



Hawai'i Teacher Standards Board

General Business Meeting

April 25, 2025

12:30 PM

Agenda

Join Zoom Meeting: <https://us06web.zoom.us/j/84705613359>

Meeting ID: 847 0561 3359; Passcode: 180804

Public Meeting Location: 650 Iwilei Road, Suite 158, Honolulu, HI 96817

Telephone: 808-784-5580

FAX: 808-586-2606

HTSB's Mission and Vision:

The HTSB envisions a highly esteemed Hawai'i public education system with rigorous professional teacher standards that foster student success. Our mission is to collaboratively set high teacher licensing and credentialing standards to:

- Provide every child in Hawai'i with qualified teachers.
- Promote professionalism and teaching excellence.
- Build public confidence in the teaching profession.
- Provide more accountability to the public.

12:30 PM

I. Call to Order of Business Meeting

- A. Roll Call to Establish Quorum
- B. Public Testimony*
- C. Announcements
 - Welcome Board Member D'Olier
 - Farewell to Board Members:
 - Kim Sanders
 - Lokelani Han
 - Dr. Cecily Ornelles
- D. [Executive Director's Report](#)
Additional Updates:
 - Attended Association for Advancing Quality in Educator Preparation (AAQEP) Annual Symposium-Phoenix, AZ.
 - HTSB Summer Summit: June 9-10. Save the Date!
 - All board members should have received the reminder from the State Ethics Commission to submit your annual financial disclosure by June 2, 2025.
- E. Business Solution Technologies-Multifactor Authentication Update (Kevin Costa)

II. Public Testimony on General Business Meeting Agenda Items

- A. Licensing Update: Licensing Specialist Steven Harada
- B. Registered Teacher Apprenticeship Update: Licensing Specialist Dr. Mitzie Higa

III. Public Testimony on General Business Meeting Agenda Items

IV. New Business, Committee Reports, and Pending Committee Action

Board Action-New Business: Committee of the Whole

- A. [NBI 24-31](#) Completion of the 2025 Legislative Permitted Interaction Group's Work

Miyamae

Budget, Personnel, and Strategic Planning Committee: Mew

- B. [NBI 23-43 Revised](#) The Hawai'i Teacher Standards Board Election of Board Officers and Committee Assignments for 2024-2025
- C. [NBI 24-32](#) The Hawai'i Teacher Standards Board Election of Board Officers and Committee Assignments for 2025-2026
- D. [NBI 23-42 Revised](#) The Hawai'i Teacher Standards Board Budget for 2024-2025
- E. [NBI 24-33](#) The Hawai'i Teacher Standards Board Budget for 2025-2026
- F. [NBI 24-34](#) The Hawai'i Teacher Standards Board Meeting Schedule for 2025-2026
- G. [NBI 24-35](#) The Hawai'i Teacher Standards Board Executive Director's Evaluation Recommendation for 2024-2025

Teacher Standards Committee: Sanders

- H. [NBI 24-30](#) License Affirmation (February 2025 and March 2025)
- I. [NBI 24-36](#) Adoption of Updated Praxis Licensure Exams
- J. [NBI 24-37](#) HTSB's Continued Support of the Educators Rising Pilot

Teacher Education Committee: Ornelles

- K. [NBI 24-38](#) The Formation of the Cooperating/Mentor Teacher Workgroup
- L. [NBI 24-21 Revised](#) Program Review Committee Evaluation of the University of Hawai'i at Mānoa's School Counseling Program

V. Executive Session

This portion of the meeting is a closed meeting under Section 92-4 and Section 92-5(a)(1)(2) and (4), Hawaii Revised Statutes.

