

**HAWAI`I TEACHER STANDARDS BOARD  
GENERAL BUSINESS MEETING**

**Friday, October 23, 2020  
Meeting Conducted by Remote Technology via Zoom**

**MINUTES**

**PRESENT:**

Dr. Cynthia Covell for Dr. Christina Kishimoto	Les Murashige
Dr. Lisa DeLong	Kariane Park Toyama
Lokelani Han	Catherine Payne
Dr. Amelia Jenkins for Dr. Nathan Murata	Dawn Raymond
Brandie Kasaoka	Kim Sanders
Branden Kawazoe	Dr. Wai`ale`ale Sarsona
Justin Mew	Brad Shimizu
Kristi Miyamae	

**STAFF:**

Dr. Lynn Hammonds, Executive Director	Raymond Rodriguez, Licensing Specialist
Sungti Hsu, Licensing Specialist	Felicia Villalobos, Licensing Specialist
Tracey Idica, Licensing Specialist	Elaine Hutchinson, Secretary

**CALL TO ORDER:**

Chairperson Kawazoe called the meeting to order at 12:00 p.m.

**ROLL CALL TO ESTABLISH QUORUM:**

Chairperson Kawazoe called the roll and established quorum.  
All fifteen members were present.

**AMENDMENT OF AGENDA:** None.

**ANNOUNCEMENTS:**

Covell announced that the Hawai`i State Teacher of the Year ceremony will be on Facebook Live today at 3:00 p.m.

**PRESENTATION BY HTSB WEBSITE VENDOR:**

Business Solution Technologies: Kevin Costa

**APPROVAL OF MINUTES:**

The minutes of the September 18, 2020, meeting were approved as written.  
(Mew/DeLong)

**EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Hammonds submitted her report to the Board as written.

**TESTIMONY, PETITIONS FROM THE PUBLIC:** None.

**TOPIC: Standards Committee**

**DISCUSSION:** Sanders reported that the committee reviewed and discussed:

- HTSB licensure, subject matter, and educator preparation standards

**TOPIC: Legislative Committee**

**DISCUSSION:** Han reported that the committee reviewed and discussed:

- NBI 20-10: Approval of 2021 Annual Report which was recommended for approval and approved by the HTSB (See Attachment)
- The upcoming Legislative Session

**MOTION TO RISE INTO EXECUTIVE SESSION AT 12:38 p.m. (Mew/Sanders)**

**CALL BACK TO ORDER BY CHAIRPERSON KAWAZOE AT 12:56 p.m. (Mew/Murashige)**

**TOPIC: Report out of Executive Session**

**DISCUSSION:** Chairperson Kawazoe reported out:

- The minutes from the September 18, 2020, Executive Session meeting were approved as written. (Mew/Raymond)
- Approval of NBI 20-11: License Affirmation (Jenkins/Raymond) (See Attachment)
- Licensing Update
- Personnel Update
- Financial Update

**TOPIC: Upcoming Meeting**

**DISCUSSION:** Chairperson Kawazoe reported that members discussed:

- Plan for November 13, 2020, Meeting

**ADJOURNMENT:**

Chairperson Kawazoe adjourned the meeting at 12:59 p.m.

**Recorder:** Elaine Hutchinson  
Elaine Hutchinson

**DATE:** October 23, 2020

**New Business Item 20-10**  
Introduced October 23, 2020  
Approved October 23, 2020

**TITLE: Approval of HTSB Annual Report**

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The Hawaii Teacher Standards Board approves the attached Annual Report 2021 and directs the Executive Director to submit to the Governor, President of the Senate, and Speaker of the House prior to the 2021 Opening Day of the Hawaii Legislature.

**Submitted by:** Branden Kawazoe

**Referred to:** Legislative Committee