

New Business Item 16-05

Introduced 9/16/2016

Approved 9/16/2016

TITLE: Regarding HTSB Fees

The Hawaii Teacher Standards Board adopts the following policy regarding license and permit fees:

1. Effective July 1, 2017, annual license and permit fees will be \$54;
2. The board will review fees in Hawaii Administrative Rules §8-54-2.4 for future adjustment.

Rationale: The current annual license and permit fee of \$48 was set by the HTSB in 1996 and has never been adjusted. Through Fiscal Year (FY) 2012 the HTSB received general funds for salary and benefits for both licensing specialists and three licensing clerk positions as well as for National Board candidate support and Educator Preparation Program review support, approximately \$270,000 annually. Beginning in FY13, the HTSB relinquished all general funds to rely solely on its special fund. HTSB has no control over personnel costs, which have risen steadily due to negotiated salary and benefits. Annual monitoring of staffing requirements due to automation and changes in work assignments have reduced staff from thirteen in 2011 to six in 2016. The HTSB will continue to review revenue sources and expenditures to provide the best possible service to Hawaii licensees and applicants.

Submitted by: Terry Lynn Holck

Referred to: Budget, Personnel and Strategic Planning Committee