

New Business Item 22-95 Revised

Introduced April 28, 2023

Approved April 28, 2023

Reintroduced December 1, 2023

Approved December 1, 2023

Reintroduced April 26, 2024

Approved April 26, 2024

TITLE: The Hawai'i Teacher Standards Board Budget for 2023-2024

The Hawai'i Teacher Standards Board (HTSB) adopts the revised budget for the 2023-2024 school year.

Hawai'i Teacher Standards Board 2023-2024 Budget	
Personnel	
Executive Director 73645 Licensing Specialists 74675, 69987, 603889, 603890 Secretary 52758 Office Assistants 57914, 57915	643,562
HIDOE Substitute teachers for HTSB members and participants attendance at meetings, workgroups, presentations	10,000
TOTAL PERSONNEL COSTS	653,562

Operations and Quality Assurance		
1	HTSB online system for teacher license applications, license renewal, storage of licensing data and documents: Licensing system maintenance, security, build-out for additional licenses/permits, support, and reporting modules, improved user interface supports remote access for teachers and HTSB staff to maintain licensing process.	300,000
2	<ul style="list-style-type: none"> HTSB Quality Assurance, Security, and Support: Data mining, auditing, research, quality control, reviews (including EPP reviews), training, mentor support/trainings, seminars, stipends, materials, transportation, mileage, meals/refreshments, rental space for meetings, lodging, equipment, and other resources. Address Teacher Shortage: Research and development of initiatives (teacher apprenticeships, teacher pre-apprenticeships, teacher residencies, etc.), management of programs, grant writing, stakeholder meetings, trainings, seminars, curriculum, stipends, materials, transportation, mileage, meals/refreshments, lodging, rental space for meetings, other resources, and other expenses as deemed appropriate by the Board Chairperson and Executive Director. 	100,000
3	Web hosting for online system and website: This budget item maintains capacity for storage of online records.	20,000
4	Office lease and Common Area Maintenance (CAM) for Dole Cannery, additional office space, and/or other office space for lease, and moving costs.	70,000
5	Office operations: Standard office support, including office supplies, equipment, postage, HTSB branded items, furniture, buildout materials, other materials, additional moving costs, moving supplies, awards, subscriptions, staff parking, maintenance not covered under the Dole Cannery lease, health and safety, and other expenses as deemed	99,300

	appropriate by the Board Chairperson and Executive Director.	
Statewide Preparation and Professional Development for Teachers		
6	Statewide training for in-service teachers, teacher candidates, Educator Preparation Provider (EPP) support, workgroups, other convenings, meals/refreshments, stipends, resources, materials, equipment, rental space for meetings, transportation, parking fees, inter-island travel, out-of-state travel, mileage, per diem, dues, subscriptions, additional fees, research, and scholarships for preparation outlined in HAR §8-54-19 (including MCEE).	50,000
7	Statewide National Board for Professional Teaching Standards (NBPTS) candidate support, trainings, meetings, collective work, other convenings, recognition items, NBPTS branded items, awards, stipends, materials, equipment, additional fees, registration, subscriptions, dues, meals/refreshments, mileage, rental space for meetings, lodging, transportation, parking fees, inter-island travel, out-of-state travel, other resources, and expenses as deemed appropriate by the Board Chairperson and Executive Director.	50,000
Meetings and Training for Members, Staff		
8	Board meetings and other meetings for interviews, hearings, hearing support, trainings, staff trainings, retreats, professional development, team building, materials, transportation, parking fees, equipment, recognition items, other resources, meals/refreshments, mileage, per diem, lodging, rental space for meetings/convenings/trainings, mileage, and inter-island travel. Support services and subscriptions to hold meetings (Court Reporter, Zoom, Doodle Poll, Vimeo, Survey Monkey, etc.), and other expenses as deemed appropriate by the Board Chairperson and Executive Director.	45,000
9	Board members, staff, and stakeholders to attend and/or present at in-person or virtual trainings and conferences on licensing, professional practices, ethics, NBPTS, teacher education, alternative routes, accreditation, educator preparation programs, indigenous education, training, educational initiatives, legislation, research, and pathways to alleviate the teacher shortage in Hawai'i. Participation may be in-person or virtual and may include registration, dues, meeting support, recognition items, equipment, additional fees, meals/refreshments, rental space for meetings, parking fees, mileage, per diem, transportation, lodging, inter-island, out-of-state travel, and other expenses as deemed appropriate by the Board Chairperson and Executive Director.	100,000
TOTAL OPERATIONAL COSTS		834,300
TOTAL PERSONNEL AND OPERATIONS COSTS		1,487,862

