

**New Business Item 21-24Rev**

Introduced March 4, 2022

Approved March 4, 2022

Revised April 29, 2022

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**TITLE: Social Security Number Requirement for all Applications**

Effective April 1, 2022, and in accordance with state and federal laws, HTSB will require each applicant to disclose their Social Security Number and submit a readable copy of their Social Security card prior to the issuance or renewal of a license, permit, or certificate.

Each applicant, license, permit, or certificate holder must provide HTSB with a valid Social Security number, or their application will be deemed incomplete and will not be processed further.

Applicants will be informed that in addition to verification of identity, HTSB will use an applicant's social security number to check the clearinghouse maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC) for license revocation, cancellation, suspension, denial, and reinstatement in other states/jurisdictions. HTSB will also be required to release the social security number to the NASDTEC clearinghouse in the event of license revocation, cancellation, suspension, denial, and reinstatement.

This item does not apply to in-state teacher candidates from an HTSB approved Educator Preparation Program, previously employed and current Hawaii Department of Education and Hawaii State Public Charter School teachers who have already provided the required information.

**Submitted by:** Branden Kawazoe

**Referred to:** Teacher Education Committee