



**STATE OF HAWAII
HAWAII TEACHER STANDARDS BOARD
TEACHER EDUCATION COMMITTEE MEETING**

MINUTES

Remote Technology via Zoom

650 Iwilei Road, Suite 158
Honolulu, HI 96817

Friday, September 12, 2025

PRESENT IN-PERSON:

Dr. Jonathan Gillentine, Committee Chairperson
Kristi Miyamae, Ex Officio

PRESENT ONLINE:

Dr. Jamie Simpson Steele for Dr. Nathan Murata, Committee Vice Chairperson
Kahele Dukelow for Roy Takumi
Dale Matsuura
Dr. Tammi Oyadomari-Chun for Keith Hayashi
Dawn Raymond
Dondra Ozaki, Ex Officio

STAFF:

Felicia Villalobos, Board Executive Director
Steven Harada, Licensing Specialist
Dr. Mitzie Higa, Licensing Specialist
Tracey Idica, NBCT, Licensing Specialist
Kaulana Molina, NBCT, Licensing Specialist
Kris Murakami, Esq., Licensing Specialist
Dr. Jennifer Padua, Licensing Specialist

I. CALL TO ORDER

A. ROLL CALL TO ESTABLISH QUORUM

Committee Chairperson Dr. Jonathan Gillentine called the Hawai'i Teacher Standards Board (HTSB) Teacher Education Committee (Committee) meeting to order at 10:00 a.m.

Committee Chairperson Gillentine introduced Committee Vice Chairperson Dr. Jamie Simpson-Steele as a stand in for University of Hawai'i at Mānoa's Dean of College of Education-Nathan Murata, and Dr. Tammi Oyadomori-Chun who would sit in for the Department of Education's Superintendent Keith Hayashi. Committee Chairperson Gillentine then shared information regarding procedures for virtual committee meetings, then called roll call and established quorum. Committee Chairperson Gillentine and Ex Officio Committee Member Kristi Miyamae were present in-person. Committee Members Kahele Dukelow, Dale Matsuura, Dr. Tammi Oyadomari-Chun, and Dawn Raymond; and Ex Officio Committee Member Dondra Ozaki were present online.

Committee Chairperson Gillentine shared information regarding non-public site disclosure. None of the Committee Members participating online had anyone present with them. Committee Chairperson Gillentine shared additional information regarding meeting protocols and procedures.

B. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS

No written testimony was submitted. No one signed up for online or in-person public testimony.

C. ANNOUNCEMENTS

Committee Chairperson Gillentine announced that NBI 25-11: Approval of a One-Year Extension of iteach-Hawai'i's CAEP Accreditation was being deferred.

II. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS

No written testimony was submitted. No one signed up for online or in-person public testimony.

III. ACTION / DISCUSSION ITEMS

A. Update on approved NBI 25-07: The University of Hawai'i at Mānoa American Samoa Completers

Committee Chairperson Gillentine gave an update on NBI 25-07 that was approved at the August 8, 2025, meeting. He stated that the HTSB has been in communication with the Association for Advancing Quality in Education Preparation (AAQEP) and Title II in regard to the final paragraph of NBI 25-07, which states Upon approval of this NBI, University of Hawai'i at Mānoa College of Education (UH Mānoa COE) faculty needed to report this licensure pathway to its accreditor. He stated that the HTSB confirmed with Title II and AAQEP that UH Mānoa COE faculty needed to report this licensure pathway to its accreditor.

Committee Chairperson Gillentine called on Licensing Specialist Dr. Jennifer Padua to provide an update on this NBI.

Padua confirmed that Committee Chairperson Gillentine's statement was true. Padua stated HTSB communicated with AAQEP, Title II and UH Mānoa COE that any American Samoa Completers who received a Hawai'i license should be reported and that UH Mānoa COE faculty will include in their reports.

Committee Member Dukelow asked if it was typical for the Board to work with accrediting bodies for a university or if it was the university's responsibility.

Committee Chairperson Gillentine deferred the Committee Member Dukelow's question to Padua.

Padua stated that in Hawaii Administrative Rules, Chapter 6, there is information about HTSB oversees Educator Preparation Programs (EPP) and accreditation as well as in the Hawaii Revised Statutes.

Committee Member Dukelow asked if HTSB oversees accreditations for all EPPs.

Padua confirmed that HTSB oversees the accreditation of all EPPs. She deferred to Executive Director Villalobos and Licensing Specialist Kris Murakami, Esq. if they would like to elaborate on Hawaii Administrative Rules and Hawaii Revised Statutes.

