

**New Business Item 21-28 Revised**

Introduced March 4, 2022

Approved March 4, 2022

Reintroduced March 24, 2023

Approved March 24, 2023

**TITLE: Budget for 2022-2023**

The Hawaii Teacher Standards Board adopts the attached budget for the 2022-2023 school year.

<b>Hawaii Teacher Standards Board</b>	
<b>Personnel</b>	
Executive Director 73645 Licensing Specialists 74675, 69987, 603889, 603890 Secretary 52758 Office Assistants 57914, 57915	643,562
HIDOE Substitute teachers for HTSB members and participants attendance at meetings, workgroups, presentations	5,200
<b>Total Personnel Costs</b>	<b>648,762</b>

<b>Operations and Quality Assurance</b>		
1	HTSB online system for teacher license applications, license renewal, storage of licensing data and documents: Licensing system maintenance, security, build-out for additional licenses/permits, support, and reporting modules, improved user interface supports remote access for teachers and HTSB staff to maintain licensing process.  Because of HTSB's licensing system, teachers have been able to be efficiently licensed through the pandemic with no delays.	300,000
2	<ul style="list-style-type: none"> <li>• HTSB Quality Assurance, Security, and Support: data mining, auditing, quality control, reviews (including EPP reviews), training, and seminars.</li> <li>• <u>Address Teacher Shortage: Research and development of initiatives, management of programs, grant writing, stakeholder meetings, trainings, and seminars.</u></li> </ul>	59,100
3	Web hosting for online system and website: This budget item maintains capacity for storage of online records.	40,000
4	Office lease and CAM, Dole Cannery	70,000
5	Office operations: Standard office support, including office supplies, equipment, maintenance not covered under the Dole Cannery lease.	125,000
<b>Statewide Preparation and Professional Development for Teachers maintains training and professional development for licensure renewal</b>		
6	Statewide Model Code of Ethics training for teachers, EPP support, research, and scholarships for MCEE professional development courses	50,000
7	Statewide NBPTS candidate support, collective work, recognition, and resources	50,000
<b>Meetings and Training for Members, Staff</b>		
8	Board and other meetings, hearings, meeting and hearing support, and inter-island travel	50,000
9	In person and virtual trainings for HTSB members and staff on licensing, professional practices, ethics, NBPTS, teacher education, alternative routes, legislation. In person and virtual participation and travel to conferences on these topics.	95,000
<b>Total Operational Costs</b>		<b>839,100</b>
<b>TOTAL Personnel and Operations</b>		<b>1,487,862</b>

**Submitted by:** Branden Kawazoe

**Referred to:** Budget, Personnel and Strategic Planning Committee