

New Business Item 21-05 Revised

Introduced September 17, 2021

Approved September 17, 2021

Reintroduced August 30, 2024

Approved August 30, 2024

TITLE: Revised State Approval of Leeward Community College Educator Preparation Unit and Programs

The Hawai'i Teacher Standards Board (HTSB) grants continuing state approval for the Leeward Community College (LCC) Educator Preparation Program unit and programs effective July 1, 2021 – June 30, 2028. This revised approval is based on LCC's accreditation by the Association for Advancing Quality in Educator Preparation (AAQEP). The revised Action Report is attached.

Candidates may be recommended for licensure in the following fields:

Degree or Certificate granted by the Institution or Organization	State Certificate, License, Endorsement, or Other Credential
Alternative Certification for Career and Technical Education Program Track I: post-baccalaureate, certificate only Track II: post-associate's degree, certificate only	Hawaii Provisional Teaching License (for Track I) or Hawaii Provisional Restricted License (for Track II) <ul style="list-style-type: none">• CTE – Arts and Communications, 6-12• CTE - Business, 6-12• CTE - Health Services, 6-12• CTE - Industrial and Engineering Technology, 6-12• CTE - Natural Resources, 6-12• CTE - Public and Human Services, 6-12
Advanced Professional Certificate in Special Education Program (Post-baccalaureate, certificate only)	Hawaii Provisional Teaching License <ul style="list-style-type: none">• Special Education, K-6• Special Education, 6-12

The unit must submit an annual report to the HTSB.

This NBI will be sent to the provider on behalf of the Board to communicate this decision.

Rationale/Background:

On September 17, 2021, LCC submitted and HTSB approved LCC's Letter of Intent to develop a Special Education PK-3 Initial Licensure Program (NBI 21-10). However, HTSB staff discovered that LCC's AAQEP accreditation indicated approval for recommending initial licensure in Special Education Mild/Moderate PK-12. Subsequent investigation revealed that LCC's AAQEP accreditation information was inaccurate. The level of licensure for special education should reflect K-6 and 6-12 for initial licensure. HTSB staff followed up by contacting AAQEP to determine the necessary steps to correct the inaccurate accreditation information. AAQEP provided HTSB with a revised action report.

Cost(s):

No cost to inform EPPs of the revisions to this NBI. All expenses are covered within the existing staff job duties and responsibilities.

Submitted by: Kristi Miyamae

Referred to: Teacher Education Committee

REVISED IN COMMITTEE

New Business Item 21-05 Revised

Introduced September 17, 2021

Approved September 17, 2021

Reintroduced August 30, 2024

TITLE: Revised State Approval of Leeward Community College Educator Preparation Unit and Programs

The Hawai'i Teacher Standards Board (HTSB) grants continuing state approval for the Leeward Community College (LCC) Educator Preparation Program unit and programs effective July 1, 2021 – June 30, 2028. This revised approval is based on LCC's accreditation by the Association for Advancing Quality in Educator Preparation (AAQEP). The ~~Decision Letter, and~~ revised Action Report ~~are~~ is attached.

Candidates may be recommended for licensure in the following fields:

Degree or Certificate granted by the Institution or Organization	State Certificate, License, Endorsement, or Other Credential
<p>Alternative Certification for Career and Technical Education Program</p> <p>Track I: post-baccalaureate, certificate only</p> <p>Track II: post-associate's degree, certificate only</p>	<p>Hawaii Provisional Teaching License (for Track I) or Hawaii Provisional Restricted License (for Track II)</p> <ul style="list-style-type: none"> • CTE – Arts and Communications, 6-12 • CTE - Business, 6-12 • CTE - Health Services, 6-12 • CTE - Industrial and Engineering Technology, 6-12 • CTE - Natural Resources, 6-12 • CTE - Public and Human Services, 6-12
<p>Advanced Professional Certificate in Special Education Program (Post-baccalaureate, certificate only)</p>	<p>Hawaii Provisional Teaching License</p> <ul style="list-style-type: none"> • SPED – Mild/Moderate, PK-12 • <u>Special Education, K-6</u> • <u>Special Education, 6-12</u>

The unit must submit an annual report to the HTSB.

