

**HAWAII TEACHER STANDARDS BOARD
TEACHER EDUCATION COMMITTEE MEETING**

Friday, September 16, 2022

**Meeting Conducted by Remote Technology via Zoom
and
Physical Location at 650 Iwilei Road, Suite 158, Honolulu, HI 96817**

MINUTES

PRESENT:

Sean Bacon for Keith Hayashi
Dr. Jonathan Gillentine
Lokelani Han
Branden Kawazoe

Lauren Moriarty for Bruce Voss
Dr. Cecily Ornelles for Dr. Nathan Murata
Dawn Raymond

STAFF:

Felicia Villalobos, Executive Director
Tracey Idica, Licensing Specialist
Kris Murakami, Licensing Specialist

Raymond Rodriguez, Licensing Specialist
Elaine Hutchinson, Secretary

CALL TO ORDER:

Chairperson Ornelles called the meeting to order at 11:00 a.m.

OPENING REMARKS:

Chairperson Ornelles shared information regarding procedures for virtual committee meetings:

- The following committee members, in addition to the Chairperson, are participating in today's virtual committee meeting and have established audio and video connection.
- Committee members shall be visible and audible to other members and the public during meetings.
- This committee meeting will be recorded.

ROLL CALL TO ESTABLISH QUORUM:

Chairperson Ornelles called the roll and established quorum.
All seven (7) committee members were present.

DISCLOSURE FROM COMMITTEE MEMBERS AT PRIVATE LOCATIONS:

Chairperson Ornelles shared information regarding private location disclosure:

- Committee members shall be considered present at the meeting for the purpose of determining compliance with the quorum and voting requirements of the board.
- Committee members who are participating remotely from their homes or other private locations must announce who is at the private location with them. Minors do not need to be identified unless they have a personal business, property, or financial interest in an issue.

Chairperson Ornelles asked committee members if they have anyone present with them at their non-public site that they need to disclose.

- No disclosures were made.

ADDITIONAL PROCEDURAL INFORMATION:

Chairperson Ornelles shared additional information regarding meeting protocols and procedures:

- As a reminder, all committee members wishing to speak should raise their hand and the Chairperson will be notified to call on the person. The speaker must state their name prior to making their remarks.
- Votes will be conducted by roll call so that it is clear how each committee member voted.
- Members of the public who have signed up to testify or would like to testify online must be logged into Zoom using the same name they used to sign up for testimony. Please use the Chat Box to provide your name and the agenda item(s) you are testifying on. Testifiers today will have two (2) minutes to testify. Anyone who missed the opportunity to testify before the relevant agenda item will be allowed to testify at the end of the meeting.
- Testifying online can be challenging due to technical issues. The Chat Box is being monitored by HTSB staff, and the Committee Chairperson will be notified that you would like to testify, and you will be called on to give your testimony at the appropriate times in the agenda.
- Written testimony received more than forty-nine (49) hours before the meeting has been uploaded to the online meeting agenda for members to review.
- A meeting held by interactive conference technology shall be recessed for up to thirty (30) minutes when audio communication cannot be maintained with a quorum of members, provided that the meeting may reconvene when only audio communication is reestablished.

ANNOUNCEMENTS: None

TESTIMONY, PETITIONS FROM THE PUBLIC: None

APPROVAL OF MINUTES:

The minutes of the March 4, 2022, meeting were approved as written.
The minutes of the April 29, 2022, meeting were approved as written.

DISCUSSION/Action:

NBI 09-30 Revised; Rescind: Teacher Candidate Praxis Test Requirements for Hawaii State Approved Teacher Education Programs (See Attachment)

- Chairperson Ornelles reviewed NBI 09-30 Revised; Rescind. It is recommended that this NBI be rescinded as these requirements are addressed in other NBIs with additional options for verification of basic skills and content knowledge for licensure.
- Committee Member Moriarty voiced three concerns regarding demonstrated content knowledge transparency, the possibility of arbitrary or discriminatory decision-making, and Teacher Work Force Preparation. She was unable to locate the NBIs that address these issues.
- Chairperson Ornelles and Executive Director Villalobos provided NBI numbers NBI 12-29, NBI 12-27, NBI 11-20. Rescinding this NBI will avoid redundancy.
- Executive Director Villalobos explained the process for program review.
- Committee Member Moriarty said it would be helpful to make it easier to find this information. She suggested that the information could be on the website where the links to the licensing and permitting process are. People will then know where to look. Currently, it would be hard to figure out looking at our website
- The committee voted to recommend approval of NBI 09-30 Revised; Rescind as written, to the full board.

