

**TITLE: Consideration of the University of Hawaii at Hilo Letter of Intent to
Plan a Bachelor of Science in Educational Studies with a Licensure
Track in Elementary Education**

The Hawaii Teacher Standards Board (HTSB) accepts the attached Letter of Intent from the University of Hawaii at Hilo (UHH) School of Education to plan a new Bachelor of Science in Education Studies with a licensure track in Elementary Education.

The UH Hilo's plan is to offer an initial licensure program in the following field:

- Elementary Education K-6

The HTSB Executive Director or her designee will work with the program to complete a review. Reports for a review must be submitted within two years of acceptance of the Letter of Intent and the review must be conducted within three months of submission of the report to HTSB staff.

The program may not advertise this program, Bachelor of Science in Education Studies with a licensure track in Elementary Education, as a Hawaii licensure program until such time that Provisional Approval is granted by the HTSB.

Submitted by: Branden Kawazoe

Referred to: Teacher Education Committee



HAWAI'I TEACHER
STANDARDS BOARD

Letter of Intent to Develop Hawai'i State Approved Education Preparation Provider

1. CONTACT AND CONTEXT INFORMATION—EPP	
Name	University of Hawai'i at Hilo School of Education
Address	200 West Kawili Street, Hilo, HI 96720
URL	https://hilo.hawaii.edu/depts/education/

2. EPP ADMINISTRATOR	
Name	Dr. Jan Ray
Title	Director and Professor, School of Education
Email address	janetray@hawaii.edu
Telephone number	808.932.7109 (work) and 808.315.5353 (cell)
National Accreditation Body and Dates of Accreditation (If Applicable)	Association for Advancing Quality in Educator Preparation (AAQEP) 2021 through 2028

3. SATEP ADMINISTRATOR (If Different from EPP Administrator)	
Name	N/A
Title	N/A
Email address	N/A
Telephone number	N/A

4. NAME OF NEW PROGRAM OR FIELD(S) TO BE INCLUDED

Name of Program	License Field(s)	License Level(s)	Projected Implementation Date
Bachelor of Science in Educational Studies	Elementary Education	K-6	7.01.2024

5. PROGRAM ORGANIZATION AND JUSTIFICATION

Organizational Chart for the Proposed Bachelor of Science in Educational Studies degree program within the School of Education at the University of Hawai'i at Hilo

Directions: If this is a new program, attach an organizational chart of your institution/agency and, if applicable, college/school/department showing the placement of this program.

Organizational Hierarchy
for
School of Education
within the
University of Hawai'i at Hilo

- Bonnie Irwin, Chancellor
University of Hawai'i at Hilo
 - Kris Roney, Vice Chancellor for Academic Affairs
 - Michael Bitter, Dean of the College of Arts and Sciences
 - Bryan Kim, Chair of the Division of Social Sciences
 - Jan Ray, Director and Professor, School of Education and Professor of Education
 - Diane Barrett, Professor of Education and Master of Arts in Teaching Advisor for Secondary Education
 - Michele Ebersole, Professor of Education and Master of Arts in Teaching Advisor for Elementary Education
 - Tobias Irish, Associate Professor of Education
 - Margary Martin, Associate Professor of Education
 - Colby McNaughton, Instructor and Director of Field Experiences

Justification for Implementing the Program

Directions: Summarize the current market for this program's completer employment outlook and any other contexts that shape the program.

According to Senate Bill 2359/Act 141¹, "Hawai'i has long suffered from a shortage of qualified public-school teachers" (p. 1). Further, ". . . the University of Hawai'i System does not offer a sufficient number of classes for students who are pursuing undergraduate degrees in the field of education, especially on the neighbor islands where the shortages are most severe" (p. 3).

Therefore, the Act requires the establishment of ". . . K-12 expanded teaching cohort programs in each county for students who are pursuing undergraduate degrees in education" (p. 3).

Consequently, the School of Education at the University of Hawai'i at Hilo submitted an Authority to Plan a Bachelor of Science in Educational Studies to help meet both the teacher shortage needs and the requirements of Senate Bill 2359/Act 141.

The Authority to Plan a Bachelor of Science in Educational Studies was approved at the university level on December 20, 2022. It is currently working its way through the system-level approval process. We anticipate beginning the Provisional Plan for approval through the University of Hawai'i System Board of Regents in February of 2023. Therefore, we are submitting this Letter of Intent to the Hawai'i Teacher Standards Board now.

¹ The ACT is available at the following URL: https://www.capitol.hawaii.gov/session2022/bills/GM1242_.pdf.

Initially, the School of Education plans to provide a licensure track in Elementary Education only. Other licensure tracks, such as Early Childhood Education and Secondary Education, will be added in subsequent academic years.

Employment Outlook for the Bachelor of Science in Educational Studies - Elementary Education Track - Program Completers

The Hawai'i Department of Education² reports that there are 24 Elementary Education (N = 22) and General Education (N = 2) (for which Elementary Education applicants may qualify) positions vacant on Hawai'i Island and 202 positions vacant statewide. Table 1—Elementary Education and General Education Teacher Vacancies by District, shown below, provides vacancy data statewide as of October 1, 2022.

Table 1			
<i>Elementary Education and General Education Teacher Vacancies by District</i>			
District	Elementary Teacher	General Education Teacher	Total
Honolulu District	18		18
Central District	19	1	20
Leeward District	58	4	62
Windward District	9	1	10
Hawai'i District	22	2	24
Maui District	46	2	48
Kauai District	9	1	10
Office of Curriculum and Instructional Design	5		5
Office of Superintendent	5		5
Total	191	11	202

In addition, there are 11 Elementary Education positions on Hawai'i Island that are currently filled with Emergency Hires. These numbers are not included in the above table.

² Vacancy data was provided on 12.27.22 by A. J. Cabradilla, Recruiter, Office of Talent Management, Hawai'i Department of Education.

6. SIGNATURES

Administrators	Enter Title and Typed Name	Signature	Date
EPP Head	Dr. Jan Ray, Director and Professor, School of Education	<i>Dr. Jan Ray</i> <small>Digital Signature 12.28.22</small>	12/28/22
Program Head	Dr. Jan Ray, Director and Professor, School of Education	<i>Dr. Jan Ray</i> <small>Digital Signature 12.28.22</small>	12/28/22
Program Contact	Dr. Jan Ray, Director and Professor, School of Education	<i>Dr. Jan Ray</i> <small>Digital Signature 12.28.22</small>	12/28/22