

**HAWAII TEACHER STANDARDS BOARD
GENERAL BUSINESS MEETING**

Friday, August 12, 2022

**Meeting Conducted by Remote Technology via Zoom
and
Physical Location at 650 Iwilei Road, Suite 158, Honolulu, HI 96817**

MINUTES

PRESENT:

Sean Bacon for Keith Hayashi
Dr. Jonathan Gillentine
Lokelani Han
Branden Kawazoe
Justin Mew
Kristi Miyamae

Lauren Moriarty for Bruce Voss
Dr. Cecily Ornelles for Dr. Nathan Murata
Dawn Raymond
Kim Sanders
Dr. Katina Soares

ABSENT:

Elena Farden

STAFF:

Felicia Villalobos, Executive Director
Elaine Hutchinson, Secretary

Tracey Idica, Licensing Specialist
Kris Murakami, Licensing Specialist

CALL TO ORDER:

Chairperson Kawazoe called the meeting to order at 9:01 a.m.

OPENING REMARKS:

Chairperson Kawazoe shared information regarding procedures for virtual board meetings:

- The following board members, in addition to the Chairperson, are participating in today's virtual board meeting and have established audio and video connection.
- Board members shall be visible and audible to other members and the public during meetings.
- This board meeting will be recorded.

ROLL CALL TO ESTABLISH QUORUM:

Chairperson Kawazoe called the roll and established quorum.
Eleven members were present, one was absent.

DISCLOSURE FROM BOARD MEMBERS AT PRIVATE LOCATIONS:

Chairperson Kawazoe shared information regarding private location disclosure:

- Board members shall be considered present at the meeting for the purpose of determining compliance with the quorum and voting requirements of the board. Board members who are participating remotely from their homes or other private locations must announce who is at the private location with them.

Chairperson Kawazoe asked board members if they have anyone present with them at their non-public site that they need to disclose.

- No disclosures were made.

ADDITIONAL PROCEDURAL INFORMATION:

Chairperson Kawazoe shared additional information regarding meeting protocols and procedures:

- All board members wishing to speak should raise their hand and the Chairperson will be notified to call on the person. The speaker must state their name prior to making their remarks.
- Votes will be conducted by roll call so that it is clear how each board member voted.
- Members of the public who have signed up to testify or would like to testify online must be logged in to Zoom using the same name they used to sign up for testimony. Please use the chat box to provide your name and agenda item(s) you are testifying on. Testifiers today will have two (2) minutes to testify.
- Testifying online can be challenging due to technical issues. The chat box is being monitored by HTSB staff, and the Chairperson will be notified that you would like to testify, and you will be called on to give your testimony at the appropriate time in the agenda.
- Written testimony received more than twenty-four (24) hours in advance of the meeting has been uploaded to the online meeting agenda for members to review.
- A meeting held by interactive conference technology shall be recessed for up to thirty (30) minutes when audio communication cannot be maintained with a quorum of members, provided that the meeting may reconvene when only audio communication is reestablished.

ANNOUNCEMENTS:

- Chairperson Kawazoe welcomed the new board members.
- Chairperson Kawazoe welcomed Felicia Villalobos to her first board meeting as HTSB Executive Director.
- Chairperson Kawazoe reminded board members to complete the Ethics Training on-line and to email the *Certificate of Completion* to HTSB Executive Director Felicia Villalobos.

TESTIMONY, PETITIONS FROM THE PUBLIC: None

APPROVAL OF MINUTES:

The minutes of the May 24, 2022, meeting were not adopted due to lack of quorum. This will be on the agenda at the next board meeting in September 2022.

TOPIC: BOARD ACTION - NEW BUSINESS

DISCUSSION/ACTION:

Chairperson Kawazoe and board members reviewed and voted on the following New Business Items that were adopted by the HTSB. (See Attachments)

- **NBI 21-47 Revised:** 2022-2023 Election of HTSB Officers and Committee Assignments. (Han/Raymond)
- **NBI 21-48 Revised:** 2022-2023 Hawaii Teacher Standards Board Meeting Schedule. (Han/Raymond)

EXECUTIVE SESSION PROCEDURAL INFORMATION:

Chairperson Kawazoe shared information regarding procedures for virtual Executive Session:

- Executive Session will be conducted in this virtual meeting room and all other attendees will be transferred to a waiting room without access to the general room.
- You may not re-enter until the waiting room is closed. If you leave the waiting room, you must log back into the general meeting and be admitted after the Executive Session is adjourned.
- To ensure confidentiality, the Executive Session will be accessible only to HTSB members and required staff. Participants must confirm that no unauthorized person is present and able to see or hear the Executive Session meeting.

MOTION TO RISE INTO EXECUTIVE SESSION (Mew/Han)

This portion of the meeting is a closed meeting under Section 92-4 and Section 92-5(a)(1)(2) and (4), Hawai'i Revised Statutes.

BOARD MEMBERS VOTED TO RISE INTO EXECUTIVE SESSION AT 9:12 A.M.

CALL BACK TO ORDER BY CHAIRPERSON KAWAZOE AT 12:01 P.M.

