

New Business Item 13-42

Introduced 5/23/14

Approved 5/23/14

TITLE: Approval of Hawaii Information Consortium (HIC) Work Proposal to Enable the Department of Education (DOE) Payment Assistance Feature in the Online Licensing System

The Hawaii Teacher Standards Board approves the attached HIC Work Proposal to allow the DOE to pay the renewal fee and annual fee payment for DOE teachers who meet the department's criteria.

Submitted by: Terry Lynn Holck

Referred to: Budget, Personnel and Strategic Planning Committee

HIC Work Proposal

From: Hawaii Information Consortium, LLC
 To: Hawaii Teacher Standards Board (HSTB)
 Re: Enable "DOE Paid" Option for Teacher's Licensing System

Item	Description
1	Enable teachers to renewal with payment by DOE Paid option with new status for renewal/payment
2	Enable teachers to pay annual payments by DOE Paid option with new status for payment
3	Create daily export for DOE to receive teacher with selection of DOE Paid option
4	Modify existing batch process for applying late fee and payment status update to bypass teachers with DOE Paid option
5	Create daily import process to receive DOE's "Will Pay" list
6	Integrate with Kala (payment module) to create automated payment posting with DOE subscriber account
7	Exception handling for mismatched records/accounts
8	Ability for teachers to re-selection payment method from DOE Paid to Credit Card or eCheck
9	Ability for HSTB staff to manually apply late fee for teachers who was not paid by DOE
10	Modify payment transaction amount for DOE Paid option per DOE's contract agreement
	Subtotal: \$51,792.00
	Tax: \$2,445.10
	Total: \$54,237.10

* Above tasks must be completed on May 1, 2014

I, the undersigned, have the authority to make binding decisions on behalf of HTSB regarding projects in collaboration with HIC. By signing on behalf of HSTB, I further acknowledge that the project described herein has received any required legal reviews and is in compliance with current State of Hawaii statutes and administrative rules.

For HSTB:

For HIC:

_____ Date:
 Lynn Hammonds
 Executive Director

_____ Date:
 Russell Castagnaro
 General Manager