DISCUSSION/Action:

NBI 11-03 Revised: Recommendations for Additional Clinical Experience Options (See Attachment)

- Chairperson Ornelles reviewed NBI 11-03 Revised.
- Committee Member Moriarty had questions on Option B and Option C.
- Executive Director Villalobos provided information and clarification.
- Committee Member Gillentine stated that it depends on what SATEP an individual is planning to attend or pursue and maybe the particular licensure field they're interested in considering. He posited that is the reason that general terms are stated to provide some information, but you cannot list everything.
- Committee Member Bacon inquired that given that this NBI has been around for quite some time, what has precipitated the request to have this come to the board for some changes? Have there been issues or concerns that have been raised to make a recommendation to have some changes made to this NBI?
- Chairperson Ornelles stated that additional details have been added to the revision to ensure that SATEPs are addressing and ensuring that the standards are being met by their candidates.
- The committee voted to recommend approval of NBI 11-03 Revised as written, to the full board.

DISCUSSION/Action:

NBI 12-27 Revised: Regarding Student Teaching Policy in Hawaii P-12 Teacher Education Programs (See Attachment)

- Chairperson Ornelles reviewed NBI 12-27 Revised.
- Committee Member Gillentine asked about the significance of the August 1, 2011 date.
- Executive Director Villalobos and Licensing Specialist Rodriguez reviewed the origin and history of the NBI.
- Committee Member Bacon asked Executive Director Villalobos to confirm for history purposes, his understanding of the timing of student teaching and meeting content knowledge requirements.
- Executive Director Villalobos confirmed the accuracy of his understanding.
- Executive Director Villalobos discussed HTSB's annual meeting with in-state EPPs.
- The committee voted to recommend approval of NBI 12-27 Revised as written, to the full board.

DISCUSSION/Action:

NBI 22-25: Extension of State Approval for The University of Hawaii at Manoa Library and Information Science Preparation Program (See Attachment)

- Chairperson Ornelles reviewed NBI 22-23.
- Ms. Meera Garud of The University of Hawaii at Manoa Library and Information Science Program was present to answer any questions.
- Committee Members did not ask any questions.
- The committee voted to recommend approval of NBI 22-25 as written, to the full board.

PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS: None

ADJOURNMENT:

Chairperson Ornelles adjourned the meeting at 11:54 a.m.

Recorder: Elaine Hutchinson Date: September 16, 2022
Elaine Hutchinson

New Business Item 09-30 Rev.
Approved 12/17/09
Rev. 3/25/10
Rev. 6/20/11
App. 6/20/11
Reaffirmed 3/2/12
Rescind September 16, 2022
Rescind Approved September 16, 2022

TITLE: Teacher Candidate Praxis Test Requirements for Hawaii State Approved Teacher Education Programs

The Hawaii Teacher Standards Board approves the following requirements for all teacher candidates enrolled in Hawaii State Approved Teacher Education Programs (SATEP):

In the interest of ensuring quality candidates for licensure, Hawaii teacher education institutions shall require that their candidates demonstrate knowledge of basic skills in reading, writing and mathematics by passing the Praxis Pre-Professional Skills Test (PPST) prior to admission into a State Approved Teacher Education Program.

Therefore, effective January 1, 2011, all those applying to Hawaii SATEPs must submit passing scores for the Praxis Pre-Professional Skills Tests in Reading, Writing and Mathematics or basic skills tests required by another State for licensure prior to admission to the SATEP.

To further ensure quality candidates for student teaching assignments in Hawaii's P-12 schools who are knowledgeable in their subject area, Hawaii teacher education institutions shall require that their candidates demonstrate knowledge and skills of their subject area specialization by passing the appropriate Hawaii validated Praxis II content test(s).

For candidates admitted to a SATEP before August 1, 2011, candidates must pass the content test(s) required by the state for licensure prior being recommended by their SATEP to HTSB for licensure. In the absence of a Hawaii validated content test, candidates shall have satisfactorily completed a college major or a minimum of 30 college credits in the subject area to be taught prior to being recommended by their SATEP to HTSB for licensure. Candidates who are enrolled in a World Language SATEP in their native language may submit the American Council on the Teaching of Foreign Languages (ACTFL) Official ACTFL Oral Proficiency Interview (OPI) with a minimum rating of "Advanced Low" prior to being recommended by their SATEP to HTSB for licensure.

Candidates admitted on or after August 1, 2011 must pass the Hawaii required content test(s) prior to being placed in a school for student teaching/internship. In the absence of a Hawaii validated content test, candidates shall have satisfactorily completed a college major or a minimum of 30 college credits in the subject area to be taught prior to being placed in a school for student teaching/internship. Candidates who are enrolled in a

World Language SATEP in their native language may submit the American Council on the Teaching of Foreign Languages (ACTFL) Official ACTFL Oral Proficiency Interview (OPI) with a minimum rating of “Advanced Low” prior to being placed in a school for student teaching/internship.