TOPIC: Report out of Executive Session

DISCUSSION:

Chairperson Kawazoe reported out:

- The minutes from the April 29, 2022, Executive Session were not approved due to lack of quorum. This is deferred to the next Executive Session meeting on September 16, 2022.
- Personnel Update: Villalobos
- Consultation with Deputy Attorney General on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.
- Approval of the following New Business Items that were adopted by the HTSB.
(See Attachments)
 - **NBI 22-01:** Case 21-01
 - **NBI 22-02:** Case 21-16
 - **NBI 22-03:** Case 21-17
 - **NBI 22-04:** Case 21-20
 - **NBI 22-05:** Case 21-27
 - **NBI 22-06:** Case 21-28
 - **NBI 22-07:** Case 21-29
 - **NBI 22-08:** Case 21-30
 - **NBI 22-09:** Case 21-31
 - **NBI 22-12:** Case 22-01
 - **NBI 22-13:** Case 22-02
 - **NBI 22-14:** Case 22-03
 - **NBI 22-15:** Case 22-04
 - **NBI 22-16:** Case 22-05
 - **NBI 22-17:** Case 22-06
 - **NBI 22-18:** Case 22-07
 - **NBI 22-19:** Case 22-08
- The following two (2) New Business Items were withdrawn.
(See Attachments)
 - **NBI 22-10:** Case 21-34
 - **NBI 22-11:** Case 21-39

LATE PUBLIC TESTIMONY ON BOARD AGENDA ITEMS: None

TOPIC: Next HTSB Meeting: September 16, 2022

DISCUSSION:

Chairperson Kawazoe and board members discussed:

- Plan for September 16, 2022, meeting

DISCUSSION:

Board Member Bacon thanked Chairperson Kawazoe and the HTSB staff for all of their hard work at the beginning of the school year.

ADJOURNMENT:

Chairperson Kawazoe adjourned the meeting at 12:04 p.m.

Recorder: *Elaine Hutchinson* Date: August 12, 2022
Elaine Hutchinson

New Business Item 21-47Rev

Introduced April 29, 2022

Revised August 12, 2022

Approved August 12, 2022

TITLE: 2022-2023 Election of HTSB Officers and Committee Assignments

The Hawaii Teacher Standards Board approves the following appointments for 2022-2023. Additional members will be added upon confirmation or appointment.

HTSB Chairperson: Branden Kawazoe

HTSB Vice Chairperson: Lokelani Han

Legislative Committee:

- Prepare and recommend bills to be introduced in the Legislature
- Monitor amendments to bills and recommend alternate language or action to the board

Chairperson: Kristi Miyamae

Vice-Chairperson: Dawn Raymond

Committee Members: (NHEC Chair/Designee), Lauren Moriarty, Dr. Katina Soares

Ex-officio: Branden Kawazoe, Lokelani Han

Budget, Personnel, and Strategic Planning Committee:

- Develop and recommend an annual Board budget
- Recommend amendments to the budget
- Identify support staff needed by the Board and develop position descriptions
- Evaluate HTSB Executive Director annually
- Provide research pertinent to the Board's duties
- Recommend organizational direction
- Provide for the collection of data to ensure progress toward goals and priorities set by the Board

Chairperson: Justin Mew

Vice Chairperson: Dr. Jonathan Gillentine

Committee Members: Lauren Moriarty, Sean Bacon, (NHEC Chair/Designee)

Ex-officio: Branden Kawazoe, Lokelani Han

Teacher Standards Committee:

- Recommend and maintain teacher, school counselor, and school librarian standards
- Consider and recommend Board action on matters pertaining to teacher quality, including standards, licensing requirements, testing, etc.

Chairperson: Kim Sanders

Vice-Chairperson: (NHEC Chair/Designee)

Committee Members: Dawn Raymond, Dr. Katina Soares, Justin Mew

Ex-officio: Kawazoe, Han

Teacher Education Committee:

- Recommend and maintain standards for State Approval of Teacher Education
- Consider and recommend Board action on matters pertaining to teacher education

Chairperson: Dr. Cecily Ornelles

Vice-Chairperson: Sean Bacon

Committee Members: Lauren Moriarty, Dr. Jonathan Gillentine, Dawn Raymond,
(UH Hilo Teacher Candidate non-voting member)

Ex-officio: Branden Kawazoe, Lokelani Han

Submitted by: Branden Kawazoe

New Business Item 21-48Rev

Introduced April 29, 2022

Revised August 12, 2022

Approved August 12, 2022

TITLE: 2022-2023 Hawaii Teacher Standards Board Meeting Schedule

The Hawaii Teacher Standards Board approves the following meeting schedule for 2022-2023:

Date	Meeting
September 9, 2022 September 16, 2022	September Board Meeting
October 14, 2022	October Board Meeting
November 18, 2022	November Board Meeting
January 13, 2023	January Board Meeting
February 10, 2023	February Board Meeting
March 24, 2023	March Board Meeting
April 28, 2023	April Board Meeting

Submitted by: Branden Kawazoe

New Business Item 22-01
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-01

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-01.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-02
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-16

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-16.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-03
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-17

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-17.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-04
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-20

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-20.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-05
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-27

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-27.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-06
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-28

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-28.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-07
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-29

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-29.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-08
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-30

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-30.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-09
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 21-31

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-31.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-12
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 22-01

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 22-01.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-13
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 22-02

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 22-02.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-14
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 22-03

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 22-03.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-15
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 22-04

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 22-04.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-16
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 22-05

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 22-05.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-17
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 22-06

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 22-06.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-18
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 22-07

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 22-07.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-19
Introduced August 12, 2022
Approved August 12, 2022

TITLE: Case 22-08

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 22-08.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-10
Introduced August 12, 2022
Withdrawn August 12, 2022

TITLE: Case 21-34

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-34.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-11
Introduced August 12, 2022
Withdrawn August 12, 2022

TITLE: Case 21-39

The Hawaii Teacher Standards Board adopts the recommendation of the Executive Director in consideration of Case 21-39.

Submitted by: Branden Kawazoe

Referred to: