-2026, as written, was adopted by the Board.

D. NBI 23-42 Revised: The Hawai'i Teacher Standards Board Budget for 2024-2025

Committee Chairperson Mew reviewed NBI 23-42 Revised, which updates HTSB's budget as of April 13, 2025, and includes the Rationale/Background. He shared that the committee amended the NBI to strike out '*staff parking*' from line item 5. He stated the Budget, Personnel, and Strategic Planning Committee voted to recommend NBI 23-42 Revised, as amended, to the Board.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 23-42 Revised, as amended. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 23-42 Revised, as amended.

ACTION — NBI 23-42 Revised: The Hawai'i Teacher Standards Board Budget for 2024-2025, as amended, was adopted by the Board.

E. NBI 24-33: The Hawai'i Teacher Standards Board Budget for 2025-2026

Committee Chairperson Mew reviewed NBI 24-33, which includes the Rationale/Background. He explained the Board has not yet received these monies as the Legislature needs to first approve the budget. He mentioned this is assuming HTSB's budget will be funded and, if not, then the Board will need to meet to discuss reallocation. He stated the Budget, Personnel, and Strategic Planning Committee voted to recommend NBI 24-33, as written, to the Board.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-33, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-33, as written.

ACTION — NBI 24-33: The Hawai'i Teacher Standards Board Budget for 2025-2026, as written, was adopted by the Board.

F. NBI 24-34: The Hawai'i Teacher Standards Board Meeting Schedule for 2025-2026

Committee Chairperson Mew reviewed NBI 24-34, highlighting the need for quorum and the importance of attendance and discussion. He stated the Budget, Personnel, and Strategic Planning Committee voted to recommend NBI 24-34, as written, to the Board.

Board Chairperson Miyamae stated she wants to remind board members to let her or HTSB staff know immediately if there are conflicts with schedules so that quorum is ensured.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-34, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-34, as written.

ACTION — NBI 24-34: The Hawai'i Teacher Standards Board Meeting Schedule for 2025-2026, as written, was adopted by the Board.

G. NBI 24-35: The Hawai'i Teacher Standards Board Executive Director's Evaluation Recommendation for 2024-2025

Committee Chairperson Mew reviewed NBI 24-35, which includes the Rationale/Background. He explained that an evaluation instrument was agreed upon last school year, which was then shared with Executive Director Villalobos prior to the start of this school year. He also explained that Board Chairperson Miyamae shared the evaluation results with him, which he reviewed and summarized the written comments in the Rationale/Background. He stated the Budget, Personnel, and Strategic Planning Committee voted to recommend NBI 24-35, as written, to the Board.

Board Chairperson Miyamae stated she wants to give Executive Director Villalobos an opportunity to speak on her evaluation, as she also needed to evaluate herself.

Executive Director Villalobos expressed her appreciation to the Board for her evaluation and for what was said during the committee meeting. She mentioned she provided an explanation at that time and would stand on those remarks. She iterated that ensuring there are quality educators in front of students and meeting their needs is paramount to what this Board does. She stated maintaining quality, maintaining high quality standards, and helping solve the teacher shortage issue in Hawai'i is something she is happy to do on behalf of the Board to ensure its Mission and Vision is valid. She stated she appreciates her staff and that having the right people around her who have the same mission and vision is amazing.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-35, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-35, as written.

ACTION — NBI 24-35: The Hawai'i Teacher Standards Board Executive Director's Evaluation Recommendation for 2024-2025, as written, was adopted by the Board.

Board Chairperson Miyamae yielded to in-person public testimony.

Raymond Sin testified in-person on NBI 24-30: *License Affirmation (February 2025 and March 2025)*. He introduced himself as an active-duty member of the U.S. Air Force and a previously licensed teacher in Clark County, Nevada. He asked if the HTSB would be able to accommodate more veterans, or those who are transitioning, retiring, or separating from the military. He shared that he was recruited by the JROTC instructor at the high school he taught at. He also mentioned the Department of Defense's Skill Bridge Program allows for the last six months of a military contract to be served in the private sector or in a federal, state, or county agency or school.

PENDING COMMITTEE ACTION – Teacher Standards Committee: Sanders

The Teacher Standards Committee met at 10:30 a.m. and looked at three New Business Items.

H. NBI 24-30: License Affirmation (February 2025 and March 2025)

Committee Chairperson Sanders reviewed NBI 24-30, affirming the licenses and permits for the respective months. She stated the Teacher Standards Committee voted to recommend NBI 24-30, as written, to the Board.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-30, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-30, as written.

ACTION — NBI 24-30: License Affirmation (February 2025 and March 2025), as written, was adopted by the Board.

I. NBI 24-36: Adoption of Updated Praxis Licensure Exams

Committee Chairperson Sanders reviewed NBI 24-36, which includes the Rationale/Background. She stated the Teacher Standards Committee voted to recommend NBI 24-36, as written, to the Board.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-36, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-36, as written.

ACTION — NBI 24-36: Adoption of Updated Praxis Licensure Exams, as written, was adopted by the Board.

J. NBI 24-37: HTSB's Continued Support of the Educators Rising Pilot

Committee Chairperson Sanders reviewed NBI 24-37, which includes the Rationale/Background. She stated the Teacher Standards Committee voted to recommend NBI 24-37, as written, to the Board.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae requested that Board Member Bacon put in a good word to HIDOE's Deputy Superintendent Armstrong for this pilot to continue, and to possibly turn it into a real program.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-37, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-37, as written.