This NBI will be sent to the provider on behalf of the Board to communicate this decision.

Rationale/Background:

On September 17, 2021, LCC submitted and HTSB approved LCC's Letter of Intent to develop a Special Education PK-3 Initial Licensure Program (NBI 21-10).

However, HTSB staff discovered that LCC's AAQEP accreditation indicated approval for recommending initial licensure in Special Education Mild/Moderate PK-12.

Subsequent investigation revealed that LCC's AAQEP accreditation information was

inaccurate. The level of licensure for special education should reflect K-6 and 6-12 for initial

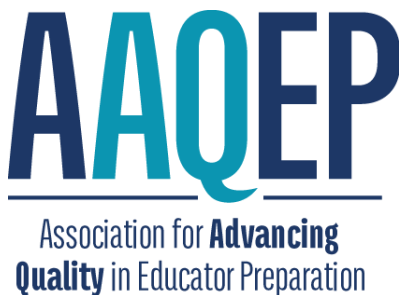
licensure. HTSB staff followed up by contacting AAQEP to determine the necessary steps to correct the inaccurate accreditation information. AAQEP provided HTSB with a revised action report

Cost(s):

No cost to inform EPPs of the revisions to this NBI. All expenses are covered within the existing staff job duties and responsibilities.

Submitted by: Kristi Miyamae

Referred to: Teacher Education Committee



ACCREDITATION ACTION REPORT

An official record of actions taken by the AAQEP Accreditation Commission

**Leeward Community College
Teacher Education Programs
Pearl City, Hawaii
April 2021 (report corrected April 2024)**

ACTION

Based on examination of the case record, including the Quality Assurance Report and the Quality Review Team Report, the AAQEP Accreditation Commission makes the following determination regarding the teacher education licensure programs of Leeward Community College:

X	ACCREDIT - The Accreditation Commission finds that the provider/program meets all AAQEP standards and is accredited for a full term of seven years.
	ACCREDIT WITH NOTE - The Accreditation Commission finds that the AAQEP standards are met to accredit with the concerns and/or conditions specified below.
	PROBATIONARY ACCREDITATION - The Accreditation Commission finds that the AAQEP standards are met but that, for reasons specified below, risk failing to be met.
	DO NOT ACCREDIT - The Accreditation Commission finds that the provider/program does not meet AAQEP standards and does not qualify for accreditation for reasons specified below.

TERM

The accreditation term takes effect immediately and lasts through **June 30, 2028**, or until Leeward Community College ceases to be a member in good standing of AAQEP, whichever is earlier. Annual Reports are due by December 31 of each year, with the first report being due December 31, 2022.

RATIONALE

The Commission evaluated the program’s evidence for each AAQEP standard and determined that all four standards are met. The program’s completers are prepared to work effectively as professional educators and are able to adapt to different contexts and to grow professionally. The program has the capacity to analyze and provide evidence for sustained actions and revisions on behalf of candidates, and it engages with stakeholders and partners to strengthen the P-20 education system.

An extensive system of formal and informal data-gathering processes provides a solid foundation for evidence-based evaluation, analysis, and improvement, which is aligned with the institution’s commitment to serving the Native Hawaiian community.

STANDARDS REPORT

Standard	Met	Not Met
1. Candidate/Completer Performance – Program completers perform as professional educators with the capacity to support success for all students.	X	
2. Completer Professional Competence and Growth – Program completers adapt to working in a variety of contexts and grow as professionals.	X	
3. Quality Program Practices – The program has the capacity to ensure that its completers meet Standards 1 and 2.	X	
4. Program Engagement in System Improvement – Program practices strengthen the P-20 education system in light of local needs and in keeping with the program's mission.	X	

CONCERNS AND CONDITIONS

Concerns are minor problems or shortcomings related to one or more aspects of a standard and must be addressed in the provider’s next annual report(s). *Conditions* are more significant problems that undermine one or more of the standards and may result in a shorter accreditation term or require resolution before accreditation takes effect.