Villalobos confirmed that the full board (Board) has regulatory authority over accreditation. She elaborated that, according to Hawaii Administrative Rules, the accreditors' final decision is a recommendation to this Board. The Board will make the final decision to accept the accreditor's recommendation or not. The Board has authority over licensure programs and accreditors (e.g., AAQEP, CAEP, WINHEC) approved by the Board. Villalobos said this NBI has transparency items for other reports (e.g., accreditor, Title II), which is why she had reached out to AAQEP and the Title II office. Both agreed that putting this information on the NBI shows transparency, and the EPPs should follow.

Committee Member Dukelow thanked the staff for the information.

Committee Chairperson Gillentine asked the Committee if there were any further questions or discussion. There were no further questions or discussion from the Committee.

ACTION — No action was taken on this discussion item.

B. NBI 25-10: Approval of iteach-Hawai'i's Special Education Praxis Exam Transition and Program Alignment Review

Committee Chairperson Gillentine introduced NBI 25-10 and stated that there needs to be an additional bullet to the list of requirements for iteach-Hawai'i. He deferred to Villalobos for further explanation.

Villalobos explained that the HTSB public-facing website was difficult to use when uploading documents. Instead of deleting an edited document, the website took the older version and leaving it on the website. There was a bulleted item on the NBI that was not included in the document but approved by the Board Chairperson. When the revised copy was uploaded to the website, the system kept the older version even though it showed the copy was permanently deleted.

She explained that she hopes the new system will not be difficult to upload documents.

Villalobos explained that the last bullet will need approval from the Committee since the NBI was not publicized correctly.

Committee Chairperson Gillentine asked the Committee if there was a motion to amend NBI 25-10 with the new added bullet, "Submit program completion recommendations in special education, general education for teacher candidates who have successfully met licensure requirements." (Raymond / Miyamae)

Committee Chairperson Gillentine asked the Committee if there were any questions or discussion on the revision. There were no questions or discussion from the Committee.

Committee Chairperson Gillentine called for a roll call vote on whether or not to approve the amendment in NBI 25-10. Committee Chairperson Gillentine and all other Committee Members present voted to approve the amendment made.

Committee Chairperson Gillentine asked the Committee if there were any questions or discussion on the NBI.

Ex Officio Committee Member Miyamae asked if the HTSB staff had time to review the syllabi and documents.

Committee Chairperson Gillentine then deferred the question to Villalobos.

Villalobos stated that iteach-Hawai'i submitted all documents on time and staff reviewed them. She ensured that the matrix showed that the information was transferred and addressed the new Praxis exam 5355 and standards. The matrix is made for public viewing.

Committee Chairperson Raymond asked if iteach-Hawai'i agreed to the new revisions that were made prior to the Committee adding to the bullet.

Committee Chairperson Gillentine deferred the question to Villalobos.

Villalobos stated that HTSB staff met with the three programs that were impacted by the change: Leeward Community College (LCC), University of Hawai'i at West O'ahu (UHWO), and iteach-Hawai'i. The impact included the Praxis exam changing from a General Knowledge Special Education Praxis exam to a Special Education Mild/Moderate exam.

Villalobos stated that Jason Dietrich from the Educational Testing Service (ETS) Praxis came to Hawai'i and met with the program staff to go over the transition and met online with iteach-Hawai'i staff. Program staff were given two options. The first option was to complete the matrix, review course syllabi and all documents. The matrix was used to verify that the information outlined was accurate and that the program complied with the requirements.

The second option was to change their program from a General Special Education program to a Special Education Mild/Moderate program. This option was a bigger ask and would require a program modification and a program application review.

Villalobos mentioned that the first option was easier than the second option. She confirmed that the HTSB staff reviewed all iteach-Hawai'i's documents and that iteach-Hawai'i would still recommend in General Special Education using the Praxis 5355 exam.

Ex Officio Committee Member Miyamae asked if other institutions are going through this process and what their status is now.

Committee Chairperson Gillentine deferred the question to Villalobos.

Villalobos stated that HTSB staff received all documents from iteach-Hawai'i and reviewed them. HTSB staff is waiting for UHWO and LCC staff to submit all their General Special Education documents for the staff to review, which can then be given to the Board. These programs may be on the November 2025 or a future Board agenda.

Committee Chairperson Gillentine asked the Committee if there were any further questions or discussion. There were no further questions or discussion from the Committee.

Committee Chairperson Gillentine called for a roll call vote on whether or not to recommend NBI 25-10, as amended, to the Board at the general business meeting scheduled at 11:00 a.m. Committee Chairperson Gillentine and all other Committee Members present voted to recommend NBI 25-10, as amended to the Board.

ACTION — The Teacher Education Committee voted to recommend NBI 25-10, as amended, to the Board, with all Committee Members present voting aye.

C. NBI 25-11: Approval of a One-Year Extension of iteach-Hawai'i's CAEP Accreditation

ACTION —The Teacher Education Committee deferred NBI 25-11.

IV. ADJOURNMENT

Committee Chairperson Gillentine adjourned the Teacher Education Committee Meeting at 10:22 a.m.