



TO: Members of the Hawai`i Teacher Standards Board  
FROM: Lynn Hammonds, Executive Director  
RE: Report for September 2016  
DATE: September 9, 2016

As we start our seventh year of work together I want to thank you for the continued honor of serving as your Executive Director. The annual list of new policies from July 1, 2015 – June 30, 2016 is included. It's quite extensive and shows how hard and well you work together as a Board. We look forward to supporting you and Hawaii's professional educators this year in the best way possible.

### **Office Operations**

My activities since the last Board report included:

#### **State partner and stakeholder meetings:**

- Met with legislators Senator Michele Kidani and Representative Takashi Ohno to share HTSB updates;
- Gave initial licensure presentations and met with new teachers and teacher candidates at the following Hawaii preparation programs and districts:
  - UH-West Oahu teacher candidates, both those just beginning their preparation work and those who will complete this school year;
  - Maui District new teachers;
  - Honolulu District new teachers;
  - Nankuli and Waianae new teachers;
  - Central District new teachers;
- Met with all Hawaii Educator Preparation Programs (EPP) for our annual meeting, during which we discuss new HTSB policies and suggestions for focus in the coming year;
- Attended the Charter School Summit, which presented opportunities to network with charter administrators and commission staff;
- Attended the Governor's Education Summit focused on the Every Student Succeeds Act (ESSA);

- Attended the Governor’s Advisor’s policy meetings for procedural updates;
- Attended the Department of Education’s Educational Leadership Institute, networking with principals and state office staff;
- Met with Hope Street Group via conference call to discuss their Teacher Fellow program;
- Met with a representative of the American Association of Colleges of Teacher Education (AACTE) regarding their policy recommendations, also recommended by Board Member Pateman, which may be found here: <https://aacte.org/news-room/13-press-releases-statements/108-aacte-releases-policy-recommendations-for-reauthorization-of-elementary-and-secondary-education-act>
- Participated in a radio interview on Hawaii Public Radio to clarify licensing requirements;
- Attended the Teacher Education Coordinating Committee (TECC). Over the course of this school year I will be providing a “deep dive” into HTSB’s educator preparation regulations for representatives from the programs to promote understanding and encourage dialogue to share how they each meet the requirements.

### **National partner meetings and conference calls:**

- Participated in NASDTEC’s Annual Meeting where I was elected to a second term as the Western Region’s Director;
- Attended the Professional Educator Standards Board Association meeting in conjunction with the NASDTEC meeting.

### **HTSB office staff meetings and trainings:**

- Met periodically with the Licensing Specialists to review data and operational procedures and other staff as needed;
- Met with specialists to review needs of online licensing system and website for the coming year;
- Provided Customer Service training by Pam Chambers for all members of the Licensing Section.

**Your meeting will be Thursday, June 16, 2016 in Room 158 at Dole Cannery. New Business Items and supporting documentation may be found on the September agenda online at this address:**

<http://www.htsb.org/about-us/board-meetings/board-meeting-september-2016/>

**The Teacher Education Committee (Pateman, Mew, Nakasato, Park Toyama, K. Tom, Holck) will meet at 10:00 am** to discuss and take possible action on the following:

- A. **NBI 16-01: Adoption of ETS Teacher Leadership Assessment.** As was discussed at the June meeting, passing a nationally normed assessment is one of the options approved for the Teacher Leader license. ETS developed an assessment for use by Georgia’s Professional Standards Commission and is in the process of transitioning this assessment for use

nationally. Ethan Taylor from ETS shared information and ETS has agreed to allow Hawaii to be the only other state to use this assessment before it is deployed nationally. This would give Hawaii teachers the ability to use this assessment to add the field of Teacher Leader and to collect data on Hawaii educators use of the test if you approve.

- B. **NBI 16-02: Consideration of Continuing State Approval of Chaminade University of Honolulu's PK-K Teacher Educator Preparation Program.** Chaminade's early childhood education program has received national accreditation from the Montessori Accreditation Council for Teacher Education, an accrediting body recognized by the US Department of Education. You are being asked to award state approval for this program to continue preparing early childhood educators.
- C. **NBI 16-03: Consideration of Letter of Intent from Kaho'iwai Educator Preparation Program to Develop an Elementary Education K-6 Program.** Kaho'iwai is a culturally based preparation program and was the first such program to receive national accreditation from the Teacher Education Accreditation Council (TEAC). Focused on Native Hawaiian communities, they have received a letter of support from the Institute for Native Pacific Education and Culture (INPEACE). If you accept their letter of intent their plan for an elementary program will be reviewed and the team's recommendation returned to you at a future meeting.
- D. **NBI 15-37: Housekeeping Revision to Consideration of Full State Approval of Teach for America Educator Preparation Program.** When this committee granted TFA's state approval in June staff's understanding from the Council for Accreditation of Educator Preparation (CAEP) was that the national accreditation was awarded for five years as an initial accreditation term instead of the seven years mentioned in the CAEP accreditation letter. However, over the summer CAEP informed us that they had made a mistake and the original letter was correct, meaning TFA has a seven year national accreditation term from CAEP. The purpose of this housekeeping revision is to reflect the full seven year term of the national accreditation.

**The Budget, Personnel and Strategic Planning Committee (Murashige, Kawazoe, DeLong, Nakasato, Teramae, K. Tom, Villalobos, Holck) will meet at 11:00 am** to discuss and take possible action on the following:

- A. **NBI 16-04: Adoption of Strategic Plan.** This committee reviewed the updated Strategic Plan at the June 2016 meeting. It includes the following items for committees and staff action in the coming year:
  - a. A workgroup to review the National Model Code of Ethics for Educators along with the current Hawaii Code of Ethics;
  - b. Focus groups for review of licensure test recency, program standards, state EPP review;
  - c. A survey of stakeholders on the effectiveness of the Hawaii Administrative Rules changes from October 2014;
  - d. A study and review of Hawaii's reciprocity policies in light of recent changes in other jurisdictions.

**B. NBI 16-05: Regarding HTSB Fees.** The committee chairperson has reviewed the following summary and will lead the discussion regarding a fee increase. HTSB set the original annual license and permit fee of \$48 in 1996 and has never had an increase. Accounting for the rate of inflation, \$48 in 1996 is equivalent to \$73 in 2016. Over the last five years revenues have declined as fewer teachers are becoming licensed, both in state and from out of state. In 2010-2011, there were 7, 551 initial and renewed licenses issued, and in 2015-2016 there were 5,508. In addition, relinquishing general funds in FY13 meant the loss of an average of \$270,000 yearly. HTSB has adopted a conservative budget each year for the last six years. Although the ceiling is \$2,321,746, we have been able to keep expenditures as low as possible at less than half of that allowance. Personnel costs account for 75% of annual expenditures. HTSB has no control over yearly increases in personnel costs of staff salaries and benefits at 49% from collective bargaining agreements. The following chart shows revenues and expenses from FY2007 through the past year with projections through FY19.

Year	General Funds	Special Fund Revenues	Personnel Costs	Other Expenses	Total Expenses	Carryover/Loss
2019 (projected)	0	960,000 (based on 64/fee)	647,479	252,000	899,479	60,521
2018 (projected)	0	810,000 (based on 54/fee)	647,479	252,000	899,479	89,479
2017 (projected)	0	630,000 (based on 42/fee proceeds)	670,479	643,745 (inc. 370,000 for system)	1,314,224	684,224
2016	0	525,671	694,185	185,223	879,408	353,737
2015	0	569,702	777,788	265,656	1,043,445	473,743
2014	0	603,979	695,986	264,027	960,014	356,035
2013	0	699,759	678,608	241,819	920,427	220,668
2012	287,785	1,350,055	633,722	479,448	1,113,170	524,670
2011	194,749	1,718,348	608,260	288,865	897,152	1,015,945
2010	287,017	709,831	378,616	303,795	681,411	315,437
2009	311,431	782,022	485,156	235,909	721,065	372,388
2008	334,605	734,143	436,161	461,472	897,633	117,115
2007	221,710	745,524	382,775	277,059	659,834	307,400

Estimation of income at various annual fee levels based on annual payment for 15,000 individuals, which is the approximate number of DOE, charter and out of state licensees annually:

Amount of Annual Fee	Projected Income
\$42 (amount currently realized after HIC transaction fee deduction)	630,000
\$48	720,000
\$54 (max currently allowable)	810,000
\$60	900,000
\$64	960,000

In comparison to other Hawaii professional licensing fees from the Hawaii Department of Commerce and Consumer Affairs (DCCA) the annual teacher license/permit fee is lower:

Hawaii DCCA	Acupuncture	Chiropractic	Dentistry	Medical	Naturopathy	Osteopathy	Social Workers	Speech Pathologist and Audiologist	Veterinary Medicine
<b>Application Fee</b>	50	50	50	50	25	50	60	50	100
<b>Original License Fee</b>	100	75	75	75	50		100	50	100
<b>2 year continuing license</b>	275	225	200	225	200	240		125	300
<b>Restoration Fee</b>	200		150	200					300

In comparison to other jurisdictions with professional teacher licensure boards our fee is lower, although those jurisdictions charge hefty application/processing fees as well as substantial late fees:

STATE	Application or Application Processing Fee	License Fee	Number of years per license	Late Fee	Fee to add a field	Reinstatement fee
<b>California</b>	\$100	\$100	5		\$100	
<b>Georgia</b>	\$20	\$20	5		\$20	\$20
<b>Iowa</b>	\$85	\$85	5	\$25 per month up to \$150  Teaching without an Iowa license is \$100 per month up to \$500	\$50	\$86
<b>Kentucky</b>	\$50	\$50	5		\$50	\$50
<b>Minnesota</b>	\$93.45	\$57			\$57	
<b>North Dakota</b>	\$30	\$125	5	\$100		
<b>Oklahoma</b>	\$50	\$50	5		\$25	
<b>Oregon</b>		\$140 or \$190	5	One Month \$40 Two Months \$80 Three Months \$120 Four Months \$160 121 Days and Beyond \$200	If Fields are added during the renewal process there is no fee	(Expired or Revoked) \$340 (Suspended) \$290

<b>Vermont</b>	\$50	\$200	3			\$150 + \$50 Processing Fee
<b>Wyoming</b>		In-State \$150 Out-of- State \$200	5			\$250

Based on this review, a fee increase is unavoidable. Current discussions with the Department on the possibility of reverting our licensing specialist positions to the general fund, as they were prior to FY13, is underway. Should this happen it would help to contain the increase.

**The Teacher Standards Committee and the Legislative Committee** will not meet.

**The Committee of the Whole will meet during the Working Lunch** to consider the following:

- A. Dr. Troy Hutchings will join you for a roundtable discussion on educator ethics and the national Model Code of Ethics for Educators. Many of you are attending his seminar on the day before the meeting and he will take follow-up questions regarding his presentation as well as current trends across the jurisdictions in the field of ethics preparation, assessments and discipline.
- B. You will consider NBI 16-06: Hawaiian Language Immersion Licenses and Permits, which follows the presentation in June by Dr. Kalehua Krug from the Office of Hawaiian Education. This item, supported by the Superintendent to meet the critical shortage in Hawaiian immersion schools, also requires a reconvening of the Hawaiian Workgroup to make long-term recommendations to address this issue. Please note that the Superintendent’s letter of support mentions “NBI 16-08” instead of “16-06.” When we originally talked this item was on the draft agenda under another number. Dr. Krug will be in attendance at the meeting to answer your questions.
- C. You will also discuss the embedded job experiences which qualify an individual for the Teacher Leader license. NBI 14-31 will allow you to clarify that service as a union faculty representative only will not qualify a person for this field, as the experience varies widely from school to school. There are multiple methods and experiences that will qualify an individual which guarantee impact across their school, district, state or nation.
- D. NBI 15-30 needs to be revised to reflect the change the October meeting to the 7<sup>th</sup> due to the Chairperson’s schedule conflict.

**The Business Meeting** will be called to order following the working lunch. New Business Items from the committees mentioned above will be considered.

**The following items will be considered in Executive Session:**

- A. Approval of Executive Session Minutes from the June 16, 2016 meeting
- B. **NBI 16-07:** License affirmation
- C. **NBI 16-08:** Evaluation of the Executive Director and Goals for 2016-2017
- D. Consultation with Deputy Attorney General on legal and procedural matters

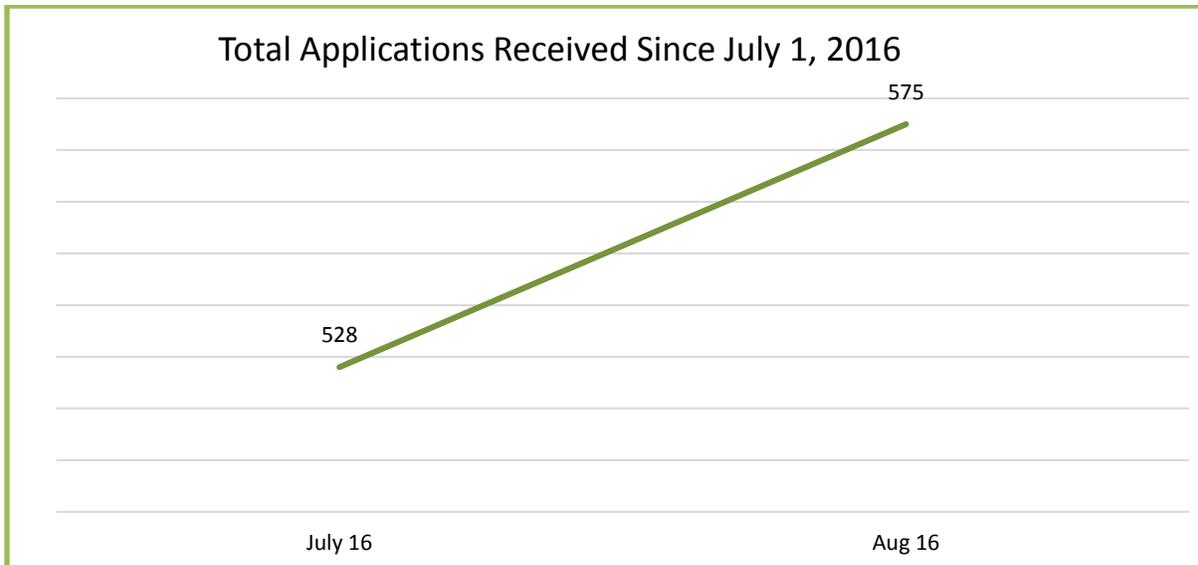
**Data** from July 1 – August 31, 2016 follows. The policy summary and data from July 1, 2015 – June 30, 2016 are also included for your reference as they were not available until after June 30.