Standard	Concern or condition	Remedy and timeline
	None	

SCOPE OF ACCREDITATION

This action for the Teacher Education Programs includes the following:

Degree or Certificate granted by the institution or organization	State Certificate, License, Endorsement, or Other Credential
<i>Programs that lead to initial teaching credentials</i>	
Alternative Certification for Career and Technical Education Program (Track I: post-baccalaureate, certificate only; Track II: post-associate’s degree, certificate only)	Hawaii Provisional Teaching License (for Track I) or Hawaii Provisional Restricted License (for Track II) <ul style="list-style-type: none"> ● CTE - Arts and Communications, 6-12 ● CTE - Business, 6-12 ● CTE - Health Services, 6-12 ● CTE - Industrial and Engineering Technology, 6-12 ● CTE - Natural Resources, 6-12 ● CTE - Public and Human Services, 6-12
Advanced Professional Certificate in Special Education (Initial Licensure Program)	Hawaii Provisional Teaching License <ul style="list-style-type: none"> ● Special Education, K-6 ● Special Education, 6-12
<i>Programs that lead to additional or advanced credentials</i>	
Advanced Professional Certificate in Special Education (Add-a-Field Program)	Additional licensure fields in: <ul style="list-style-type: none"> ● Special Education, PK-3, ● Special Education, K-6, ● Special Education, 6-12, ● Special Education, K-12
<i>Programs that lead to credentials for other school professionals or to no specific credential</i>	
n/a	n/a

NOTE: Accreditation actions are based on examination of the case record, including the provider’s Quality Assurance Report (self-study) and the Quality Review Team Report. Decisions are the sole responsibility of the AAQEP Accreditation Commission and may not be modified by staff or quality assurance reviewers.



Association for **Advancing**
Quality in Educator Preparation

May 21, 2021

Carlos Peñaloza
Chancellor
Leeward Community College

Dear Dr. Peñaloza:

This letter serves as formal notification of action taken regarding the teacher education licensure programs of Leeward Community College by the Accreditation Commission of the Association for Advancing Quality in Educator Preparation at its meeting of April 30, 2021.

Action: Based on examination of the case record, including the Quality Assurance Report and the Quality Review Team Report, the AAQEP Accreditation Commission awards **accreditation for a full term of 7 years** to the teacher education licensure programs of Leeward Community College.

This action is effective immediately and remains **in effect through June 30, 2028**, or until Leeward Community College ceases to be a member in good standing of AAQEP, whichever is earlier. Annual Reports are due by December 31 of each year, with the first report being due December 31, 2022.

Congratulations!

A handwritten signature in black ink, appearing to read 'Mark LaCelle-Peterson'.

Mark LaCelle-Peterson, Ed.D.
President and CEO

cc: Lori Lei Hayashi, Vice Chancellor of Administrative Services
Kay Ono, Vice Chancellor of Academic Affairs
Jim Goodman, Dean of Arts & Sciences
Kami Kato, Interim Dean of Student Services
Ron Umehira, Dean of Career and Technical Education
Eiko Kosasa, Social Science Division Chair
Jeff Judd, Teacher Education Program Coordinator
Christina Keaulana, Special Education Program Coordinator
Brian Ichida, Career and Technical Education Program Coordinator