ACTION — NBI 24-37: HTSB's Continued Support of the Educators Rising Pilot, as written, was adopted by the Board.

Board Chairperson Miyamae thanked Committee Chairperson Sanders for all her hard work, appreciating the time everyone had working with her.

Committee Chairperson Sanders thanked everyone for their hard work, mentioning they have always been great about listening and being prepared.

PENDING COMMITTEE ACTION – Teacher Education Committee: Ornelles

The Teacher Education Committee met at 11:15 a.m. and looked at two New Business Items.

K. NBI 24-38: The Formation of the Cooperating/Mentor Teacher Workgroup

Committee Chairperson Ornelles reviewed NBI 24-38, which includes the Rationale/Background. She shared that the committee had discussion and clarification from Executive Director Villalobos about how guidelines would pertain to cooperating/mentor

teachers who are providing support to pre-service teachers. She stated the committee recognized that involving and obtaining feedback and guidance from all stakeholders was a strength. She stated the Teacher Education Committee voted to recommend NBI 24-38, as written, to the Board.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-38, as written. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to approve NBI 24-38, as written.

ACTION — NBI 24-38: The Formation of the Cooperating/Mentor Teacher Workgroup, as written, was adopted by the Board.

L. NBI 24-21 Revised: Program Review Committee Evaluation of the University of Hawai'i at Mānoa's School Counseling Program

Committee Chairperson Ornelles deferred to Board Chairperson Miyamae.

Board Chairperson Miyamae reviewed NBI 24-21 Revised, which updates the program review committee's recommendation to the HTSB. She stated the review committee was able to meet with Dr. Lois Yamauchi and Dr. Madiha Jamil to clarify the questions that were previously raised. She also thanked the review committee for all their efforts. She stated the Teacher Education Committee amended the NBI according to Dr. Yamauchi's testimony.

Board Chairperson Miyamae asked board members if they had any questions or discussion. There were no questions or discussion from board members.

Board Chairperson Miyamae called for a roll call vote on the motion of whether to approve or deny NBI 24-21 Revised, as amended. Committee Chairperson Ornelles abstained from the vote. Board Chairperson Miyamae did not vote. With all other board members present, the motion carried unanimously, voting to approve NBI 24-21 Revised, as amended.

ACTION — NBI 24-21 Revised: Program Review Committee Evaluation of the University of Hawai'i at Mānoa's School Counseling Program, as amended, was adopted by the Board.

Committee Chairperson Ornelles thanked the Teacher Education Committee, appreciating the time she had working with everyone. She stated she appreciates everyone's commitment to not only the State of Hawai'i, but to the families, keiki, and educators.

Board Chairperson Miyamae thanked Committee Chairperson Ornelles for her hard work, mentioning she is always welcomed back.

V. EXECUTIVE SESSION

Board Chairperson Miyamae shared information regarding procedures for virtual Executive Session.

Board Chairperson Miyamae called for a motion to rise into Executive Session.

UNAPPROVED

Board Member Mew moved to rise into Executive Session. Board Member Raymond seconded the motion.

Board Chairperson Miyamae called for a roll call vote on the motion of whether or not to rise into Executive Session. Board Chairperson Miyamae did not vote. The motion carried unanimously with all other board members present voting to rise into Executive Session at 2:06 p.m.

This portion of the meeting is a closed meeting under HRS §92-4 and HRS §92-5(a)(1)(2) and (4).

Board Chairperson Miyamae called the meeting back to order at 3:31 p.m.

Board Chairperson Miyamae reported out what was discussed during Executive Session:

- Meeting minutes from March 28, 2025
- Personnel update from Executive Director Villalobos
- Consultation with Deputy Attorney General Amber Boll
- NBI 24-39: Case No. 24-06 – Adopted
- NBI 24-40: Case No. 24-07 – Adopted
- NBI 24-29: Case No. 24-05 – Adopted with amendments

VI. NEXT HTSB MEETING: August 8, 2025

Board Chairperson Miyamae stated the next HTSB Board Meeting was scheduled for August 8, 2025. The details of the agenda would come out prior to the meeting.

VII. ADJOURNMENT

Board Chairperson Miyamae thanked everyone for a productive meeting, mentioning she hopes to see everyone at the HTSB Summer Summit on June 9th and 10th. She thanked Board Vice-Chairperson Han, Teacher Standards Committee Chairperson Sanders, and Teacher Education Committee Chairperson Ornelles for their dedication and hard work.

Board Chairperson Miyamae adjourned the General Business Meeting at 3:33 p.m.

UNAPPROVED

List of people who submitted written testimony before the committee meeting

<i>ON-TIME TESTIMONY</i>		
NAME	ORGANIZATION	AGENDA ITEM
Lois A. Yamauchi, PhD	University of Hawai'i at Mānoa – Professor and Chair, Educational Psychology	IV.L. NBI 24-21 Revised: Program Review Committee Evaluation of the University of Hawai'i at Mānoa's School Counseling Program
Madiha Jamil, PhD	University of Hawai'i at Mānoa – Assistant Professor, Coordinator of the School Counseling Program	