# DATA

## July 1, 2016 – August 31, 2016

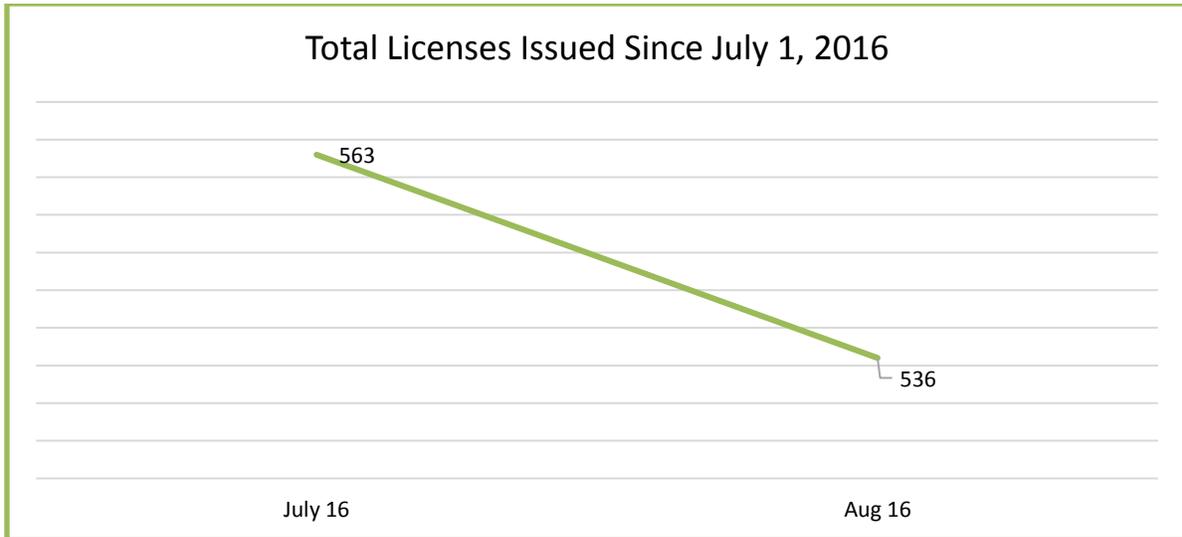
### Applications

Applications Received by Type Since July 1, 2016	Provisional	Standard	Advanced	CTE Permit	Emergency Hire Permit	Added Fields	Renewed	Total
July 16	102	45	18	2	59	0	302	<b>528</b>
Aug 16	80	33	15	0	116	11	320	<b>575</b>
<b>TOTAL</b>	<b>182</b>	<b>78</b>	<b>33</b>	<b>2</b>	<b>175</b>	<b>11</b>	<b>622</b>	<b>1103</b>



## LICENSES

Licenses Issued by Type Since July 1, 2016	PL	SL	AL	CTE Permit	EH Permit	Added Fields	Renewed	Total
July 16	166	25	7	2	39	24	300	<b>563</b>
Aug 16	78	23	5	0	98	18	314	<b>536</b>
<b>Total</b>	<b>244</b>	<b>48</b>	<b>12</b>	<b>2</b>	<b>137</b>	<b>42</b>	<b>614</b>	<b>1099</b>



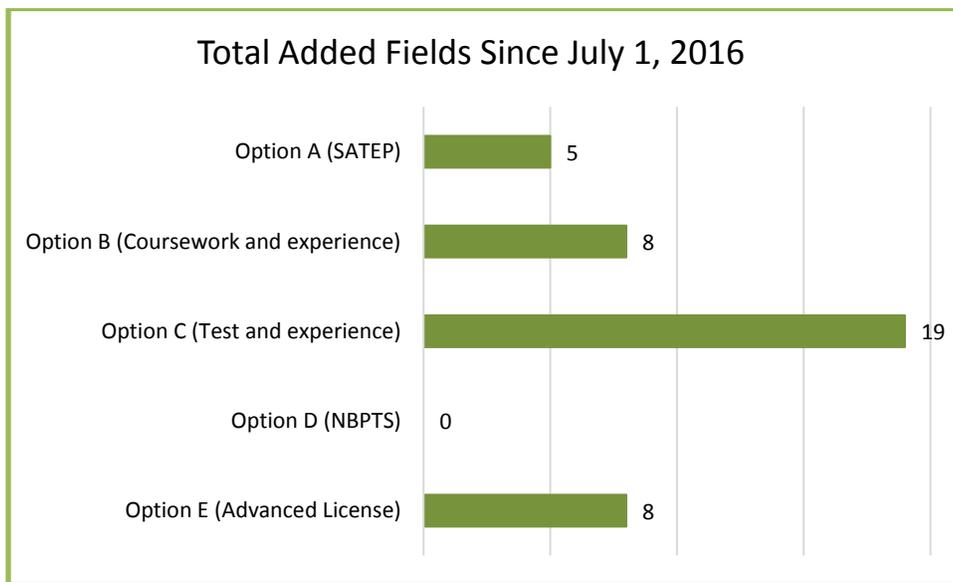
**LICENSES**  
**Licenses Issued by Field**

<b>Licenses Issued by Field Since July 1, 2016</b>	<b>PK-K</b>	<b>PK-3</b>	<b>K-6</b>	<b>6-8</b>	<b>6-12</b>	<b>K-12</b>	<b>P-12</b>	<b>No Level</b>	<b>Total</b>
Art	0	0	0	0	5	2	0	0	7
Biology	0	0	0	0	3	0	0	0	3
Chemistry	0	0	0	0	1	0	0	0	1
CTE – Arts and Communication	0	0	0	0	0	0	0	0	0
Limited CTE – Arts and Communication	0	0	0	0	1	0	0	0	1
CTE – Arts and Communication Vocational	0	0	0	0	1	0	0	0	1
CTE – Business	0	0	0	0	1	0	0	0	1
Limited CTE – Business	0	0	0	0	0	0	0	0	0
CTE – Business Vocational	0	0	0	0	1	0	0	0	1
CTE - Health Services	0	0	0	0	0	0	0	0	0
Limited CTE - Health Services	0	0	0	0	0	0	0	0	0
CTE - Health Services Vocational	0	0	0	0	0	0	0	0	0
CTE – Industrial and Engineering Technology	0	0	0	0	4	0	0	0	4
Limited CTE – Industrial and Engineering Technology	0	0	0	0	0	0	0	0	0
CTE – Industrial Engineering Technology Vocational	0	0	0	0	0	0	0	0	0
CTE – Natural Resources	0	0	0	0	0	1	0	0	1
Limited CTE – Natural Resources	0	0	0	0	0	0	0	0	0
CTE – Natural Resources Vocational	0	0	0	0	0	0	0	0	0
CTE – Public and Human Services	0	0	0	0	0	0	0	0	0
Limited CTE – Public and Human Services	0	0	0	0	0	0	0	0	0
CTE – Public and Human Services Vocational	0	0	0	0	0	0	0	0	0
CTE - Special Permit	0	0	0	0	0	0	0	2	2
Drama/Theatre Arts	0	0	0	0	2	0	0	0	2
Early Childhood Education	0	13	0	0	0	0	0	0	13
Earth and Space Science	0	0	0	0	1	0	0	0	1
Economics	0	0	0	0	0	0	0	0	0
Elementary Education	0	0	135	0	0	0	0	0	135
Emergency Hire	0	0	0	0	0	0	0	137	137
English	0	0	0	8	25	0	0	0	33
Environmental Science	0	0	0	0	0	0	0	0	0
Geography	0	0	0	0	0	0	0	0	0
Government/Political Science	0	0	0	0	0	0	0	0	0
Guidance	0	0	0	0	0	0	0	0	0
Hawaiian Knowledge	0	0	0	0	3	0	0	0	3
Hawaiian Language	0	0	0	0	1	0	0	0	1
Hawaiian Language Immersion	0	0	0	0	0	1	0	0	1
Hawaiian Studies	0	0	0	0	0	0	0	0	0
Kaia'oleloKaiapuni Hawaii	0	1	2	0	1	0	2	0	6

Health	0	0	0	0	2	1	0	0	3
History	0	0	0	0	3	0	0	0	3
Literacy Specialist	0	0	1	0	0	0	0	0	1
Marine Science	0	0	0	0	0	0	0	0	0
Mathematics	0	0	0	9	22	0	0	0	31
Music	0	0	1	0	1	2	0	0	4
Ni'ihau Teacher	0	0	0	0	0	0	0	0	0
Online Teaching	0	0	0	0	0	0	0	0	0
Physical Education	0	0	0	0	1	4	0	0	5
Physics	0	0	0	0	0	0	0	0	0
Psychology	0	0	0	0	0	0	0	0	0
Reading	0	0	1	0	2	3	0	0	6
Reading Specialist	0	0	1	0	0	1	0	0	2
School Counselor	0	0	0	0	0	15	0	0	15
School Librarian	0	0	2	0	0	0	0	0	2
Science	0	0	0	7	11	0	0	0	18
Social Studies	0	0	0	6	31	0	0	0	37
Sociology	0	0	0	0	0	0	0	0	0
Special Education	0	2	20	2	7	21	5	0	57
SPED Blind/Visually Impaired	0	0	0	0	0	0	0	0	0
SPED Deaf/Hard of Hearing	0	0	0	0	0	3	0	0	3
SPED Mild/Moderate	0	3	2	0	8	5	0	0	18
SPED Orientation and Mobility	0	0	0	0	0	0	0	0	0
SPED Orthopedically Handicapped	0	0	0	0	0	0	0	0	0
SPED Severe/Profound	0	0	0	0	0	1	0	0	1
Speech	0	0	0	0	0	0	0	0	0
TESOL	0	0	2	2	1	5	1	0	11
Teacher Leader	0	0	0	0	0	0	0	7	7
Arabic (Modern Standard Arabic)	0	0	0	0	0	0	0	0	0
Cantonese	0	0	0	0	0	0	0	0	0
Chinese	0	0	0	0	0	0	0	0	0
French	0	0	0	0	0	0	0	0	0
German	0	0	0	0	0	0	0	0	0
Ilocano	0	0	0	0	1	0	0	0	1
Japanese	0	0	0	0	0	0	0	0	0
Korean	0	0	0	0	1	0	0	0	1
Latin	0	0	0	0	1	0	0	0	1
Mandarin	0	0	0	0	0	0	0	0	0
Russian	0	0	0	0	0	0	0	0	0
Spanish	0	0	0	0	2	1	0	0	3
Tagalog	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>19</b>	<b>167</b>	<b>34</b>	<b>144</b>	<b>66</b>	<b>8</b>	<b>146</b>	<b>584</b>

## ADDED FIELDS

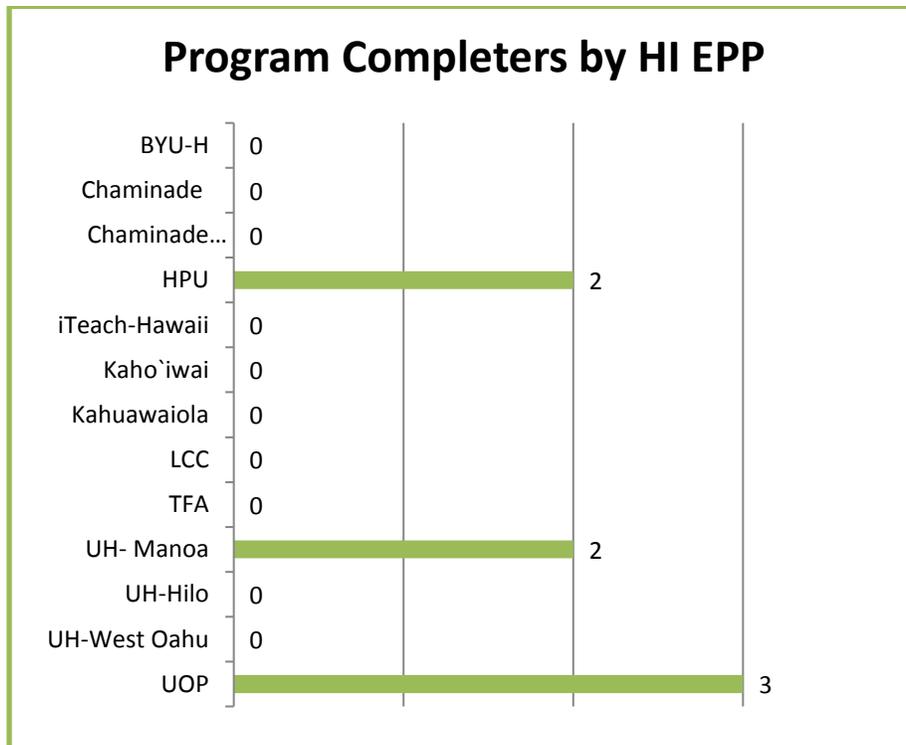
Added Fields Since July 1, 2016	Option A	Option B	Option C	Option D	Option E	Total
July 16	3	7	8	0	5	<b>23</b>
Aug 16	2	1	11	0	3	<b>17</b>
<b>Total</b>	<b>5</b>	<b>8</b>	<b>19</b>	<b>0</b>	<b>8</b>	<b>40</b>