Submitted by: Branden Kawazoe

Referred to: Budget, Personnel and Strategic Planning Committee

Revisions Approved at the April 26, 2024, Meetings

New Business Item 22-95 Revised

Introduced April 28, 2023
 Approved April 28, 2023
 Reintroduced December 1, 2023
 Approved December 1, 2023
 Reintroduced April 26, 2024

TITLE: The Hawai'i Teacher Standards Board Budget for 2023-2024

The Hawai'i Teacher Standards Board (HTSB) adopts the revised budget for the 2023-2024 school year.

Hawai'i Teacher Standards Board 2023-2024 Budget	
Personnel	
Executive Director 73645 Licensing Specialists 74675, 69987, 603889, 603890 Secretary 52758 Office Assistants 57914, 57915	643,562
HIDOE Substitute teachers for HTSB members and participants attendance at meetings, workgroups, presentations	10,000
TOTAL PERSONNEL COSTS	653,562

Operations and Quality Assurance		
1	HTSB online system for teacher license applications, license renewal, storage of licensing data and documents: Licensing system maintenance, security, build-out for additional licenses/permits, support, and reporting modules, improved user interface supports remote access for teachers and HTSB staff to maintain licensing process.	300,000
2	<ul style="list-style-type: none"> HTSB Quality Assurance, Security, and Support: Data mining, auditing, research, quality control, reviews (including EPP reviews), training, mentor support/trainings, <u>and seminars, stipends, materials, transportation, mileage, meals/refreshments, rental space for meetings, lodging, equipment, and other resources.</u> Address Teacher Shortage: Research and development of initiatives (teacher apprenticeships, teacher pre-apprenticeships, teacher residencies, etc.), management of programs, grant writing, stakeholder meetings, trainings, <u>and seminars, curriculum, stipends, materials, transportation, mileage, meals/refreshments, lodging, rental space for meetings, other resources, and other expenses as deemed appropriate by the Board Chairperson and Executive Director.</u> 	100,000
3	Web hosting for online system and website: This budget item maintains capacity for storage of online records.	20,000
4	Office lease and <u>Common Area Maintenance (CAM) for Dole Cannery, additional office space, and/or other office space for lease, and moving costs.</u>	70,000
5	Office operations: Standard office support, including office supplies, equipment, <u>postage, HTSB branded items, furniture, buildout materials, other materials, additional moving costs, moving supplies, awards, subscriptions, staff parking,</u> maintenance not covered under the Dole Cannery lease, <u>health and safety, and other expenses as deemed</u>	99,300

	<u>appropriate by the Board Chairperson and Executive Director.</u>	
	Statewide Preparation and Professional Development for Teachers	
6	Statewide training for in-service teachers, teacher candidates, Educator Preparation Provider (EPP) support, <u>workgroups, other convenings, meals/refreshments, stipends, resources, materials, equipment, rental space for meetings, transportation, parking fees, inter-island travel, out-of-state travel, mileage, per diem, dues, subscriptions, additional fees,</u> research, and scholarships for preparation outlined in HAR §8-54-19 (including MCEE).	50,000
7	Statewide <u>National Board for Professional Teaching Standards (NBPTS)</u> candidate support, <u>trainings, meetings, collective work, other convenings, recognition items, NBPTS branded items, awards, stipends, materials, equipment, additional fees, registration, subscriptions, dues, meals/refreshments, mileage, rental space for meetings, lodging, transportation, parking fees, inter-island travel, out-of-state travel, other resources, and expenses as deemed appropriate by the Board Chairperson and Executive Director.</u>	50,000
	Meetings and Training for Members, Staff	
8	Board <u>meetings</u> and other meetings for interviews, hearings, hearing support, <u>trainings, staff trainings, retreats, professional development, team building, materials, transportation, parking fees, equipment, recognition items, other resources, meals/refreshments, mileage, per diem, lodging, rental space for meetings/convenings/trainings, mileage,</u> and inter-island travel. Support services <u>and subscriptions</u> to hold meetings (Court Reporter, Zoom, Doodle Poll, Vimeo, Survey Monkey, etc.), <u>and other expenses as deemed appropriate by the Board Chairperson and Executive Director.</u>	45,000
9	Board members, staff, and stakeholders to attend and/or present at in-person or virtual trainings and conferences on licensing, professional practices, ethics, NBPTS, teacher education, alternative routes, <u>accreditation, educator preparation programs, indigenous education, training, educational initiatives,</u> legislation, research, and pathways to alleviate <u>Hawaii's the</u> teacher shortage <u>in Hawai'i</u> . Participation may be in-person or virtual and may include registration, dues, meeting support, <u>recognition items, equipment, additional fees, meals/refreshments, rental space for meetings, parking fees, mileage, per diem, transportation, lodging, inter-island, out-of-state travel, and other expenses as deemed appropriate by the Board Chairperson and Executive Director.</u>	100,000
	TOTAL OPERATIONAL COSTS	834,300
	TOTAL PERSONNEL AND OPERATIONS COSTS	1,487,862

Submitted by: Branden Kawazoe

Referred to: Budget, Personnel and Strategic Planning Committee

Revisions approved on December 1, 2023

TITLE: Budget for 2023-2024

The Hawai'i Teacher Standards Board (HTSB) adopts the revised budget for the 2023-2024 school year.

Hawaii Teacher Standards Board	
Personnel	
Executive <i>Director</i> 73645 Licensing Specialists 74675, 69987, 603889, 603890 Secretary 52758 Office Assistants 57914, 57915	643,562
HIDOE Substitute teachers for HTSB members and participants attendance at meetings, workgroups, presentations	5,200 (+4,800) 10,000
Total Personnel Costs	648,762 653,562

Operations and Quality Assurance		
1	HTSB online system for teacher license applications, license renewal, storage of licensing data and documents: Licensing system maintenance, security, build-out for additional licenses/permits, support, and reporting modules, improved user interface supports remote access for teachers and HTSB staff to maintain licensing process.	300,000
2	<ul style="list-style-type: none"> HTSB Quality Assurance, Security, and Support: Data mining, auditing, research, quality control, reviews (including EPP reviews), training, mentor support/training and seminars. Address Teacher Shortage: Research and development of initiatives (teacher apprenticeships, teacher pre-apprenticeships, teacher residencies, etc.) management of programs, grant writing, stakeholder meetings, trainings, and seminars. 	87,100 (+12,900) 100,000
3	Web hosting for online system and website: This budget item maintains capacity for storage of online records.	40,000 (-20,000) 20,000
4	Office lease and CAM, Dole Cannery	70,000
5	Office operations: Standard office support, including office supplies, equipment, maintenance not covered under the Dole Cannery lease.	87,000 (+12,300) 99,300
Statewide Preparation and Professional Development for Teachers		
6	Statewide training for in-service teachers, teacher candidates, Educator Preparation Provider (EPP) support, convenings, research, and scholarships for preparation outlined in HAR §8-54-19 (including MCEE).	50,000
7	Statewide NBPTS candidate support, meetings, collective work, recognition, and resources	50,000
Meetings and Training for Members, Staff		
8	Board and other meetings for interviews, hearings, hearing support, and inter-island travel. Support services to hold meetings (Zoom, Doodle Poll, Vimeo, Survey Monkey, etc.)	55,000 (-5,000) 45,000
9	Board members, and staff, and stakeholders to attend and/or present at in-person or virtual trainings and conferences on licensing, professional practices, ethics, NBPTS, teacher education, alternative routes, legislation, research , and pathways to alleviate Hawai'i's teacher shortage. Participation may be in-person or virtual and may include registration, dues, meeting support, and out-of-state travel.	100,000
Total Operational Costs		839,100 834,300
TOTAL Personnel and Operations		1,487,862

Submitted by: Branden Kawazoe

Referred to: Budget, Personnel and Strategic Planning Committee