- A. Approval of Executive Session Meeting Minutes from March 28, 2025
- B. Personnel Update: Executive Director Villalobos
- C. Consultation with Deputy Attorney General on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.
 - The purpose of this portion of the executive meeting is to consult with the Board's attorney on questions or issues regarding the Board's powers, duties, privileges, immunities, and liabilities pursuant to Hawaii Revised Statutes ("HRS") §92-5(a)(4).
- D. The purpose of this agenda item is to discuss the appropriate action to take on **NBI 24-39; Case No. 24-06** pursuant to HRS §92-5(a)(1) on this educator's Standard License. In this case the educator was investigated for having had a physical relationship with their student.
- E. The purpose of this agenda item is to discuss the appropriate action to take on **NBI 24-40; Case No. 24-07** pursuant to HRS §92-5(a)(1), regarding the request by the educator to suspend the Board's administrative rules regarding Emergency Hire Permits and grant a fourth Emergency Hire Permit. This request is based on HAR §8-54-16(4) that the educator encountered an unforeseen event beyond the control of the board or teacher, which prevented or delayed their ability to comply with the rules.
- F. The purpose of this agenda item is to discuss the appropriate action to take on **NBI 24-29; Case No. 24-05** pursuant to HRS 92-5(a)(1), regarding the request by the educator to suspend the Board's administrative rules regarding CTE Permits and grant an extension of the educator's CTE Permit. This request is based on extenuating circumstances caused by personal medical issues and family medical issues.

VI. Next HTSB Meeting: August 8, 2025

VII. Adjournment

***WRITTEN TESTIMONY:**

The Hawai'i Teacher Standards Board (HTSB) welcomes public testimony on agenda items. Written testimony submitted and received at least 48 hours prior to the meeting will be posted on the Board's website. Testimony sent to any other email address or testimony submitted after the meeting start time, up to 24 hours after the meeting, will be processed as late testimony and will be posted after the meeting. Persons interested in submitting written public testimony shall submit testimony by one of the following methods:

- Email to htsb@hawaii.gov

- FAX to 808-586-2606
- Mail to HTSB, 650 Iwilei Road, Suite 268, Honolulu, HI 96817

All testimony is permanently posted publicly on the HTSB's website and referenced in the Board meeting minutes. Consider this when including personal information (including email addresses, phone numbers, names, and pictures) in your testimony. If you want your personal information redacted or omitted, submit your testimony as an attachment and include "NO PERSONAL INFORMATION" in the subject line.

Indicate the following information on written testimony:

- Include "Testimony" in the subject line;
- Name (or unique identifier) with position/title and organization, if applicable;
- Meeting (name of committee or General Business meeting);
- Agenda item; and
- Position (support, oppose, or comment).

ONLINE TESTIMONY: Persons wishing to provide online testimony via Zoom must be logged in to Zoom using the same name they used to sign up for testimony. Testifiers shall use the Chat Box to provide their name and agenda item(s) they are testifying on. Testifiers will be called on and unmuted to give their testimony at the appropriate time in the agenda. Testimony must be related to an item that is on the agenda. Each individual is allotted five minutes, or an amount of time otherwise designated by the Chairperson, to provide testimony to the Board and/or committee.

You may use a unique identifier (i.e., an alias) instead of your real name to maintain anonymity, but on the day of the meeting you must log into Zoom with the same identifier you used to sign up for testimony or you will not be unmuted. If you are testifying in-person, you must answer when your unique identifier is called.

MEETING MATERIALS: To reduce costs, electronic materials are posted on the HTSB website, www.hawaiiteacherstandardsboard.org. The Board packet is available for inspection in the Board's office. For those who wish to have copies, the HTSB office will make copies of such materials at a cost of \$0.25 per sheet, payable by check to HTSB.

VIRTUAL MEETINGS: Virtual meeting Zoom links can be found on the top of all agendas. Agendas can be found on the [HTSB website](http://www.htsb.org).

PUBLIC MEETING LOCATION: 650 Iwilei Road, Suite 158, Honolulu, HI 96817 (Dole Cannery).

ACCOMMODATIONS: If you need an auxiliary aid, service, or other accommodation due to a disability, please contact the Board's office at htsb@hawaii.gov or (808) 784-5580 as soon as possible. Requests made as early as possible will give staff additional time to try to fulfill your request. Staff will try to fulfill all requests but cannot guarantee fulfillment.

PARKING:

- Free parking: Dole Cannery Open-Air Parking Lot – Free parking is available in the parking lot directly behind the Dole Cannery and adjacent to the Costco parking lot. The lot entry is from Alakawa Street. There is no charge for parking in this free lot (2-hour limit).
- Pay parking: Dole Cannery Parking Structure – Pay parking is available in the parking structure across Iwilei Road above the Regal Cinema theaters. The entrance is on Pacific Street. You will pay for your parking when you exit the garage.

HTSB's Mailing List: [Sign-up](#) to receive HTSB meeting agendas. Agendas are posted six calendar days in advance of the Board meetings.