## EDUCATOR PREPARATION PROGRAM DATA

### Program Completers

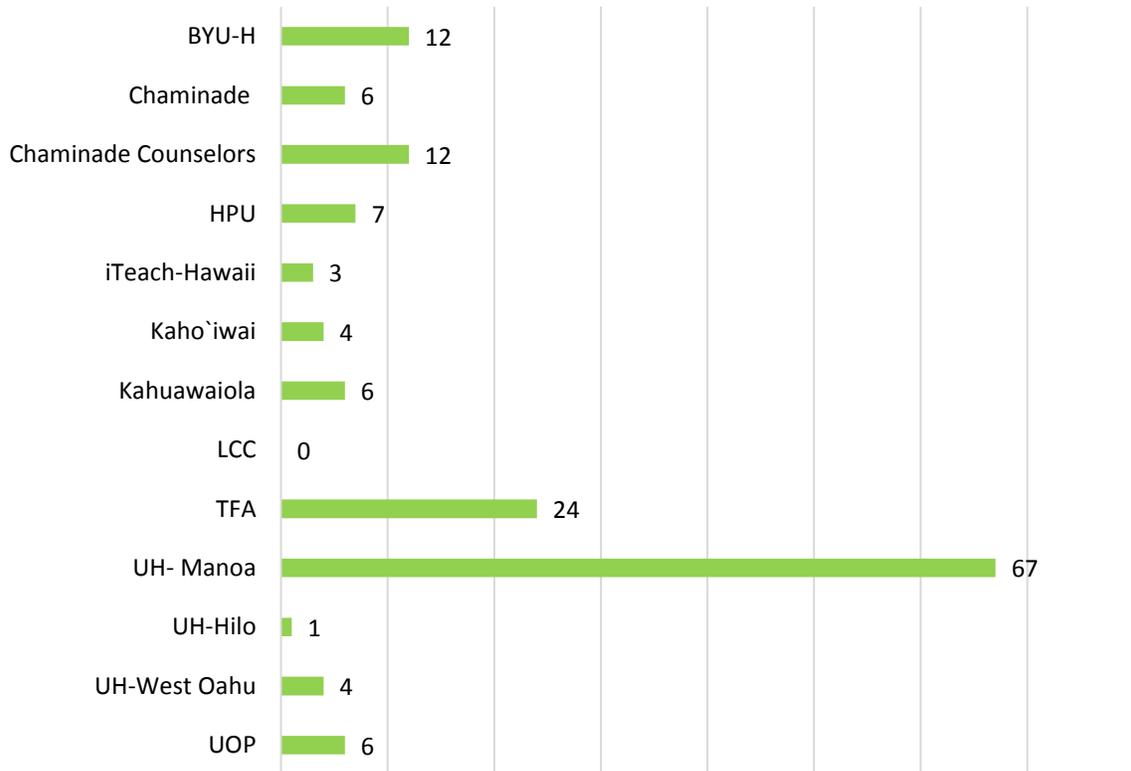
Program Completers by HI EPP Since July 1, 2016	Total
BYU-H	0
Chaminade	0
Chaminade Counselors	0
HPU	2
iTeach-Hawaii	0
Kaho`iwai	0
Kahuawaiola	0
LCC	0
TFA	0
UH- Manoa	2
UH-Hilo	0
UH-West Oahu	0
UOP	3
<b>Total</b>	<b>7</b>



### Licensees by EPP

New Licensees by HI EPP Since July 1, 2016	Total
BYU-H	12
Chaminade	6
Chaminade Counselors	12
HPU	7
iTeach-Hawaii	3
Kaho`iwai	4
Kahuawaiola	6
LCC	0
TFA	24
UH- Manoa	67
UH-Hilo	1
UH-West Oahu	4
UOP	6
<b>Total</b>	<b>152</b>

### New Licensees by HI EPP Since July 1, 2016



**HAWAIIAN FIELDS and PREPARATION PROGRAMS**

<b>Licenses Issued in Hawaiian Fields</b>	<b>HL 6-12</b>	<b>HLI P-3</b>	<b>HLI K-6</b>	<b>HLI 6-12</b>	<b>HLI P-12</b>	<b>HLI K-12</b>	<b>HS 6-12</b>	<b>KKH P-3</b>	<b>KKH K-6</b>	<b>KKH 6-8</b>	<b>KKH 6-12</b>	<b>KKH K-12</b>	<b>KKH P-12</b>	<b>HK 6-12</b>	<b>Total</b>
July 16	1	0	0	0	0	0	0	1	1	0	1	0	2	3	9
Aug 16	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>10</b>

HL = Hawaiian Language

HLI = Hawaiian Language Immersion

HS = Hawaiian Studies

KKH = Kaia olelo-Kaiapuni Hawaii

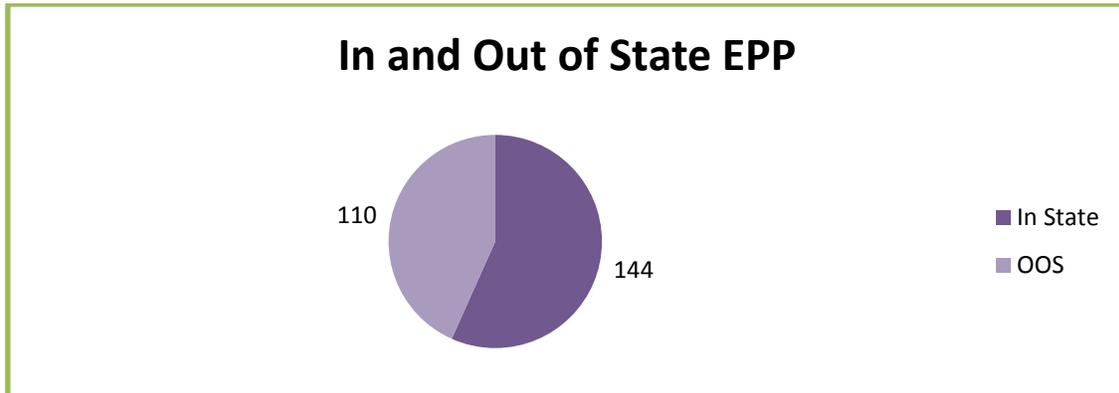
HK = Hawaiian Knowledge

<b>Total New Licensees for Hawaiian Fields by Indigenous EPP</b>	<b>Total</b>
Kahuawaiola	5
Kahoiwai	0
Ho'okulaiwi	2
UH Hilo	0
<b>Total</b>	<b>7</b>

<b>Total Program Completers for Hawaiian Fields by Indigenous-Focused EPP</b>	<b>Total</b>
Kahuawaiola	0
Kahoiwai	0
Ho'okulaiwi	0
UH Hilo	0
<b>Total</b>	<b>0</b>

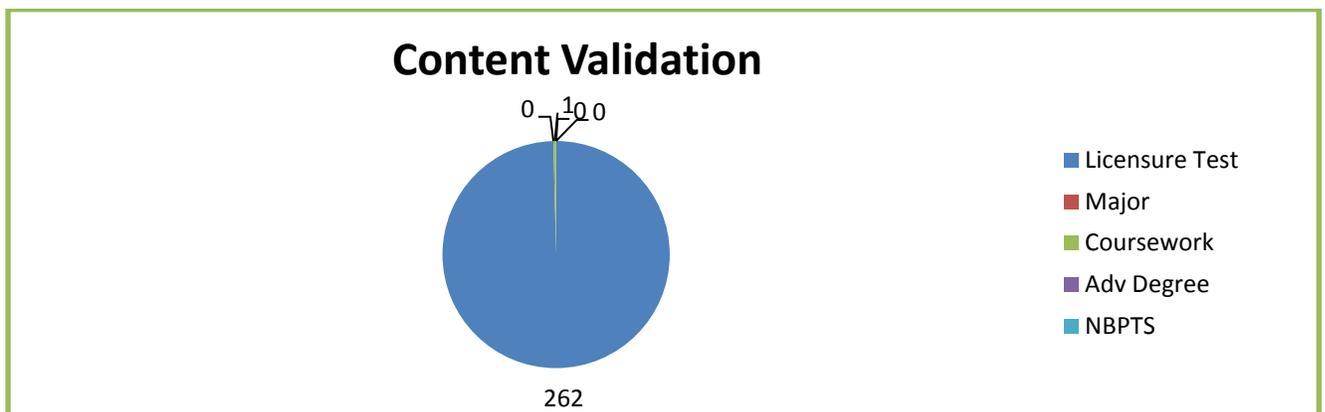
### IN AND OUT OF STATE DATA

In and OOS EPP	In State	Out of State	Total
July 16	120	57	177
Aug 16	24	53	77
<b>Total</b>	<b>144</b>	<b>110</b>	<b>254</b>



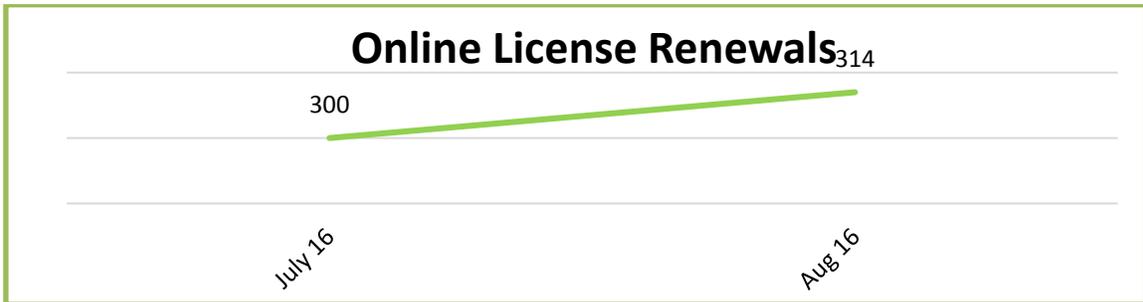
### CONTENT VALIDATION

Content Validation	Licensure Test	Major	Coursework	Adv Degree	NBPTS	Total
July 16	176	0	1	0	0	177
Aug 16	86	0	0	0	0	86
<b>Total</b>	<b>262</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>263</b>



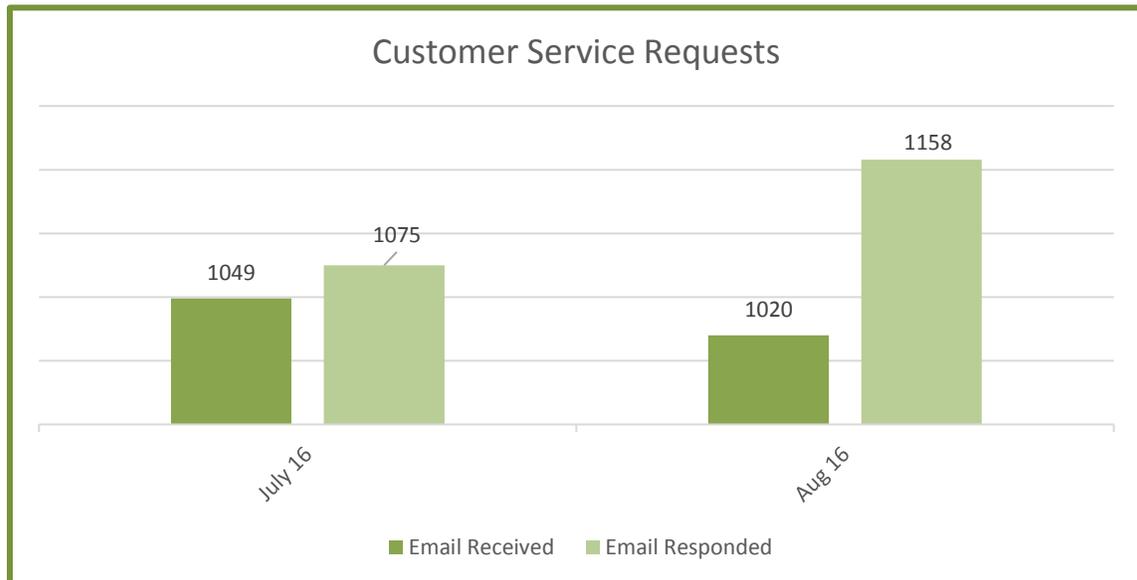
### ONLINE RENEWALS

Online License Renewals	Number
July 16	300
Aug 16	314
<b>Total</b>	<b>614</b>



### CUSTOMER SERVICE DATA

Customer Service Requests	Email Received	Email Responded
July 16	1049	1075
Aug 16	1020	1158



### Professional Fitness Cases

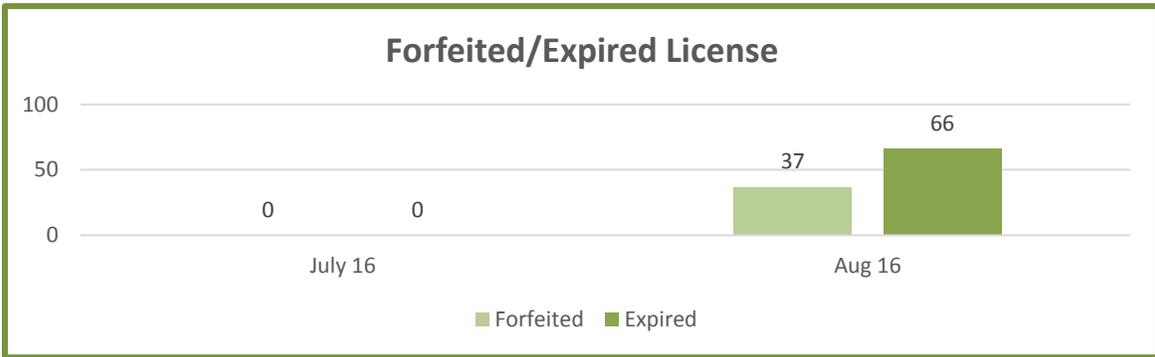
Professional Fitness Cases	Received	Resolved
July 16	3	5
Aug 16	6	4
<b>Total</b>	<b>9</b>	<b>9</b>



Professional Fitness Hearing Decisions	Denied	Suspended	Revoked	Reprimanded	Reinstated	Conditions	No Action
July 16	0	0	0	0	0	0	0
Aug 16	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

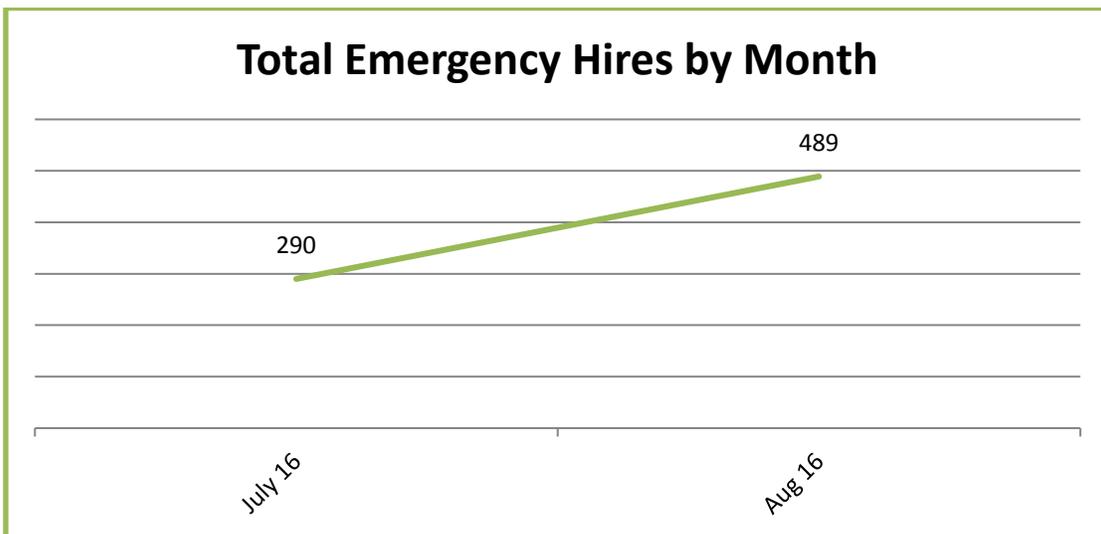
### FORFEITED EXPIRED LICENSES

Forfeited/Expired Licenses	Forfeited	Expired
July 16	0	0
Aug 16	37	66



### EMERGENCY HIRE INFORMATION

Emergency Hires by Month	Code 5 (No SATEP)	Code W (EPP Complete, Lacking Test)
July 16	283	7
Aug 16	353	136



