



Hawai'i Teacher Standards Board

General Business Meeting

November 14, 2025

11:00 AM

Agenda

Join Zoom Meeting: <https://us06web.zoom.us/j/83110029907>

Meeting ID: 831 1002 9907; Passcode: 771104

Public Meeting Location: 650 Iwilei Road, Suite 158, Honolulu, HI 96817

Telephone: 808-784-5580

FAX: 808-586-2606

HTSB's Mission and Vision:

The HTSB envisions a highly esteemed Hawai'i public education system with rigorous professional teacher standards that foster student success. Our mission is to collaboratively set high teacher licensing and credentialing standards to:

- Provide every child in Hawai'i with qualified teachers.
- Promote professionalism and teaching excellence.
- Build public confidence in the teaching profession.
- Provide more accountability to the public.

11:00 AM

I. Call to Order of General Business Meeting

- A. Roll Call to Establish Quorum
- B. Public Testimony*
- C. Announcements
 - Welcome Board Member
 - Dion Dizon, Designee for the Chairperson of the Native Hawaiian Education Council
 - Welcome New HTSB Staff
 - Business Management Officer Tammy Nochi
 - Teacher Licensing Clerk Emma Lepore, Ed.D.
- D. Approval of Meeting Minutes
 - [August 8, 2025](#)
 - [September 12, 2025](#)
- E. [Executive Director's Report](#)
 - HTSB Board Members and Staff Report Out
 - Attended the Council for the Accreditation of Educator Preparation (CAEP) State Clinic and the CAEP Conference
 - Attended the Professional Practice Institute (PPI)

II. Public Testimony on General Business Meeting Agenda Items

- A. **Licensing Update:**
 - Licensing Specialist Tracey Idica, NBCT
 - Strategic Plan Update
- B. **New HTSB Website Launch:**
 - Licensing Specialist Kaulana Molina, NBCT, and Teacher Licensing Clerk Pang
 - [Timeline of HTSB's New Website Conversion](#)
- C. **Registered Teacher Apprenticeship Update:**
 - [SAEF Grant Timeline and Impact of R-TAP](#)

III. Public Testimony on General Business Meeting Agenda Items

Miyamae

IV. New Business, Committee Reports, and Pending Committee Action
Board Action-New Business: Committee of the Whole

- A. [NBI 24-32 Revised](#) The Hawai'i Teacher Standards Board Election of Board Officers and Committee Assignments for 2025-2026
- B. [NBI 25-13](#) Approval of HTSB's 2026 Annual Report
- C. [NBI 25-14](#) HTSB Official Public Testimony Policy: Procedural Requirements for In-Person and Online Participation

Teacher Standards Committee: Dr. Soares

- D. [NBI 25-12](#) License Affirmation (August and September 2025)
- E. [NBI 14-31 Revised](#) Clarification of Requirements for the Teacher Leader Added Licensure Field
- F. [NBI 25-15](#) Governing Submission and Acceptance of Official Records and Documentation for Licensure

Teacher Education Committee: Dr. Gillentine

- G. [NBI 23-24 Revised](#) Imposed Moratorium for Preparation Providers Seeking Initial Program Approval
- H. [NBI 11-03 Revised](#) Criteria for Satisfying HTSB's Clinical Experience Options
- I. [NBI 25-16](#) HTSB Recognition of Apprenticeship Program Hours and Content Knowledge Requirement
- J. [NBI 25-17](#) Guidelines for Evidence Submission for SATEP Compliance and Program Modifications or Changes

V. Executive Session

This portion of the meeting is a closed meeting under Section 92-4 and Section 92-5(a)(1)(2) and (4), Hawaii Revised Statutes.

