

New Business Item 14-31 Rev3

Introduced June 19, 2015

Deferred June 19, 2015

Approved September 11, 2015

Revised September 16, 2016

Approved September 16, 2016

Revised March 4, 2022

Approved March 4, 2022

Reintroduced November 14, 2025

Approved November 14, 2025

**TITLE: Clarification of Requirements for the Teacher Leader Added
Licensure Field**

The Hawai'i Teacher Standards Board (HTSB) approves the following criteria for adding the field of Teacher Leader to a Hawai'i license:

Once verified, the following Teacher Leader options may be added to a Hawai'i license **without** further verification at each renewal cycle.

- Completion of a teacher preparation program in Teacher Leadership; **OR**
- Hold a license/certificate/endorsement from another state with the field of Teacher Leader; **OR**
- Hold a valid National Board for Professional Teaching Standards (NBPTS) certification in any NBPTS certificate areas; **OR**
- Complete an in-state HTSB-approved Teacher Leadership program, e.g., Teacher Leader Academy (TLA) Na Kumu Alaka'i, Hawai'i State Fellows, or Teacher Leadership Institute (TLI).

Job-Embedded Teacher Leader Verification for License Renewal

To maintain the Teacher Leader designation on a Hawai'i license, candidates must have their relevant, job-embedded experience verified during each renewal cycle. The school administrator (from the Hawai'i Department of Education, a Hawai'i Public Charter School, or a Hawai'i Private School) must use an HTSB-identified form to confirm four (4) semesters of successful Teacher Leader experience from one of the following areas:

- Curriculum or content specialist/coach
- State office or complex area instructional or data coach
- Served as a Trained Mentor/Cooperating Teacher
- Department/grade level chair

- Service on school-wide, district, state, or national level that develops leadership skills and benefits students, school community, or the profession (e.g., accreditation team membership, school turnaround initiative involvement, or instructional leadership team participation).
 - Service as a union faculty representative alone does not qualify an individual for the Teacher Leader license field.

Rationale/Background:

This revision updates the existing New Business Item (NBI) to clarify the requirements for adding the Teacher Leader field to a license. The original review, conducted in March 2015, focused on the ETS Teacher Leader Assessment. [NBI 16-01](#) adopted the new Teacher Leadership Assessment, which has since been discontinued. With two previous modifications to the NBI, this change solidifies the shift to a competency-based verification model, building upon the Teacher Leader Experience Verification Form ([TL7010](#)) created by the HTSB in 2021.

Cost:

All costs are included in the current staff job duties/responsibilities.

Submitted by: Kristi Miyamae

Referred to: Teacher Standards Committee

New Business Item 14-31 Rev3

Introduced June 19, 2015

Deferred June 19, 2015

Approved September 11, 2015

Revised September 16, 2016

Approved September 16, 2016

Revised March 4, 2022

Approved March 4, 2022

Reintroduced November 14, 2025

**TITLE: Clarification of Requirements for the Teacher Leader Added
Licensure Field**

The Hawai'i Teacher Standards Board (HTSB) approves the following criteria for adding the field of Teacher Leader to a Hawai'i license:

Once verified, the following Teacher Leader options may be added to a Hawai'i license **without** further verification at each renewal cycle.

- Completion of a teacher preparation program in Teacher Leadership; **OR**
- Hold a license/certificate/endorsement from another state with the field of Teacher Leader; **OR**
- ~~Pass the Educational Testing Service (ETS) Praxis Performance Assessment for Teacher Leaders (PATL); OR~~
- Hold a valid National Board for Professional Teaching Standards (NBPTS) certification in any NBPTS certificate areas; **OR**
- Complete an in-state HTSB- board approved Teacher Leadership program, e.g., Teacher Leader Academy (TLA) Na Kumu Alaka'i, Hawai'i State Fellows, or Teacher Leadership Institute (TLI).

Job-Embedded Teacher Leader Verification for License Renewal

To maintain the Teacher Leader designation on a Hawai'i license, candidates must have their relevant, job-embedded experience verified during each renewal cycle. The school administrator (from the Hawai'i Department of Education, a Hawai'i Public Charter School, or a Hawai'i Private School) must use an HTSB-identified form to confirm four (4) semesters of successful Teacher Leader experience from one of the following areas:

- Curriculum or content specialist/coach
- State office or complex area instructional or data coach

- Served as a Trained Mentor/Cooperating Teacher
- Department/grade level chair
- Service on school-wide, district, state, or national level that develops leadership skills and benefits students, school community, or the profession (e.g., accreditation team membership, school turnaround initiative involvement, or instructional leadership team participation).
 - Service as a union faculty representative alone does not qualify an individual for the Teacher Leader license field.

Rationale/Background:

This revision updates the existing New Business Item (NBI) to clarify the requirements for adding the Teacher Leader field to a license. The original review, conducted in March 2015, focused on the ETS Teacher Leader Assessment. NBI 16-01 adopted the new Teacher Leadership Assessment, which has since been discontinued. With two previous modifications to the NBI, this change solidifies the shift to a competency-based verification model, building upon the Teacher Leader Experience Verification Form (TL7010) created by the HTSB in 2021.

Cost:

All costs are included in the current staff job duties/responsibilities.

Submitted by: Kristi Miyamae

Referred to: Teacher Standards Committee