

**HAWAI‘I TEACHER STANDARDS BOARD  
TEACHER STANDARDS COMMITTEE MEETING**

**Friday, September 15, 2023**

**Meeting Conducted by Remote Technology via Zoom  
and  
Physical Location at 650 Iwilei Road, Suite 158, Honolulu, HI 96817**

**MINUTES**

**PRESENT:**

Kim Sanders, *Committee Chairperson*  
Justin Mew  
Dawn Raymond  
Dr. Katina Soares  
Branden Kawazoe, *Ex-officio*  
Lokelani Han, *Ex-officio*

**EXCUSED:**

Elena Farden for Keahi Makaimoku, *Committee Vice-Chairperson*

**STAFF:**

Felicia Villalobos, Executive Director  
Tracey Idica, Licensing Specialist  
Kris Murakami, Esq., Licensing Specialist  
Dr. Jennifer Padua, Licensing Specialist  
Raymond “RJ” Rodriguez, Licensing Specialist  
Elaine Hutchinson, Secretary

**I. CALL TO ORDER**

**A. ROLL CALL TO ESTABLISH QUORUM**

Committee Chairperson Kim Sanders called the Teacher Standards Committee Meeting to order at 9:00 a.m.

Committee Chairperson Sanders shared information regarding procedures for virtual committee meetings, then called roll call and established quorum. Committee Chairperson Sanders, Committee Members Justin Mew, Dawn Raymond, and *Ex-officio* Committee Member Branden Kawazoe were present. Committee Member Dr. Katina Soares and *Ex-officio* Committee Member Lokelani Han participated remotely. Committee Vice-Chairperson Elena Farden was excused.

Committee Chairperson Sanders shared information regarding non-public site disclosure. None of the committee members participating remotely had anyone present with them. Committee Chairperson Sanders then shared additional information regarding meeting protocols and procedures.

**B. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS**

None

**C. ANNOUNCEMENTS**

None

**D. APPROVAL OF COMMITTEE MINUTES**

The minutes of the April 28, 2023, meeting were approved as written.

**II. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS**

None

**III. ACTION ITEMS**

**E. NBI 23-01: License Affirmation (April, May, June, and July 2023)**

Committee Chairperson Sanders reviewed NBI 23-01, affirming the licenses and permits for the respective months.

Committee Chairperson Sanders asked committee members if they had any questions or discussion. There were no questions or discussion from committee members.

Committee Chairperson Sanders called for a roll call vote on whether or not to recommend NBI 23-01, as written, to the full board (“Board”) at the General Business Meeting scheduled later at 12:30 p.m.

**ACTION: The Teacher Standards Committee voted unanimously to recommend NBI 23-01, as written, to the Board, with all members present voting aye.**

**F. NBI 22-99 Revised: Requirements for Adding Hawaiian Licensure Fields to an Existing Hawaii License**

Committee Chairperson Sanders reviewed NBI 22-99 Revised, which included the Rationale/Background, and asked Executive Director Felicia Villalobos to speak on it.

Executive Director Villalobos highlighted the differences between this revised NBI and the original NBI.

Committee Chairperson Sanders asked committee members if they had any questions or discussion. There were no questions or discussion from committee members.

Committee Chairperson Sanders called for a roll call vote on whether or not to recommend NBI 22-99 Revised, as written, to the Board at the General Business Meeting scheduled later at 12:30 p.m.

**ACTION: The Teacher Standards Committee voted unanimously to recommend NBI 22-99 Revised, as written, to the Board, with all members present voting aye.**

**G. NBI 23-02: Adoption of the Online Teaching Workgroup Recommendations**

Committee Chairperson Sanders reviewed NBI 23-02, which included the Rationale/Background, and asked Licensing Specialist Dr. Jennifer Padua to speak on it.

Licensing Specialist Padua highlighted the differences between this NBI and current criteria for the Online Teaching licensure field.

Committee Chairperson Sanders asked committee members if they had any questions or discussion. There were no questions or discussion from committee members.

Committee Chairperson Sanders called for a roll call vote on whether or not to recommend NBI 23-02, as written, to the Board at the General Business Meeting scheduled later at 12:30 p.m.

**ACTION: The Teacher Standards Committee voted unanimously to recommend NBI 23-02, as written, to the Board, with all members present voting aye.**

**IV. ADJOURNMENT**

Committee Chairperson Sanders adjourned the Teacher Standards Committee Meeting at 9:14 a.m.