# FINANCIAL INFORMATION

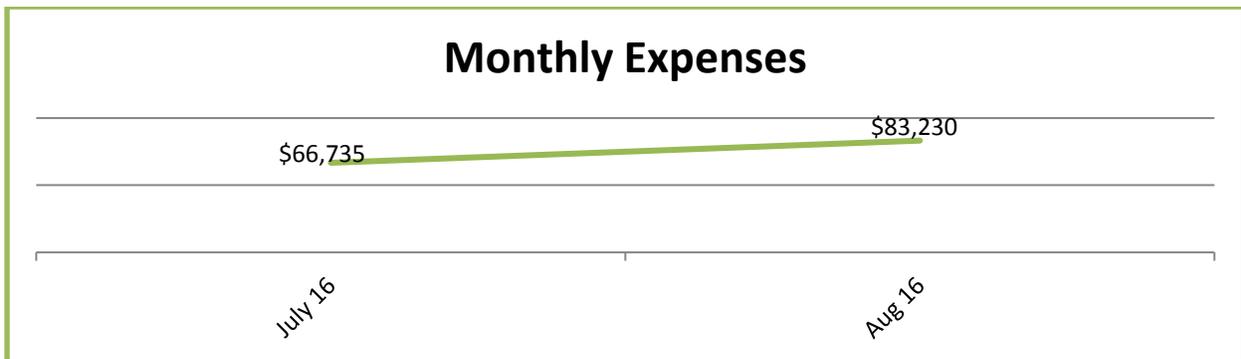
## INCOME

Income	Total
July 16	\$64,419
Aug 16	\$45,174
<b>Total</b>	<b>\$109,593</b>



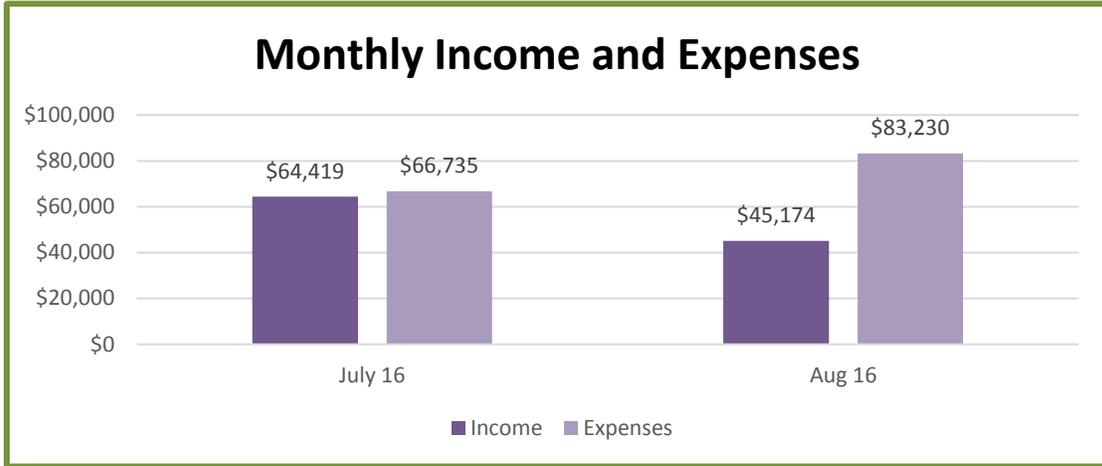
## EXPENSES

Monthly Expenses	Personnel Expenses	Operational Expenses	Total
July 16	\$58,532	\$8,204	\$66,735
Aug 16	\$55,217	\$28,013	\$83,230
<b>Total</b>	<b>\$113,749</b>	<b>\$36,217</b>	<b>\$149,965</b>



### Income and Expenses

Month	Income	Expenses
July 16	\$64,419	\$66,735
Aug 16	\$45,174	\$83,230
<b>Total</b>	<b>\$109,593</b>	<b>\$149,965</b>

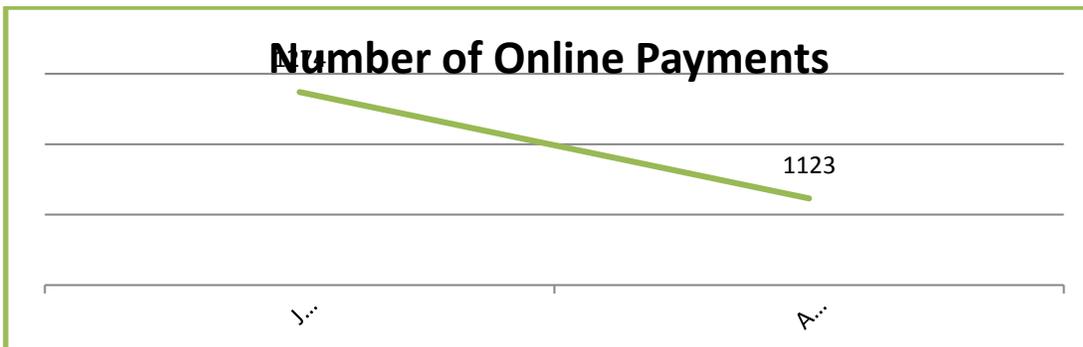


### CARRYOVER

Carryover	
July 16	\$1,641,951

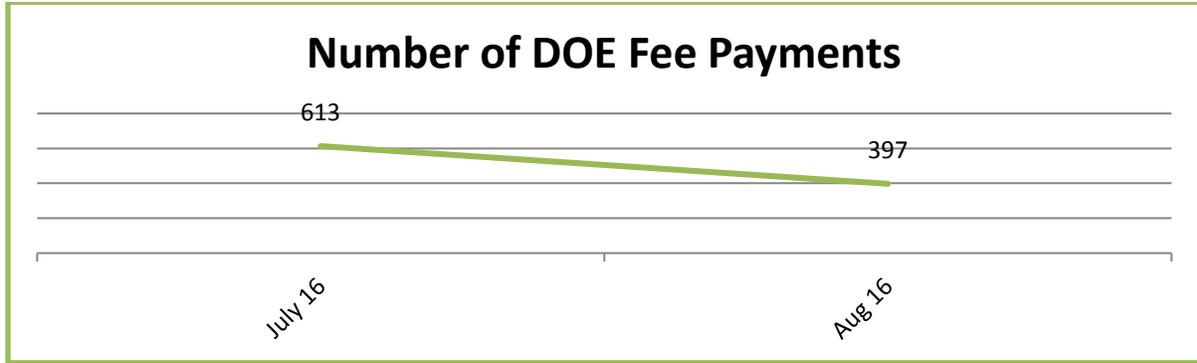
### Online Payments

Number of Online Payments	Number
July 16	1274
Aug 16	1123
<b>Total</b>	<b>2397</b>



### DOE Fee Payments

Number of DOE Fee Payments	Number
July 16	613
Aug 16	397
<b>Total</b>	<b>1010</b>



## HTSB New Policy Highlights

July 1, 2015-June 30, 2016

The Hawaii Teacher Standards Board adopted these new policies and procedures between July 1, 2015 and June 30, 2016:

### Licensing

- NBI 14-31 set the requirements for the Teacher Leader license to include Hawaii Department of Education or Charter School experience verified by a school administrator for any of the following experiences:
  - curriculum or content specialist/coach;
  - state office or complex area instructional or data coach;
  - mentor teacher;
  - department/grade level chair;
  - service on school-wide, district or national level that develops leadership skills and benefits students, school community or the profession, eg., accreditation team, school turnaround team, instructional leadership team, etc.
- NBI 15-05 updated the following licensure requirements by adopting recommendations from the Licensure Workgroup convened in 2014-2015:
  - Maintain current license levels (PK-K, PK-3, K-6, 6-8, 6-12, K-12, P-12);
  - Add the following license fields after standards and criteria are recommended by the work groups and approved by the Board:
    - Science Technology Engineering Mathematics (STEM) K-6, 6-8, 6-12 and
    - Multiple Subject P-12 for teachers in remote/hard to fill schools;
  - Encourage social studies and science teachers to add at least one specific field by their first license renewal date.
  - It also provided for two additional workgroups: multiple subject licensure and STEM licensure.
- NBI 15-06 adopted recommendations from the Hawaiian Focus Workgroup 2014-2015:
  - After July 1, 2022, initial licensure in the separate fields of Hawaiian Language and Hawaiian Studies not be issued;
  - A new field of Hawaiian Knowledge P-3, K-6, 6-8, 6-12, K-12, and P-12 be issued as a blend of Hawaiian Language and Hawaiian Studies;
  - The license field Hawaiian Language Immersion be renamed Kaia‘ōlelo-Kaiapuni Hawai‘i;
  - The standards for Hawaiian Knowledge and Kaia‘ōlelo-Kaiapuni Hawai‘i be adopted for use by preparation providers and for licensure, with the provision that Educator Preparation Programs (EPPs) using the current standards may continue to use them until they have completed their next State Approval of Teacher Education Program (SATEP) review;
  - Indigenous Education Programs be reviewed by a joint World Indigenous Nations Higher Education Consortium (WINHEC)/HTSB team of reviewers;

- That the content assessment currently administered at UH Hilo as Hawaiian 490 be recognized for use as a licensure assessment and to add a field in Hawaiian Language, Hawaiian Studies, Hawaiian Language Immersion, Kaia‘ōlelo-Kaiapuni Hawai‘i and Hawaiian Knowledge if it is adopted.
- NBI 15-38 approved the new World Language license field of American Sign Language in the following levels:
  - K-6
  - 6-8
  - 6-12
  - K-12

**Teacher Standards:**

- NBI 15-28 approved the formation of a work group to meet during the 2016-2017 school year to review the HTSB Code of Ethics and the Model Code of Ethics for Educators.\
- NBI 15-06 adopted new standards for Hawaiian Knowledge and Kaia‘ōlelo-Kaiapuni Hawai‘i be adopted for use by preparation providers and for licensure, with the provision that Educator Preparation Programs (EPPs) using the current standards may continue to use them until they have completed their next State Approval of Teacher Education Program (SATEP) review;

**Teacher Education:**

- NBI 15-10 granted full State Approval to the Leeward Community College (LCC) Educator Preparation Program unit and programs effective November 13, 2015 – June 30, 2021. The unit may recommend candidates for licensure in:
  - CTE Arts and Communication 6-12
  - CTE Business 6-12
  - CTE Health Services 6-12
  - CTE Industrial and Engineering Technology 6-12
  - CTE Natural Resources 6-12
  - CTE Public and Human Services 6-12
- NBI 15-11 modified modification to Kahuawaiola Indigenous Teacher Education Program’s State Approval of Teacher Education (SATE) approval for the Hawaiian Language Immersion Teacher Education Program:
  - Kahuawaiola’s Hawaiian Language Immersion Program may allow teacher candidates to declare a program focus of secondary 6-12 in addition to their current program approval for P-3, K-6, and P-12. A letter and matrix from Kahuawaiola explaining program modifications to accommodate a 6-12 focus are attached.
  - Candidates completing the program with a 6-12 focus, including student teaching at the 6-12 level, will be recommended for licensure in Hawaiian Language Immersion 6-12.
- NBI 16-12 approved the following University of Hawaii-Manoa programs to recommend candidates to add the field of Teacher Leader to an existing Hawaii teaching license:

- M.Ed Curriculum Studies: Teacher Leader Concentration;
- M.Ed Educational Foundations: Teacher Leader Concentration
- NBI 15-13 granted approval for the Brigham Young University-Hawaii Special Education Undergraduate and Post-Baccalaureate Teacher Education Programs effective November 13, 2015- June 30, 2020. Candidates may be recommended for licensure in the following fields:
  - Special Education Mild/Moderate K-6
  - Special Education Mild/Moderate 6-12
  - Special Education Mild/Moderate K-12
- NBI 15-14 granted approval for the Brigham Young University-Hawaii Post-baccalaureate Alternative Licensure Program (ALP) Program effective November 13, 2015- June 30, 2020. Candidates may be recommended for licensure in the following fields:
  - Elementary Education K-6
  - English 6-12
  - Mathematics 6-12
  - Science 6-12
  - Music 6-12
  - Physical Education 6-12
  - Spanish 6-12
  - Art 6-12
  - TESOL 6-12
  - CTE Business 6-12
  - Special Education Mild/Moderate K-12
  - Social Studies 6-12
  - Health 6-12
- NBI 15-15 granted full approval to the Brigham Young University-Hawaii Educator Preparation Program unit and undergraduate and post-baccalaureate programs effective November 13, 2015 – June 30, 2021. The unit may recommend candidates for licensure in:
  - Elementary Education K-6
  - Secondary Education Fields:
    - English 6-12
    - Mathematics 6-12
    - Science 6-12
    - Social Studies 6-12
    - CTE Business 6-12
    - CTE Arts and Communication 6-12
    - TESOL 6-12
    - Spanish 6-12
    - Art 6-12
    - Music 6-12
    - Physical Education 6-12
- NBI 15-24 amended the accreditation requirement for Hawaii EPP by requiring Hawaii EPPs that hold accreditation by a national accrediting body in effect on December 31,

2018, are required to meet one of the following requirements to be eligible for continuing state approval:

- Obtain continuing unit accreditation from the Council for Accreditation of Teacher Education (CAEP) or its legacy organizations (NCATE or TEAC). This review must utilize one of the HTSB approved program review pathways. Indigenous Teacher Education Programs may submit World Indigenous Higher Education Consortium (WINHEC) accreditation.
  - OR
- Submit official scores from a nationally normed performance assessment for all program completers recommended for licensure to HTSB commencing no later than July 1, 2019. Currently adopted assessments are the Stanford edTPA and the Educational Testing Service Praxis Performance Assessment for Teachers (ETS PPAT). The edTPA or PPAT assessment will be one of a variety of assessments used by the EPP in deciding whether to recommend a candidate for licensure. EPP selecting this option will be reviewed by a state review team utilizing the same review process as the national review.
- The national accreditation or selected performance assessment will be used by HTSB and the unit to inform policy and decisions for continuing state approval. Either will provide valuable, external evidence and allow units to focus on quality implementation for their candidates.
- NBI 15-25 approved Leeward Community College's (LCC) Letter of Intent to develop a Special Education PK-12.
- NBI 15-33 granted provisional approval for the University of Hawaii-West Oahu Special Education concentration within their existing educator preparation program to recommend candidates for licensure. The approval is effective June 16, 2016 through December 31, 2020. This program shall be reviewed as part of the unit's Council for Accreditation of Education Preparation (CAEP) continuing review in fall 2019. In addition to the primary licensure recommendation, teacher candidates completing this concentration may be recommended for the following additional fields:
  - Special Education K-6
  - Special Education 6-8
  - Special Education 6-12
- NBI 15-34 approved the following modification to the University of Hawaii-Hilo Kahuawaiola Educator Preparation Program. The unit may recommend candidates for the Hawaiian Knowledge (formerly Hawaiian Language and Hawaiian Studies) License in the following new grade levels:
  - P-3
  - K-6
  - P-12
- NBI 15-35 approved the University of Hawaii-Manoa's Letter of Intent to develop a dual preparation program in Elementary Education K-6 and Teaching English to Speakers of Other Languages (TESOL) K-6.

