

**New Business Item 13-36**

Introduced 5/23/2014

Approved 5/23/14

**TITLE: Extension of State Approval for Brigham Young University-  
Hawaii**

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The Hawaii Teacher Standards Board approves an extension to the Brigham Young University – Hawai'i (BYU-H) unit and program approval for their Traditional Undergraduate and Post-baccalaureate programs from Fall 2014 to December 31, 2015.

Rationale: BYU-H submitted their application to the Teacher Education Accreditation Council (TEAC) in September 2013. They experienced difficulty being accepted as a member of TEAC because it was discovered that TEAC had mistakenly classified BYU-Hawaii as a part of the Brigham Young University campus in Provo. Once this mistake was rectified, BYU-Hawaii was accepted as a member of TEAC. Prior to this, they were unable to submit an accreditation plan or to submit their inquiry brief proposal. This seven month delay impacted their ability to move forward in the accreditation process. They currently have a site visit date for February 24-26, 2015.

**Submitted by:** Terry Lynn Holck

**Referred to:** Teacher Education Committee



April 11, 2014

Ms. Lynn Hammonds  
Executive Director  
Hawaii Teacher Standards Board  
650 Iwilei Road, #201  
Honolulu, HI 96817

Dear Ms. Hammonds:


I am writing to you to request an extension of the HTSB full approval of the Brigham Young University-Hawaii Elementary Education (K-6) program and the Secondary Education program including the content areas currently listed by the HTSB. The School of Education submitted its application to TEAC in September 2013. Despite repeated attempts to receive an acceptance notice from TEAC concerning our membership status, BYU-Hawaii was not accepted into TEAC until March 2014. Through continued effort on our part, we discovered that TEAC had mistakenly classified BYU-Hawaii as a part of the Brigham Young University in Provo, Utah. Once this mistake was rectified, BYU-Hawaii was accepted as a member of TEAC and given its own entry in the AIMS system. Prior to this, we were unable to submit an accreditation plan or to submit our inquiry brief proposal.

We have drafted our IB Proposal, which will be submitted April 21, 2014. TEAC granted an initial site visit date of November 18-20, 2014. However, in consultations with Christine Gorowara of TEAC, such a tight schedule limits the ability of TEAC to formatively assess our document and for the School of Education to revise suggestions before having to declare the document auditable. Ms. Gorowara indicated that the site visit be moved to Winter 2015. Final approval or status would be released in Fall 2015. We have submitted a revised TEAC accreditation plan and have received a confirmed site visit schedule for February 24-26, 2015.

Although the School of Education has made a good faith effort to prepare for national accreditation, the seven month delay has impacted our ability to move forward in the accreditation process. Therefore, we respectfully request that HTSB approval of our programs until December 31, 2014, be extended to December 31, 2015 in order to provide adequate time to complete the TEAC process and to comply with HTSB policy.

We ask that this request be placed on the Board agenda for review and approval at the May 23, 2014 meeting.

Respectfully,

  
Brent Chowen  
Chair, School of Education



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Hawaii Teacher Standards Board  
650 Iwilei Rd, #201  
Honolulu, HI 96817

Dear Hawaii Teacher Standards Board Colleagues,

I am writing to affirm that Brigham Young University–Hawaii is an Educator Preparation Provider (EPP) in good standing with CAEP, and that we have agreed to the following timeline for the BYU-Hawaii accreditation process:

- The first draft of the Inquiry Brief Proposal using TEAC Quality Principles should be submitted to CAEP in Spring 2014
- The BYU-Hawaii site visit is scheduled for February 24-26, 2015
- The CAEP Inquiry Brief Commission review, leading to a decision regarding TEAC accreditation, would take place in Fall 2015

BYU-Hawaii faculty have participated in two CAEP Inquiry Brief writing workshops, in December 2013 and March 2014. As of March 2014, the draft of the Inquiry Brief Proposal was well underway. In the CAEP IB Pathway, EPPs typically also engage in individual formative evaluation, and CAEP staff recommended that BYU-Hawaii avail itself of this option, to ensure that BYU-Hawaii will be able to represent its case as effectively as possible.

Please do not hesitate to contact me with any questions at [christine.gorowara@caepnet.org](mailto:christine.gorowara@caepnet.org).

Sincerely,

A handwritten signature in black ink that reads "Christine Carrino Gorowara". The signature is written in a cursive style.

Christine Carrino Gorowara, Ph.D.  
Senior Director of Accreditation, Inquiry Brief Pathway

cc: Brent Chowen