Submitted by: Jonathan Gillentine, Terry Lynn Holck

Referred to: Teacher Education Committee and Teacher Standards Committee

Rescind Approved

New Business Item 11-03 Revised

Approved August 26, 2011

Reintroduced November 19, 2021

Approved November 19, 2021

Reintroduced September 16, 2022

Approved September 16, 2022

TITLE: Recommendations for Additional Clinical Experience Options

The Hawaii Teacher Standards Board approves the following recommendations for clinical experience based on the Clinical Experience Work Group convened by the Board in 2011-2012:

- A Hawai'i State Approved Teacher Education Program (SATEP) may implement policies to provide candidates with multiple ways to demonstrate proficiency in clinical experience prior to program completion and recommendation for licensure, following one of the options below.
- The below options are specific to meeting student teaching, internship, or residency requirements and **not to satisfy the coursework/content requirements of a SATEP.**
- The SATEP will be responsible for reporting all other SATEP completer requirements as defined by board policy and Hawaii Administrative Rules (HAR) §8-54-19 cited below.
 - (1)The unit must provide evidence that their candidates meet the performance standards
 - (2)The unit must provide evidence that their candidates exhibit professional and ethical dispositions necessary to help all students learn as outlined in the board's Code of Ethics;
 - (3)The unit must provide evidence that their candidates are prepared to incorporate the following areas into their practice:
 - (A)The integration of Hawaiian language, history and culture in order to promote and perpetuate traditional ways of knowing, learning and teaching;
 - (B)Student standards adopted by the department;
 - (C)Teaching of reading including working with students of reading difficulties;
 - (D)Working effectively with students with disabilities, including training related to participation as a member of individualized education program teams;
 - (E)Working effectively with students who are limited English proficient;
 - (F)Working with gifted and talented students; and integrating technology effectively into curricula and instruction, including activities consistent with the principles of universal design for learning and the use of technology to effectively collect, manage and analyze data to improve teaching and learning for the purpose of increasing student academic achievement.

- These options may be used in either a traditional or alternative SATEP.
- The SATEP is responsible for ensuring that any options implemented meet accrediting standards.

The options for demonstrating proficiency in clinical experience include:

Option A. A minimum of four hundred fifty (450) hours of supervised clinical experience in student teaching, internship, or residency. This option is already in use by SATEP.

Option B. Demonstration of teaching proficiency through a combination of documented satisfactory work experience and observation by the SATEP. Work experience is defined as contracted employment as the teacher of record in a public or private P-12 school setting in Hawaii or another U.S. state, in the license field and level required to grant a Hawaii license or permit. This option may be implemented by the SATEP effective immediately.

- The SATEP would determine the options it wishes to provide, monitor the process, and maintain records related to the assessment of performance.

Option C. Passing an HTSB approved performance assessment normed for Hawaii in combination with any other requirements determined by the SATEP. The SATEP may require some teaching experience with this option if they so desire.

Submitted by: Branden Kawazoe

Referred to: Teacher Education Committee

New Business Item 11-03 Rev.

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Submitted by: Branden Kawazoe

Referred to: Teacher Education Committee

New Business Item 22-27
Introduced September 16, 2022
Approved September 16, 2022

TITLE: Hawaii State Ethics Commission Inquiry

The Hawaii Teacher Standards Board directs the Executive Director to submit an inquiry to the Hawaii State Ethics Commission.

Submitted by: Branden Kawazoe

Referred to:

New Business Item 22-25
Introduced September 16, 2022
Approved September 16, 2022

**TITLE: Extension of State Approval for The University of Hawaii at Manoa
Library and Information Science Preparation Program**

The Hawaii Teacher Standards Board extends the state approval for the University of Hawaii at Manoa Library and Information Science (UHM LIS) program from June 30, 2023, to June 30, 2024, to allow time for UHM LIS to complete the Association for American Library Association (ALA) review process which was pushed back for one year due to COVID.

UHM LIS must continue to submit their annual report to the HTSB, which will include an update of progress toward completing their ALA review.

Submitted by: Branden Kawazoe

Referred to: Teacher Education Committee




UNIVERSITY
of HAWAII®
MĀNOA

Department of Information and Computer Sciences
Library and Information Science Program

July 11, 2022

MEMORANDUM

TO: Felicia Villalobos, Executive Director
Hawai'i Teacher Standards Board

FROM: 
Meera Garud, Instructor and School Library Specialization Coordinator
University of Hawai'i at Mānoa Library and Information Science

SUBJECT: Request to Extend the UHM LIS Program State Approval

The University of Hawai'i at Mānoa Library and Information Science requests extension of state approval for its School Librarian Education Program through June 30, 2024. The program has an ALA accreditation review scheduled for fall 2023. The program will be submitted to the HTSB for consideration of continuing approval spring 2024.

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