- NBI 15-36 granted full continuing approval to Chaminade University of Honolulu's School Counseling Educator Preparation Program effective June 16, 2016 through December 31, 2021. The program may recommend candidates for School Counseling K-12.
- NBI 15-37 granted full approval to Teach for America Educator Preparation Program effective June 16, 2016 through December 31, 2018. The unit may recommend candidates for the following license fields:
  - Elementary Education K-6
  - English 6-12
  - Mathematics 6-12
  - Science 6-12
  - Social Studies 6-12
  - World Languages 6-12

**Licensure Testing:**

- NBI 12-29Rev added ACT Reading and Mathematics as an option for basic skills validation and For Elementary Education K-6 licensure a total of thirty-six semester hours, including nine semester hours in *each* of the following four core content areas: language arts, mathematics, science, and social studies. At least three semester hours in each of the core content areas must be upper division level.
- NBI 15-19 adopted a passing score of 40 out of a possible 60 points for the ETS Praxis Performance Assessment for Teachers (PPAT) for individuals applying under the alternative route to licensure using a preservice assessment. Data shall be collected between January 2016 and May 31, 2017 for review by the Board.
- NBI 15-38 approved the new World Language license field of American Sign Language and the American Sign Language Proficiency Interview (ASLPI) was also adopted, offered by the Praxis program, as an option for verification of content knowledge for this license field. The passing score of 3+, or 170 on the Praxis Scale, is also adopted. This score is based on the American Sign Language Teachers Association (ASLTA) recommendation for a cut score for provisional certification. This assessment may be used for initial licensure or to add this field to an existing Hawaii license.
- NBI 15-24 allowed preparation units to select *either* continuing national accreditation *or* submit official scores from a nationally normed performance assessment for *all* program completers recommended for licensure to HTSB commencing no later than July 1, 2019. Currently adopted assessments are the Stanford edTPA and the Educational Testing Service Praxis Performance Assessment for Teachers (ETS PPAT). The edTPA or PPAT assessment will be one of a variety of assessments used by the EPP in deciding whether to recommend a candidate for licensure. EPP selecting this option will be reviewed by a state review team utilizing the same review process as the national review.
- NBI 15-06 adopted the content assessment currently administered at UH Hilo as Hawaiian 490 be recognized for use as a licensure assessment and to add a field in Hawaiian Language, Hawaiian Studies, Hawaiian Language Immersion, Kaia'ōlelo-Kaiapuni Hawai'i and Hawaiian Knowledge if it is adopted.

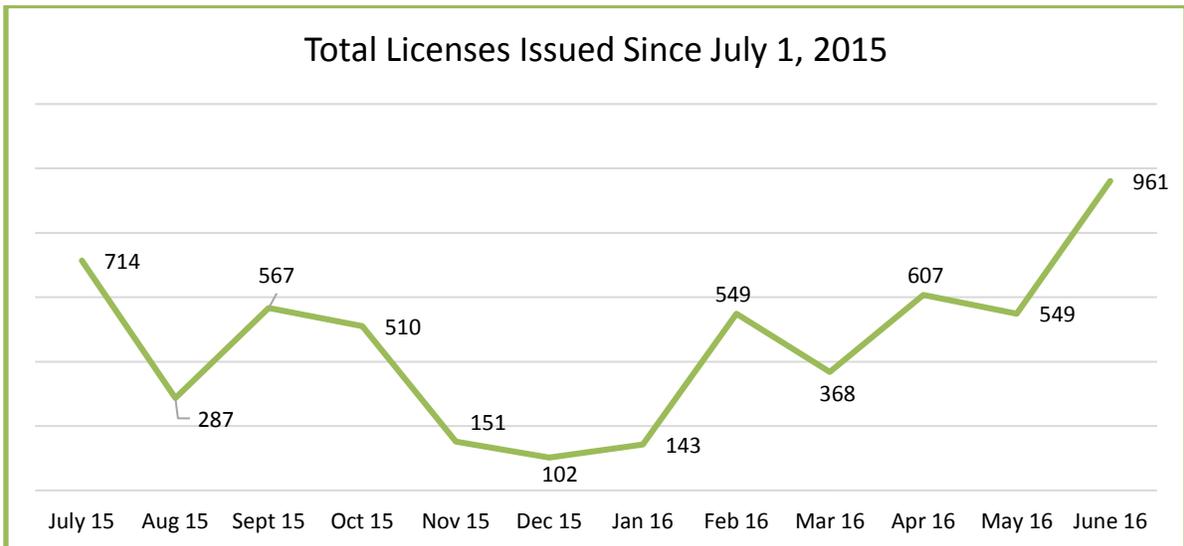
**Operational:**

- NBI 15-26 directed the Executive Director to work with the Department of Education's Procurement Office to pursue an IT professional services solicitation for a new online licensing system.

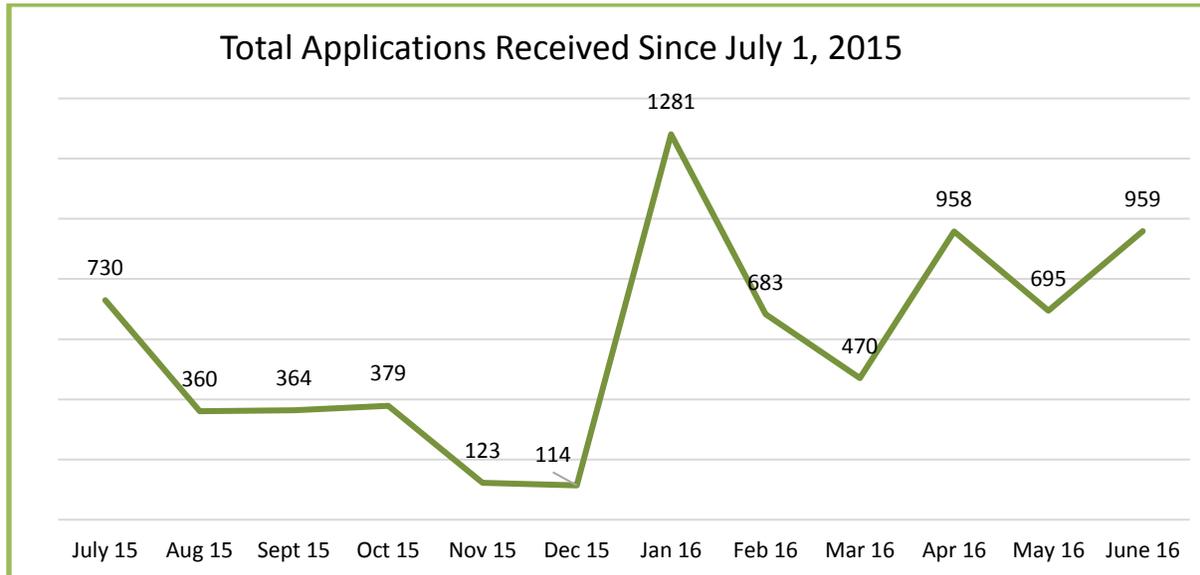
## DATA July 1, 2015 – June 30, 2016

### LICENSES

Licenses Issued by Type Since July 1, 2015	PL	SL	AL	CTE Permit	Ni'ihau Teacher	EH Permit	Added Fields	Renewed	Total
July 15	38	55	4	1	0	27	20	569	<b>714</b>
Aug 15	47	15	1	0	1	14	3	206	<b>287</b>
Sept 15	39	23	6	0	0	130	1	368	<b>567</b>
Oct 15	35	17	1	0	0	111	1	345	<b>510</b>
Nov 15	24	13	1	2	0	20	8	83	<b>151</b>
Dec 15	42	9	5	0	0	6	11	29	<b>102</b>
Jan 16	78	19	4	0	0	11	6	25	<b>143</b>
Feb 16	52	21	15	1	0	23	17	420	<b>549</b>
Mar 16	53	31	9	0	0	20	8	247	<b>368</b>
Apr 16	68	25	15	0	0	4	33	462	<b>607</b>
May 16	114	26	8	0	0	4	35	362	<b>549</b>
June 16	261	39	16	0	0	1	33	611	<b>961</b>
<b>Total</b>	<b>851</b>	<b>293</b>	<b>85</b>	<b>4</b>	<b>1</b>	<b>371</b>	<b>176</b>	<b>3727</b>	<b>5508</b>



<b>Applications Received by Type Since July 1, 2015</b>	<b>Provisional</b>	<b>Standard</b>	<b>Advanced</b>	<b>CTE Permit</b>	<b>Nihau Teacher</b>	<b>Emergency Hire Permit</b>	<b>Added Fields</b>	<b>Renewed</b>	<b>Total</b>
July 15	66	29	6	2	0	58	0	569	<b>730</b>
Aug 15	56	33	3	1	1	59	1	206	<b>360</b>
Sept 15	45	37	6	0	0	98	4	174	<b>364</b>
Oct 15	63	30	5	0	0	96	2	183	<b>379</b>
Nov 15	30	19	5	2	0	10	1	56	<b>123</b>
Dec 15	53	27	9	0	0	4	3	18	<b>114</b>
Jan 16	80	64	16	0	0	21	4	1096	<b>1281</b>
Feb 16	155	56	12	0	0	29	8	423	<b>683</b>
Mar 16	110	57	23	0	0	14	5	261	<b>470</b>
Apr 16	281	123	42	0	0	19	23	470	<b>958</b>
May 16	205	78	22	1	0	18	16	355	<b>695</b>
June 16	137	55	19	0	0	15	3	730	<b>959</b>
<b>TOTAL</b>	<b>1281</b>	<b>608</b>	<b>168</b>	<b>6</b>	<b>1</b>	<b>441</b>	<b>70</b>	<b>4541</b>	<b>7116</b>



## LICENSES

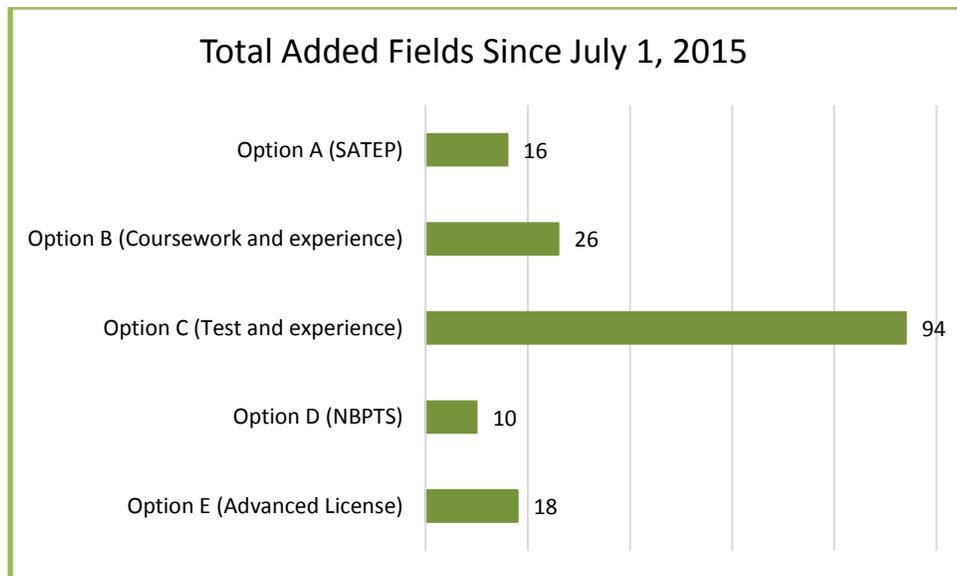
### Licenses Issued by Field

Licenses Issued by Field Since July 1, 2015	PK-K	PK-3	K-6	6-8	6-12	K-12	P-12	No Level	Total
Art	0	0	4	0	6	15	0	0	25
Biology	0	0	0	0	20	0	0	0	20
Chemistry	0	0	0	0	5	0	0	0	5
CTE – Arts and Communication	0	0	0	0	6	1	0	0	7
Limited CTE – Arts and Communication	0	0	0	0	0	0	0	0	0
CTE – Arts and Communication Vocational	0	0	0	0	0	0	0	0	0
CTE – Business	0	0	0	0	12	3	0	0	15
Limited CTE – Business	0	0	0	0	0	0	0	0	0
CTE – Business Vocational	0	0	0	0	1	0	0	0	1
CTE - Health Services	0	0	0	0	1	0	0	0	1
Limited CTE - Health Services	0	0	0	0	0	0	0	0	0
CTE - Health Services Vocational	0	0	0	0	0	0	0	0	0
CTE – Industrial and Engineering Technology	0	0	0	0	9	1	0	0	10
Limited CTE – Industrial and Engineering Technology	0	0	0	0	0	0	0	0	0
CTE – Industrial Engineering Technology Vocational	0	0	0	0	2	0	0	0	2
CTE – Natural Resources	0	0	0	0	3	0	0	0	3
Limited CTE – Natural Resources	0	0	0	0	0	0	0	0	0
CTE – Natural Resources Vocational	0	0	0	0	0	0	0	0	0
CTE – Public and Human Services	0	0	1	0	5	0	0	0	6
Limited CTE – Public and Human Services	0	0	0	0	1	0	0	0	1
CTE – Public and Human Services Vocational	0	0	0	0	0	0	0	0	0
CTE - Special Permit	0	0	0	0	0	0	0	2	2
Drama/Theatre Arts	0	0	1	0	2	1	0	0	4
Early Childhood Education	8	60	0	0	0	0	0	0	68
Earth and Space Science	0	0	0	0	3	0	0	0	3
Economics	0	0	0	0	3	0	0	0	3
Elementary Education	0	0	566	0	0	0	0	0	566
Emergency Hire	0	0	0	0	0	0	0	371	371
English	0	0	0	36	136	0	0	0	172
Environmental Science	0	0	0	0	0	0	0	0	0
Geography	0	0	0	0	2	0	0	0	2
Government/Political Science	0	0	0	0	5	0	0	0	5
Guidance	0	0	0	0	1	0	0	0	1
Hawaiian Language	0	0	0	0	1	0	0	0	1
Hawaiian Language Immersion	0	0	2	0	0	3	1	0	6
Hawaiian Studies	0	0	0	0	3	0	0	0	3
Health	0	0	0	0	7	5	0	0	12

