

TITLE: Realignment of Annual State Approved Teacher Education Program Report

The Hawaii Teacher Standards Board approves consolidation of the annual report of State Approved Teacher Education Programs (SATEP) and the SATEP Title 2 report to streamline the reporting process and avoid duplication of effort:

- a. Effective academic year 2012-2013, each Hawaii SATEP will submit a consolidated report between April 1 and May 1 of each year in a format developed by HTSB staff;
- b. The report will, at a minimum, include:
 - 1) Current contact information for the Unit;
 - 2) A list of all licensure programs currently offered by the unit;
 - 3) Substantive changes approved by the HTSB to the unit and programs within the past reporting year;
 - 4) Progress the unit and programs have made in addressing any areas for improvement or conditions on their current SATE approval;
 - 5) Information on traditional or alternative programs as requested by HTSB for inclusion in the state's Title 2 report;
- c. HTSB staff will disseminate the report template to Hawaii SATEP no later than December 31 prior to the report due date;
- d. This report replaces the report due each year by December 31.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee