

New Business Item 22-95

Introduced April 28, 2023

Approved April 28, 2023

TITLE: Budget for 2023-2024

The Hawaii Teacher Standards Board adopts the attached budget for the 2023-2024 school year.

Hawaii Teacher Standards Board	
Personnel	
Executive Director 73645 Licensing Specialists 74675, 69987, 603889, 603890 Secretary 52758 Office Assistants 57914, 57915	643,562
HIDOE Substitute teachers for HTSB members and participants attendance at meetings, workgroups, presentations	5,200
Total Personnel Costs	648,762

Operations and Quality Assurance		
1	HTSB online system for teacher license applications, license renewal, storage of licensing data and documents: Licensing system maintenance, security, build-out for additional licenses/permits, support, and reporting modules, improved user interface supports remote access for teachers and HTSB staff to maintain licensing process.	300,000
2	•HTSB Quality Assurance, Security, and Support: Data mining, auditing, research, quality control, reviews (including EPP reviews), training, mentor support/training and seminars. • Address Teacher Shortage: Research and development of initiatives (teacher apprenticeships, teacher pre-apprenticeships, teacher residencies, etc.) management of programs, grant writing, stakeholder meetings, trainings, and seminars.	87,100
3	Web hosting for online system and website: This budget item maintains capacity for storage of online records.	40,000
4	Office lease and CAM, Dole Cannery	70,000
5	Office operations: Standard office support, including office supplies, equipment, maintenance not covered under the Dole Cannery lease.	87,000
Statewide Preparation and Professional Development for Teachers		
6	Statewide training for in-service teachers, teacher candidates, Educator Preparation Provider (EPP) support, convenings, research, and scholarships for preparation outlined in HAR §8-54-19 (including MCEE).	50,000
7	Statewide NBPTS candidate support, meetings, collective work, recognition, and resources	50,000
Meetings and Training for Members, Staff		
8	Board and other meetings for interviews, hearings, hearing support, and inter-island travel. Support services to hold meetings (Zoom, Doodle Poll, Vimeo, Survey Monkey, etc.)	55,000
9	Board members and staff to attend in-person or virtual trainings and conferences on licensing, professional practices, ethics, NBPTS, teacher education, alternative routes, legislation, and pathways to alleviate Hawaii's teacher shortage. Participation may be in-person or virtual and may include registration, dues, meeting support, and out-of-state travel.	100,000
Total Operational Costs		839,100
TOTAL Personnel and Operations		1,487,862

Submitted by: Branden Kawazoe

Referred to: Budget, Personnel and Strategic Planning Committee