History	0	0	0	0	12	0	0	0	12
Literacy Specialist	0	0	1	0	1	0	0	0	2
Marine Science	0	0	0	0	0	0	0	0	0
Mathematics	0	0	0	45	52	0	0	0	97
Music	0	0	1	0	4	20	0	0	25
Ni'ihau Teacher	0	0	0	0	0	0	0	1	1
Online Teaching	0	0	0	0	2	1	0	0	3
Physical Education	0	0	2	1	11	27	0	0	41
Physics	0	0	0	0	4	0	0	0	4
Psychology	0	0	0	0	5	0	0	0	5
Reading	0	0	3	0	3	6	0	0	12
Reading Specialist	0	1	1	1	1	17	0	0	21
School Counselor	0	0	1	2	3	26	0	0	32
School Librarian	0	0	0	0	0	6	0	0	6
Science	0	0	0	39	61	0	0	0	100
Social Studies	0	0	0	25	83	0	0	0	108
Sociology	0	0	0	2	6	0	0	0	8
Special Education	0	18	71	5	10	89	16	0	209
SPED Blind/Visually Impaired	0	0	0	0	0	0	0	0	0
SPED Deaf/Hard of Hearing	0	2	0	0	0	3	2	0	7
SPED Mild/Moderate	0	5	15	3	16	43	1	0	83
SPED Orientation and Mobility	0	0	0	0	0	0	0	0	0
SPED Orthopedically Handicapped	0	0	0	0	0	0	0	0	0
SPED Severe/Profound	0	0	1	0	1	9	1	0	12
Speech	0	0	0	0	4	0	0	0	4
TESOL	0	1	4	2	7	17	1	0	32
Teacher Leader	0	0	0	0	0	0	0	39	39
Arabic (Modern Standard Arabic)	0	0	0	0	0	0	0	0	0
Cantonese	0	0	0	0	0	1	0	0	1
Chinese	0	0	0	0	1	1	0	0	2
French	0	0	0	0	4	2	0	0	6
German	0	0	0	0	0	1	0	0	1
Ilocano	0	0	0	0	0	0	0	0	0
Japanese	0	0	0	0	4	0	0	0	4
Korean	0	0	0	0	0	0	0	0	0
Mandarin	0	0	0	0	0	1	0	0	1
Russian	0	0	0	0	0	0	0	0	0
Spanish	0	0	0	0	7	9	0	0	16
Tagalog	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>8</b>	<b>87</b>	<b>674</b>	<b>161</b>	<b>536</b>	<b>308</b>	<b>22</b>	<b>413</b>	<b>2209</b>

## ADDED FIELDS

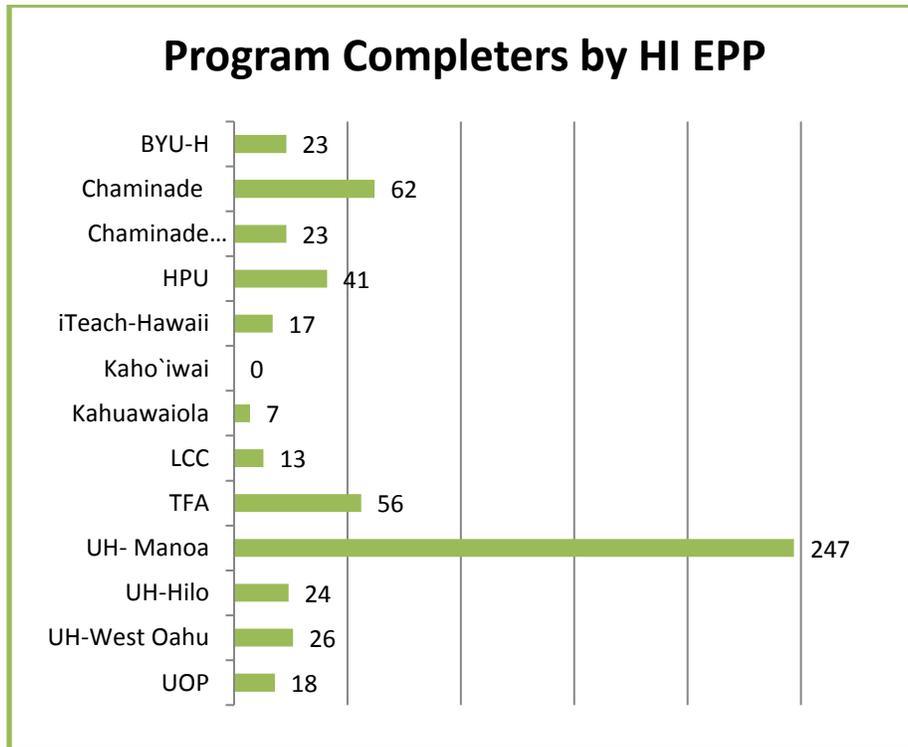
<b>Added Fields Since July 1, 2015</b>	Option A	Option B	Option C	Option D	Option E	<b>Total</b>
July 15	2	3	14	1	0	<b>20</b>
Aug 15	0	0	1	0	2	<b>3</b>
Sept 15	0	0	1	0	0	<b>1</b>
Oct 15	0	1	0	0	0	<b>1</b>
Nov 15	0	1	5	1	1	<b>8</b>
Dec 15	3	4	3	0	1	<b>11</b>
Jan 16	0	0	3	0	0	<b>3</b>
Feb 16	1	2	10	1	1	<b>15</b>
Mar 16	1	1	5	0	1	<b>8</b>
Apr 16	4	4	17	2	4	<b>31</b>
May 16	1	8	14	4	6	<b>33</b>
June 16	4	2	21	1	2	<b>30</b>
<b>Total</b>	<b>16</b>	<b>26</b>	<b>94</b>	<b>10</b>	<b>18</b>	<b>164</b>



## EDUCATION PREPARATION PROGRAM DATA

### Program Completers

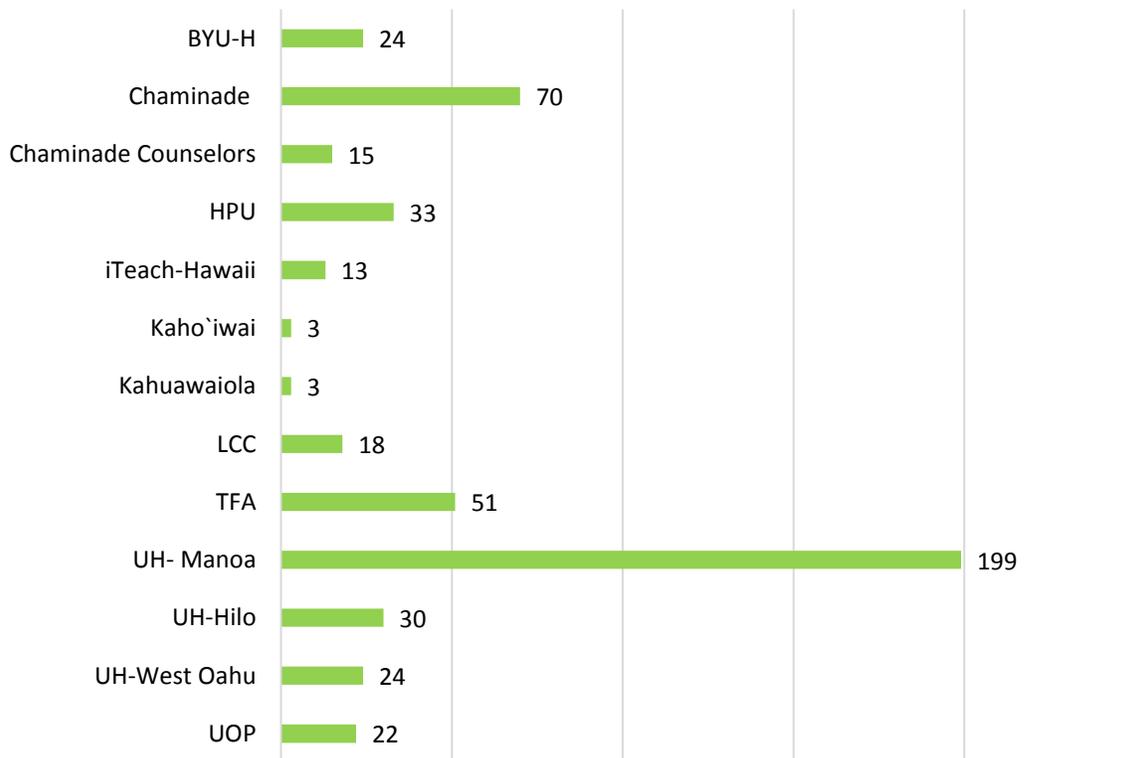
Program Completers by HI EPP Since July 1, 2015	Total
BYU-H	23
Chaminade	62
Chaminade Counselors	23
HPU	41
iTeach-Hawaii	17
Kaho`iwai	0
Kahuawaiola	7
LCC	13
TFA	56
UH- Manoa	247
UH-Hilo	24
UH-West Oahu	26
UOP	18
<b>Total</b>	<b>557</b>



### Licensees by EPP

New Licensees by HI EPP Since July 1, 2015	Total
BYU-H	24
Chaminade	70
Chaminade Counselors	15
HPU	33
iTeach-Hawaii	13
Kaho`iwai	3
Kahuawaiola	3
LCC	18
TFA	51
UH- Manoa	199
UH-Hilo	30
UH-West Oahu	24
UOP	22
<b>Total</b>	<b>505</b>

### New Licensees by HI EPP Since July 1, 2015



**HAWAIIAN FIELDS and PREPARATION PROGRAMS**

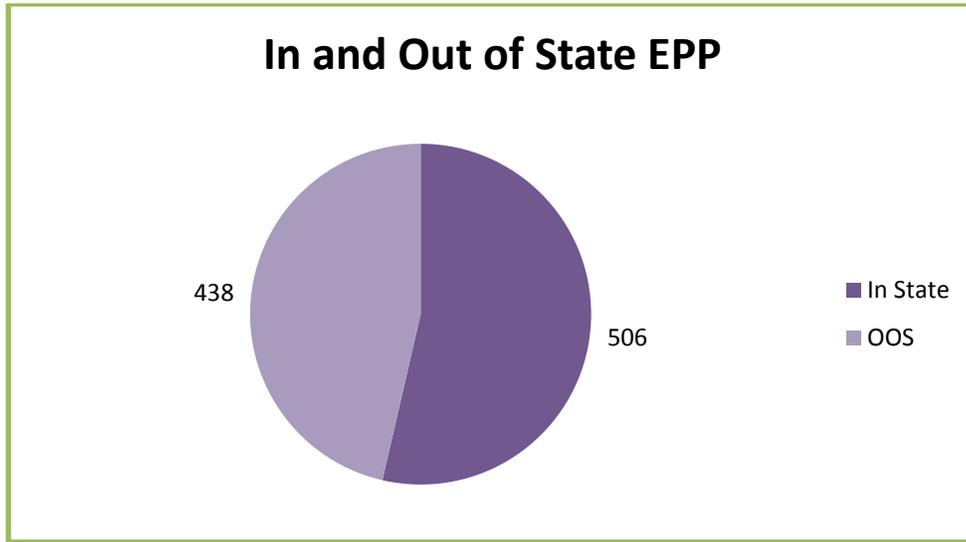
<b>Licenses Issued in Hawaiian Fields</b>	<b>HL 6-12</b>	<b>HLI P-3</b>	<b>HLI K-6</b>	<b>HLI 6-8</b>	<b>HLI 6-12</b>	<b>HLI K-12</b>	<b>HLI P-12</b>	<b>HS 6-12</b>	<b>Total</b>
July 15	0	0	2	0	0	1	1	0	4
Aug 15	1	0	0	0	0	1	0	1	3
Sept 15	0	0	0	0	0	0	0	2	2
Oct 15	0	0	0	0	0	0	0	0	0
Nov 15	0	0	0	0	0	0	0	0	0
Dec 15	0	0	0	0	0	0	0	0	0
Jan 16	0	0	0	0	0	0	0	0	0
Feb 16	0	0	0	0	0	1	0	0	1
Mar 16	0	0	0	0	0	0	0	0	0
Apr 16	0	0	0	0	0	0	0	0	0
May 16	0	0	0	0	0	0	0	0	0
June 16	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>10</b>

<b>Total New Licensees for Hawaiian Fields by Indigenous EPP</b>	<b>Total</b>
Kahuawaiola	4
Kahoiwai	1
Ho'okulaiwi	4
UH Hilo	1
<b>Total</b>	<b>10</b>

<b>Total Program Completers for Hawaiian Fields by Indigenous-Focused EPP</b>	<b>Total</b>
Kahuawaiola	7
Kahoiwai	0
Ho'okulaiwi	3
UH Hilo	0
<b>Total</b>	<b>10</b>

