



TO: Members of the Hawai'i Teacher Standards Board
FROM: Lynn Hammonds, Executive Director
RE: Report for October 2016
DATE: September 30, 2016

This month's report is shorter than usual because of the short timespan between meetings. We look forward to seeing you next **Friday, October 7, 2016, in Dole Cannery Room 158** for your meeting.

Office Operations

Activities since the last Board report included:

State partner and stakeholder meetings:

- Met with Senator Michele Kidani to discuss the teacher shortage and how more individuals can be encouraged to enter the profession;
- Gave an initial licensure presentation to teacher candidates at Hawaii Pacific University;
- Met with the Department of Education's Multilingualism Workgroup to discuss licensing for teachers of English Language Learners;
- Attended the Board of Education's regular meeting.

National partner meetings and conference calls:

- Licensing Specialist Erickson and I are attending the Council for Accreditation of Educator Preparation (CAEP) annual fall conference this week, along with representative of several Hawaii EPP. We hope to enhance our knowledge of CAEP processes and learn what is planned for the future of national accreditation. I will be participating in a panel of other state representatives to discuss how Hawaii combines CAEP accreditation in our state approval process;

- Participated in a conference call to assist in planning of the National Association of State Directors of Teacher Education and Certification (NASDTEC) annual meeting, to be held in June 2017.

HTSB office staff meetings and trainings:

- Convened a full staff meeting to discuss your priority of customer service with Aloha;
- Met periodically with the Licensing Specialists to review data and operational procedures and other staff as needed;
- Met with specialists to review needs of online licensing system and website for the coming year;
- Attended mediation training at the Mediation Center of the Pacific. This training will be helpful in working with our stakeholders and I have recommended it to both specialists as a future customer service training opportunity;

New Business Items and supporting documentation may be found on the October agenda online at this address:

<http://www.htsb.org/about-us/board-meetings/board-meeting-october-2016/>

The Teacher Standards Committee (Villalobos, DeLong, Cayetano, Kawazoe, Murashige, Stewart, Teramae, Holck) will meet at 10:00 am to be updated on workgroups which met during the 2015-2016 school years. Representatives from the workgroups are expected to attend and share with the committee as well. The following reports will be presented:

- A. Multiple Subject Workgroup
- B. STEM (Science, Technology, Engineering, Mathematics) Workgroup
- C. Performance Assessment Workgroup

Legislative Committee (Cayetano, Mew, Pateman, Stewart, Park Toyama, Young, Holck) will meet at 11:00 am to discuss and take possible action on the following:

- A. **NBI 16-09: Adoption of the HTSB Annual report to the Governor and Legislature** asks you to approve the annual report which is required to be submitted to the Governor and to the Legislature. The report can be found on the website agenda as well.
- B. This committee will also discuss the upcoming Legislative session. I am working with Senator Kidani's office to schedule a meeting at the Capitol with the chairs of the education committees on the afternoon of your November meeting, and hope to have final details for you next Friday.

The Teacher Education Committee and the Budget, Personnel and Strategic Planning Committee will not meet.

The Committee of the Whole will meet during the Working Lunch to be updated on CAEP news by Licensing Specialist Dr. Topher Erickson.

The Business Meeting will be called to order following the working lunch. New Business Items from the committees mentioned above will be considered.

The following items will be considered in Executive Session:

- A. Approval of Executive Session Minutes from the September 16, 2016 meeting
- B. **NBI 16-10:** License affirmation
- C. **NBI 16-08:** Evaluation of the Executive Director and Goals for 2016-2017
- D. **NBI 16-11:** Case 16-01
- E. **NBI 16-12:** Case 16-02
- F. **NBI 16-13:** Case 16-03
- G. Consultation with Deputy Attorney General on legal and procedural matters

Data is not yet available due to the early meeting date in October. Data for July1, 2016-October 31, 2016 will be included in the November report.