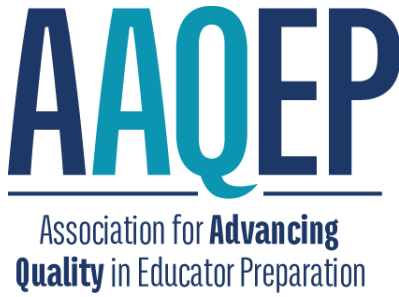
AAQEP – Always improving together

P.O. Box 7511
Fairfax Station, VA 22039-9998

Cecilia Lucas, Business Office

Jayne Bopp, Interim Coordinator, Office of Planning, Policy & Assessment

Felicia Villalobos, HTSB Licensure Specialist



ACCREDITATION ACTION REPORT

An official record of actions taken by the AAQEP Accreditation Commission

Leeward Community College

Pearl City, Hawaii

April 2021

ACTION

Based on examination of the case record, including the Quality Assurance Report and the Quality Review Team Report, the AAQEP Accreditation Commission makes the following determination regarding the teacher education licensure programs of Leeward Community College:

X	ACCREDIT - The Accreditation Commission finds that the provider/program meets all AAQEP standards and is accredited for a full term of seven years.
	ACCREDIT WITH NOTE - The Accreditation Commission finds that the AAQEP standards are met to accredit with the concerns and/or conditions specified below.
	PROBATIONARY ACCREDITATION - The Accreditation Commission finds that the AAQEP standards are met but that, for reasons specified below, risk failing to be met.
	DO NOT ACCREDIT - The Accreditation Commission finds that the provider/program does not meet AAQEP standards and does not qualify for accreditation for reasons specified below.

PROGRAM SPECIFICATION

The following programs are included in this accreditation action:

Degree or Certificate granted by the institution or organization	State Certificate, License, Endorsement, or Other Credential
Alternative Certification for Career and Technical Education Program (Track I: post-baccalaureate, certificate only; Track II: post-associate's degree, certificate only)	Hawaii Provisional Teaching License (for Track I) or Hawaii Provisional Restricted License (for Track II) <ul style="list-style-type: none"> ● CTE - Arts and Communications, 6-12 ● CTE - Business, 6-12 ● CTE - Health Services, 6-12 ● CTE - Industrial and Engineering Technology, 6-12 ● CTE - Natural Resources, 6-12 ● CTE - Public and Human Services, 6-12
Advanced Professional Certificate in Special Education Program (Post-baccalaureate, certificate only)	Hawaii Provisional Teaching License <ul style="list-style-type: none"> ● SPED - Mild/Moderate, PK-12

TERM

The accreditation term takes effect immediately and lasts through **June 30, 2028**, or until Leeward Community College ceases to be a member in good standing of AAQEP, whichever is earlier. Annual Reports are due by December 31 of each year, with the first report being due December 31, 2022.

RATIONALE

The Commission evaluated the program's evidence for each AAQEP standard and determined that all four standards are met. The program's completers are prepared to work effectively as professional educators and are able to adapt to different contexts and to grow professionally. The program has the capacity to analyze and provide evidence for sustained actions and revisions on behalf of candidates, and it engages with stakeholders and partners to strengthen the P-20 education system.

An extensive system of formal and informal data-gathering processes provides a solid foundation for evidence-based evaluation, analysis, and improvement, which is aligned with the institution's commitment to serving the Native Hawaiian community.

STANDARDS REPORT

Standard	Met	Not Met
1. Candidate/Completer Performance – Program completers perform as professional educators with the capacity to support success for all students.	X	
2. Completer Professional Competence and Growth – Program completers adapt to working in a variety of contexts and grow as professionals.	X	
3. Quality Program Practices – The program has the capacity to ensure that its completers meet Standards 1 and 2.	X	
4. Program Engagement in System Improvement – Program practices strengthen the P-20 education system in light of local needs and in keeping with the program's mission.	X	

CONCERNS AND CONDITIONS

Concerns are minor problems or shortcomings related to one or more aspects of a standard and must be addressed in the provider's next annual report(s). *Conditions* are more significant problems that undermine one or more of the standards and may result in a shorter accreditation term or require resolution before accreditation takes effect.

Standard	Concern or condition	Remedy and timeline
	None	

NOTE: Accreditation actions are based on examination of the case record, including the provider's Quality Assurance Report (self-study) and the Quality Review Team Report. Decisions are the sole responsibility of the AAQEP Accreditation Commission and may not be modified by staff or quality assurance reviewers.