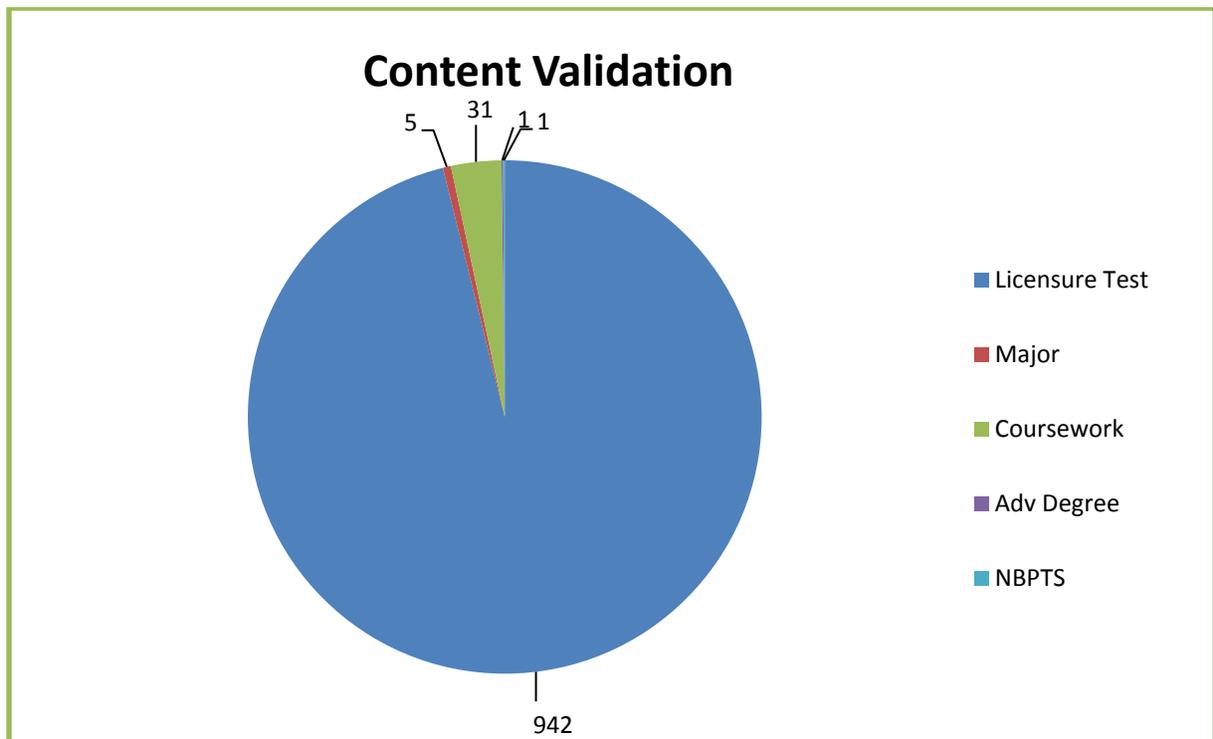
### IN AND OUT OF STATE DATA

<b>In and OOS EPP</b>	<b>In State</b>	<b>Out of State</b>	<b>Total</b>
July 15	37	36	<b>73</b>
Aug 15	21	27	<b>48</b>
Sept 15	14	23	<b>37</b>
Oct 15	5	12	<b>17</b>
Nov 15	5	13	<b>18</b>
Dec 15	31	18	<b>49</b>
Jan 16	51	22	<b>73</b>
Feb 16	30	32	<b>62</b>
Mar 16	19	47	<b>66</b>
Apr 16	21	61	<b>82</b>
May 16	57	77	<b>134</b>
June 16	215	70	<b>285</b>
<b>Total</b>	<b>506</b>	<b>438</b>	<b>944</b>



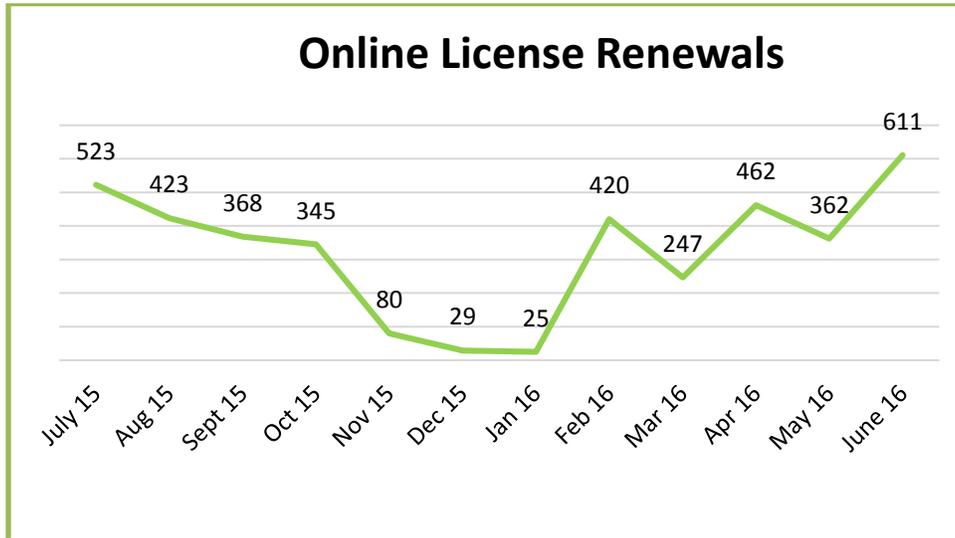
### CONTENT VALIDATION

Content Validation	Licensure Test	Major	Coursework	Adv Degree	NBPTS	Total
July 15	80	0	0	0	1	81
Aug 15	46	0	1	0	0	47
Sept 15	38	0	0	0	0	38
Oct 15	18	0	0	0	0	18
Nov 15	20	0	0	0	0	20
Dec 15	74	0	1	0	0	75
Jan 16	64	0	2	0	0	66
Feb 16	58	0	12	0	0	70
Mar 16	61	0	0	0	0	61
Apr 16	80	0	0	1	0	81
May 16	132	0	0	0	0	132
June 16	271	5	15	0	0	291
<b>Total</b>	<b>942</b>	<b>5</b>	<b>31</b>	<b>1</b>	<b>1</b>	<b>980</b>



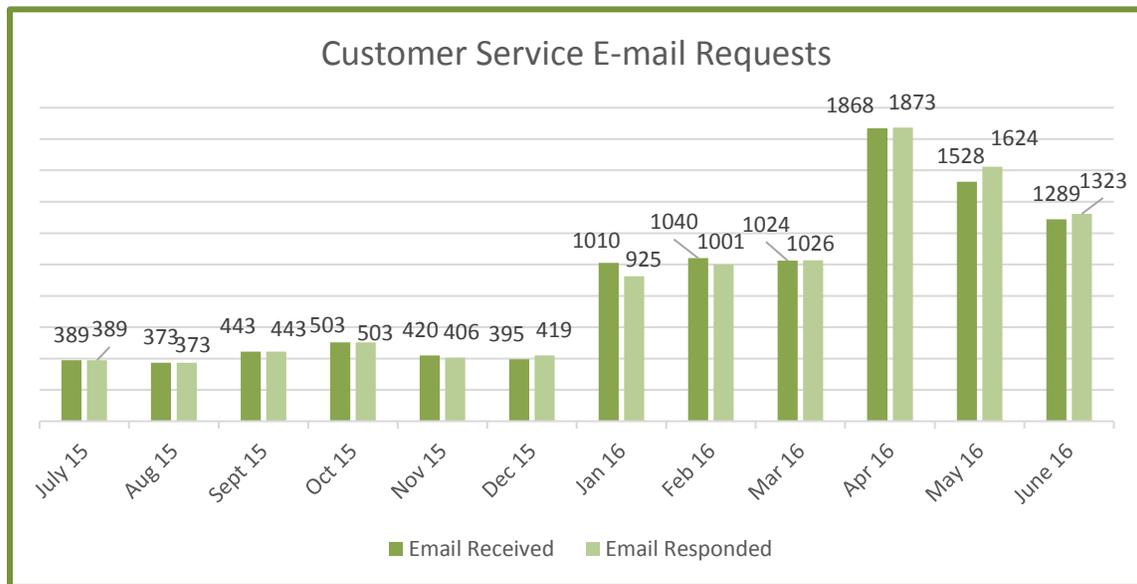
### ONLINE RENEWALS

Online License Renewals	Number
July 15	523
Aug 15	423
Sept 15	368
Oct 15	345
Nov 15	80
Dec 15	29
Jan 16	25
Feb 16	420
Mar 16	247
Apr 16	462
May 16	362
June 16	611
<b>Total</b>	<b>3895</b>



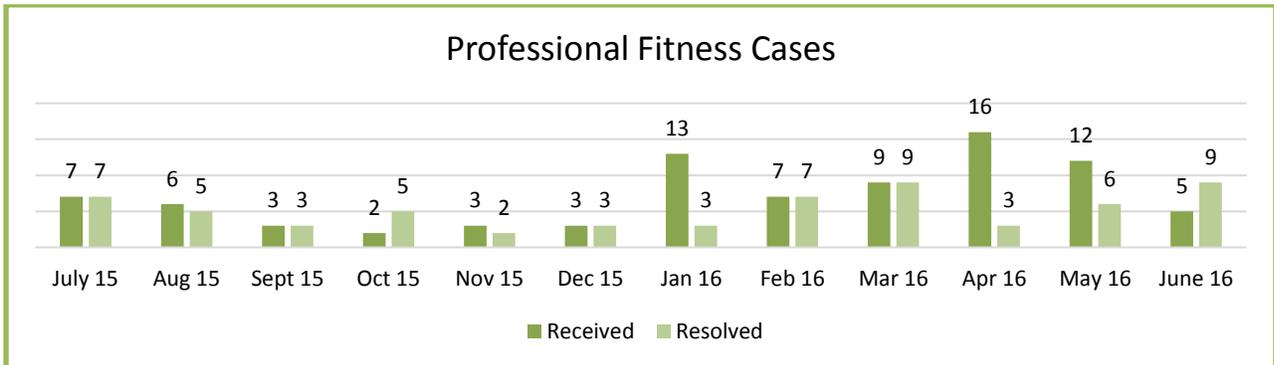
## CUSTOMER SERVICE DATA

Customer Service Requests	Email Received	Email Responded
July 15	389	389
Aug 15	373	373
Sept 15	443	443
Oct 15	503	503
Nov 15	420	406
Dec 15	395	419
Jan 16	1010	925
Feb 16	1040	1001
Mar 16	1024	1026
Apr 16	1868	1873
May 16	1528	1624
June 16	1289	1323
<b>Total</b>	<b>10282</b>	<b>10305</b>



### Professional Fitness Cases

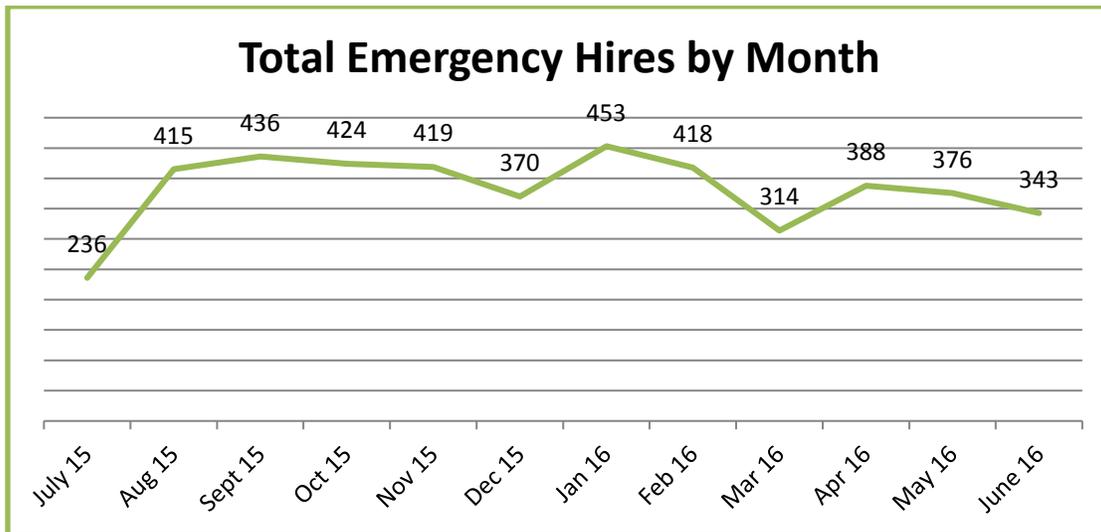
Professional Fitness Cases	Received	Resolved
July 15	7	7
Aug 15	6	5
Sept 15	3	3
Oct 15	2	5
Nov 15	3	2
Dec 15	3	3
Jan 16	13	3
Feb 16	7	7
Mar 16	9	9
Apr 16	16	3
May 16	12	6
June 16	5	9
<b>Total</b>	<b>86</b>	<b>62</b>



Professional Fitness Hearing Decisions	Denied	Suspended	Revoked	Reprimanded	Reinstated	Conditions	No Action
July 15	0	0	0	0	0	0	0
Aug 15	0	0	0	0	0	0	0
Sept 15	0	0	0	0	0	0	0
Oct 15	0	0	0	0	0	0	0
Nov 15	0	0	0	0	0	0	0
Dec 15	0	0	0	0	0	0	0
Jan 16	0	0	1	0	0	1	0
Feb 16	0	0	0	0	0	0	0
Mar 16	0	0	0	0	0	0	0
Apr 16	0	0	0	0	0	0	0
May 16	0	0	0	0	0	0	0
June 16	1	1	0	0	0	0	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

