

**New Business Item 14-02**

Introduced 9/5/2014

Approved 9/5/2014

**TITLE: Contract and 2014-2015 Goals for the Hawaii Teacher Standards  
Board Executive Director**

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The Hawaii Teacher Standards Board accepts the approval of the Hawaii Board of Education to appoint Lynn Hammonds as HTSB's Executive Director with the following conditions:

1. HTSB will develop and enter into a contract for services with its Executive Director;
2. Salary shall not exceed the maximum salary of the Hawaii Government Employees Association, Bargaining Unit 06, EO-10 salary range;
3. The contract duration shall be for three years.

The HTSB approves the following goals for the Executive Director for the year ending June 30, 2015:

1. Research best national and international practices in alternative routes to teacher licensure; consult with and obtain support from the Department of Education, Charter School Commission, HSTA and other interested stakeholders; develop blueprint for criteria and deployment of new route to licensure in 2016-2017.
2. Before the end of the fiscal year, develop a strategy to improve office policies, standard operating procedures, customer service guidelines, and reference materials.
3. Update informational materials for Hawaii Department of Education and Charter School principals and regional personnel officers to guide their work with applicants and licensees. Together with the Licensing Specialist, initiate contact with principals at all Department of Education and Charter Schools at least once during the school year. As their schedules allow, meet with Complex Area Superintendents and principals in each of the districts at one of their regularly scheduled meetings.

**Submitted by:** Terry Lynn Holck

**Referred to:**