- A. Approval of Executive Session Meeting Minutes from September 12, 2025
- B. Personnel Update: Executive Director Villalobos
- C. Consultation with Deputy Attorney General on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.
 - The purpose of this portion of the executive meeting is to consult with the Board's attorney on questions or issues regarding the Board's powers, duties, privileges, immunities, and liabilities pursuant to Hawaii Revised Statutes ("HRS") §92-5(a)(4).
- D. The purpose of this agenda item is to discuss the appropriate action to take on NBI 25-18; Case No. 25-02 pursuant to HRS 92-5(a)(1), regarding this educator's application to Add-a-Field to the educator's Standard License as well as the educator's Standard License. In this case, the educator falsified required documents for licensure and lied when asked whether the documents were genuine.
- E. The purpose of this agenda item is to discuss the appropriate action to take on NBI 25-19; Case No. 25-03 pursuant to HRS 92-5(a)(1), regarding this educator's application for a Standard License. In this case, the educator falsified documents required for licensure.
- F. The purpose of this agenda item is to discuss the appropriate action to take on NBI 25-20; Case No. 25-04 pursuant to HRS 92-5(a)(1), regarding this educator's application for a Provisional License. The educator had an application for licensure previously denied due to falsification of a document required for licensure. In this case, the educator has provided evidence to resolve the professional fitness matter.

VI. Next HTSB Meeting: January 16, 2026

VII. Adjournment

***WRITTEN TESTIMONY:**

The Hawai'i Teacher Standards Board (HTSB) welcomes public testimony on agenda items. Written testimony submitted and received at least 48 hours prior to the meeting will be posted on the Board's website. Testimony sent to any other email address or testimony submitted after the meeting start time, up to 24 hours after the meeting, will be processed as late testimony and will be posted after the meeting. Persons interested in submitting written public testimony shall submit testimony by one of the following methods:

- Email to htsb@hawaii.gov
- FAX to 808-586-2606
- Mail to HTSB, 650 Iwilei Road, Suite 268, Honolulu, HI 96817

All testimony is permanently posted publicly on the HTSB's website and referenced in the Board meeting minutes. Consider this when including personal information (including email addresses, phone numbers, names, and pictures) in your testimony. If you want your personal information redacted or omitted, submit your testimony as an attachment and include "NO PERSONAL INFORMATION" in the subject line.

Indicate the following information on written testimony:

- Include "Testimony" in the subject line;
- Name (or unique identifier) with position/title and organization, if applicable;
- Meeting (name of committee or General Business meeting);
- Agenda item; and
- Position (support, oppose, or comment).

ONLINE TESTIMONY: Persons wishing to provide online testimony via Zoom must be logged in to Zoom using the same name they used to sign up for testimony. Testifiers shall use the Chat Box to provide their name and agenda item(s) they are testifying on. Testifiers will be called on and unmuted to give their testimony at the appropriate time in the agenda. Testimony must be related to an item that is on the agenda. Each individual is allotted five minutes, or an amount of time otherwise designated by the Chairperson, to provide testimony to the Board and/or committee.

You may use a unique identifier (i.e., an alias) instead of your real name to maintain anonymity, but on the day of the meeting you must log into Zoom with the same identifier you used to sign up for testimony or you will not be unmuted. If you are testifying in-person, you must answer when your unique identifier is called.

MEETING MATERIALS: To reduce costs, electronic materials are posted on the HTSB website, www.hawaiiteacherstandardsboard.org. The Board packet is available for inspection in the Board's office. For those who wish to have copies, the HTSB office will make copies of such materials at a cost of \$0.25 per sheet, payable by check to HTSB.

VIRTUAL MEETINGS: Virtual meeting Zoom links can be found on the top of all agendas. Agendas can be found on the [HTSB website](http://www.hawaiiteacherstandardsboard.org).

PUBLIC MEETING LOCATION: 650 Iwilei Road, Suite 158, Honolulu, HI 96817 (Dole Cannery).

ACCOMMODATIONS: If you need an auxiliary aid, service, or other accommodation due to a disability, please contact the Board's office at htsb@hawaii.gov or (808) 784-5580 as soon as possible. Requests made as early as possible will give staff additional time to try to fulfill your request. Staff will try to fulfill all requests but cannot guarantee fulfillment.

PARKING:

- Free parking: Dole Cannery Open-Air Parking Lot – Free parking is available in the parking lot directly behind the Dole Cannery and adjacent to the Costco parking lot. The lot entry is from Alakawa Street. There is no charge for parking in this free lot (2-hour limit).
- Pay parking: Dole Cannery Parking Structure – Pay parking is available in the parking structure across Iwilei Road above the Regal Cinema theaters. The entrance is on Pacific Street. You will pay for your parking when you exit the garage.

HTSB's Mailing List: [Sign-up](#) to receive HTSB meeting agendas. Agendas are posted six calendar days in advance of the Board meetings.