## EMERGENCY HIRE INFORMATION

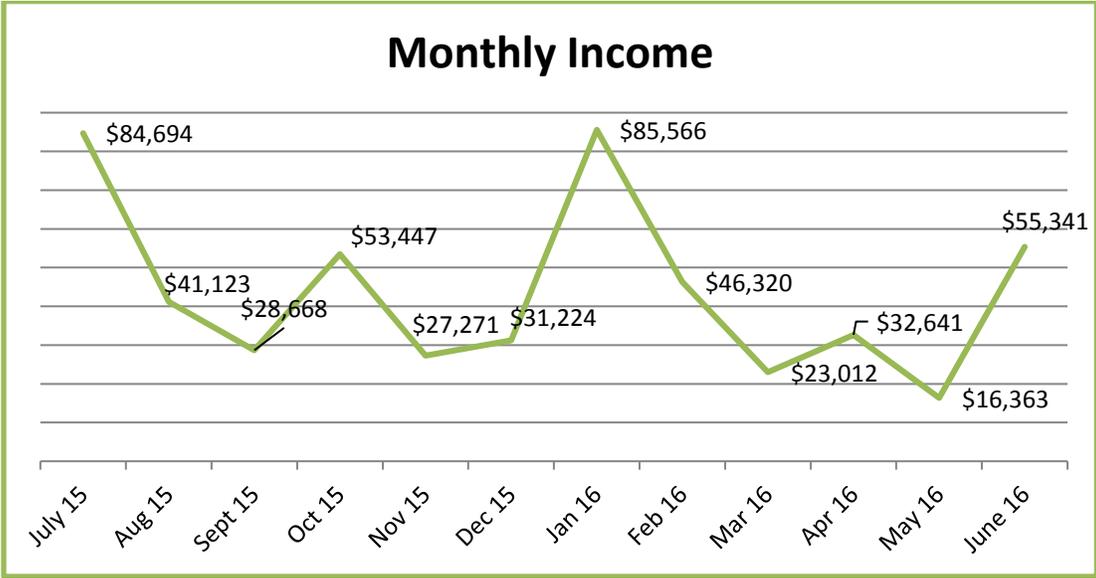
<b>Emergency Hires by Month</b>	<b>Code 5 (No SATEP)</b>	<b>Code W (EPP Complete, Lacking Test)</b>
July 15	195	41
Aug 15	357	58
Sept 15	368	68
Oct 15	357	67
Nov 15	380	39
Dec 15	283	70
Jan 16	380	73
Feb 16	380	38
Mar 16	286	28
Apr 16	373	15
May 16	363	13
June 16	331	12



# FINANCIAL INFORMATION

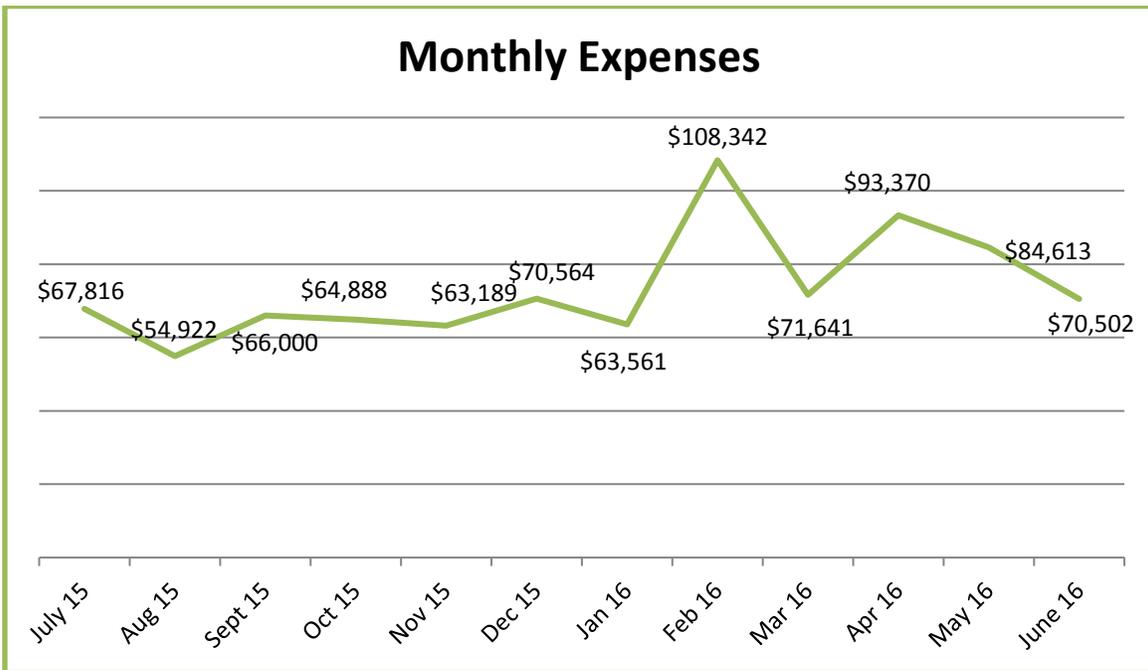
## INCOME

Income	Total
July 15	\$84,694
Aug 15	\$41,123
Sept 15	\$28,668
Oct 15	\$53,447
Nov 15	\$27,271
Dec 15	\$31,224
Jan 16	\$85,566
Feb 16	\$46,320
Mar 16	\$23,012
Apr 16	\$32,641
May 16	\$16,363
June 16	\$55,341
<b>Total</b>	<b>\$525,671</b>



## EXPENSES

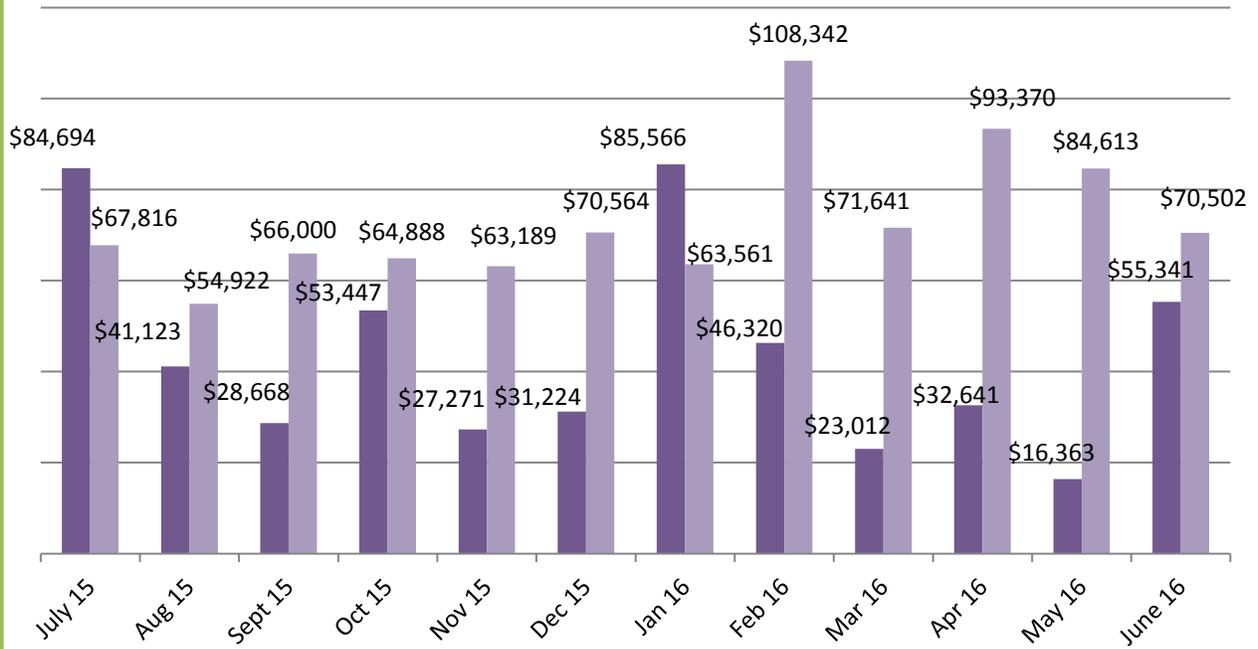
Monthly Expenses	Personnel Expenses	Operational Expenses	Total
July 15	\$63,372	\$4,443	\$67,816
Aug 15	\$45,630	\$9,293	\$54,922
Sept 15	\$52,709	\$13,290	\$66,000
Oct 15	\$51,947	\$12,941	\$64,888
Nov 15	\$51,480	\$11,710	\$63,189
Dec 15	\$50,123	\$20,442	\$70,564
Jan 16	\$51,296	\$12,265	\$63,561
Feb 16	\$89,928	\$18,413	\$108,342
Mar 16	\$59,346	\$12,295	\$71,641
Apr 16	\$58,914	\$34,456	\$93,370
May 16	\$60,064	\$24,549	\$84,613
June 16	\$59,376	\$11,126	\$70,502
<b>Total</b>	<b>\$694,185</b>	<b>\$185,223</b>	<b>\$879,408</b>



### Income and Expenses

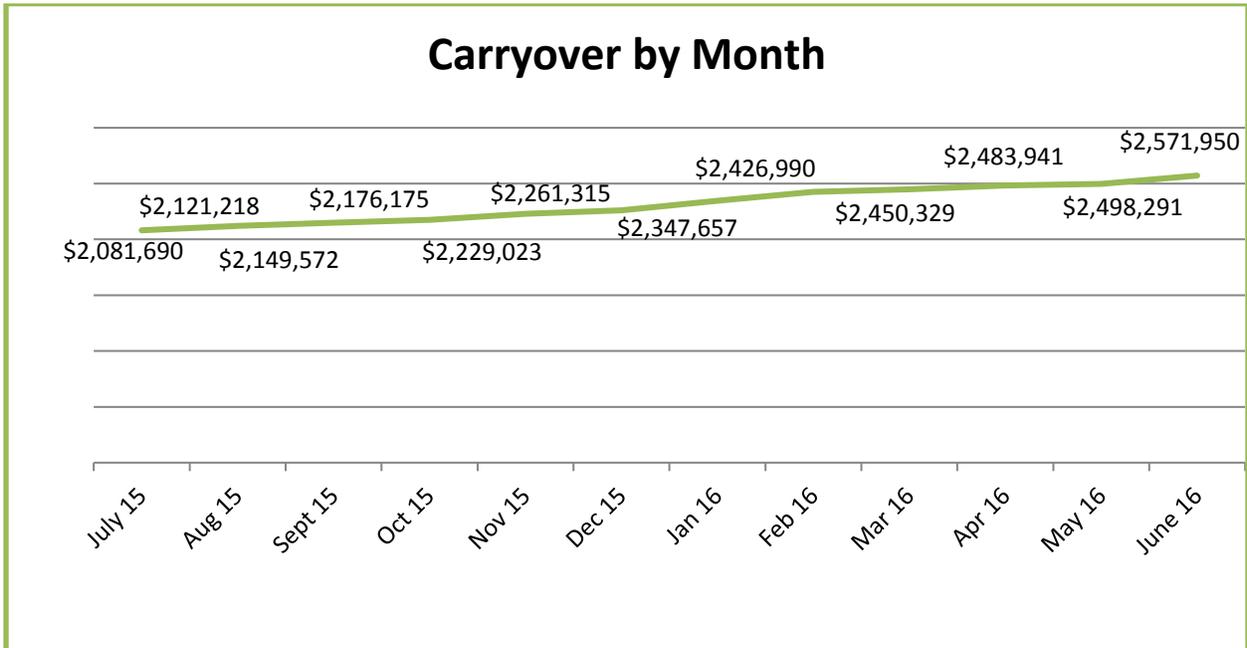
Month	Income	Expenses
July 15	\$84,694	\$67,816
Aug 15	\$41,123	\$54,922
Sept 15	\$28,668	\$66,000
Oct 15	\$53,447	\$64,888
Nov 15	\$27,271	\$63,189
Dec 15	\$31,224	\$70,564
Jan 16	\$85,566	\$63,561
Feb 16	\$46,320	\$108,342
Mar 16	\$23,012	\$71,641
Apr 16	\$32,641	\$93,370
May 16	\$16,363	\$84,613
June 16	\$55,341	\$70,502
<b>Total</b>	<b>\$525,671</b>	<b>\$879,408</b>

### Monthly Income and Expenses



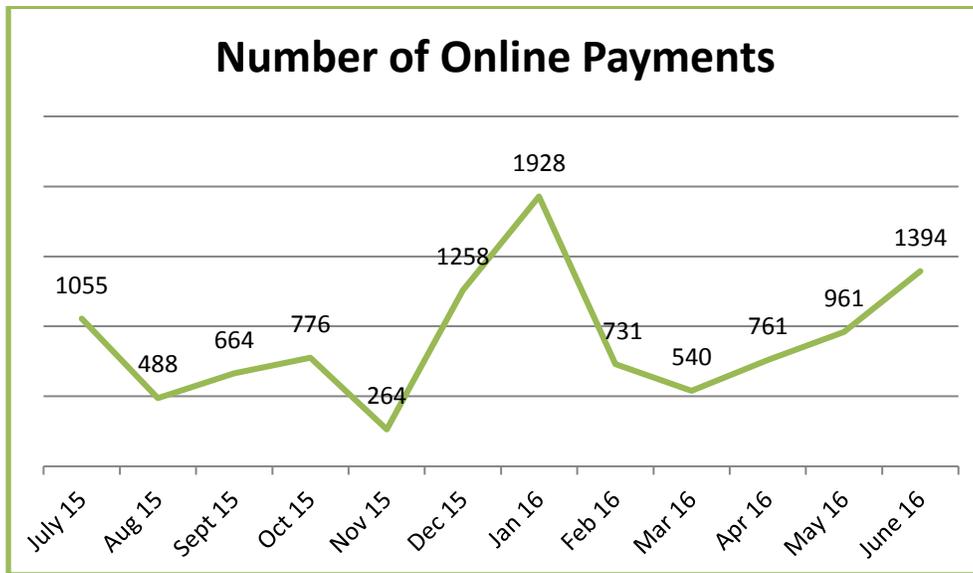
## CARRYOVER

Carryover	
July 15	\$2,081,690
Aug 15	\$2,121,218
Sept 15	\$2,149,572
Oct 15	\$2,176,175
Nov 15	\$2,229,023
Dec 15	\$2,261,315
Jan 16	\$2,347,657
Feb 16	\$2,426,990
Mar 16	\$2,450,329
Apr 16	\$2,483,941
May 16	\$2,498,291
June 16	\$2,571,950



## Online Payments

Number of Online Payments	Number
July 15	1055
Aug 15	488
Sept 15	664
Oct 15	776
Nov 15	264
Dec 15	1258
Jan 16	1928
Feb 16	731
Mar 16	540
Apr 16	761
May 16	961
June 16	1394
<b>Total</b>	<b>10820</b>



### DOE Fee Payments

Number of DOE Fee Payments	Number
July 15	620
Aug 15	234
Sept 15	175
Oct 15	283
Nov 15	90
Dec 15	1074
Jan 16	1392
Feb 16	326
Mar 16	183
Apr 16	336
May 16	224
June 16	389
<b>Total</b>	<b>5326</b>

