

HOW TO VERIFY CONTENT KNOWLEDGE

The following options are available for Hawaii-approved teacher education programs and their candidates. If you are currently enrolled in a Hawaii based preparation program, the program will verify that you meet the content knowledge requirement. You do not have to submit any documentation for content knowledge. Check with your program directly to see which of the options below they require. Out-of-state teacher education program completers should use the items listed in [NBI 21-13](#):

Content Knowledge Options	What to Submit
Masters, specialist, or doctoral degree in your license field from an accredited institution of higher education	Upload a copy of your transcript to your HTSB record.
Thirty (30) semester credit hours in the license field from an accredited institution of higher education. For Elementary Education: <ul style="list-style-type: none">• A content major consisting of at least 36 semester hours in the content field (including nine semester hours in each core content area; at least three semester hours in each core content area must be upper division level).• At least 36 semester hours in the content field, at least 15 of which must be upper division level; (including nine semester hours in each core content area; at least three semester hours in each core content area must be upper division level).	Upload a copy of your official transcript to your HTSB record.
Pass required licensure test in your license field.	List HTSB as a score recipient when you register to take the test.
National Board for Professional Teaching Standards (NBPTS) certification in the license field.	Upload a copy of your NBPTS certificate to your HTSB online license record. OR Ask your HTSB specialist to verify your certification from the NBPTS Directory.