

**HAWAII TEACHER STANDARDS BOARD LICENSE RENEWAL
VERIFICATION OF SATISFYING HAWAI'I TEACHER PERFORMANCE STANDARDS DOCUMENTATION**

Use this form beginning July 1, 2013

Name _____ **Social Security Number XXX-XX-** _____ **Date of Birth** ____/____/____

This form is to be used to document that you meet all ten of the Hawai'i Teacher Performance Standards. Complete this form and **have in your possession all relevant documentation before** you answer SECTION 4 of the APPLICATION FOR RENEWAL OF HAWAII TEACHING LICENSE.

Retain this completed form. The HTSB will randomly audit license renewals annually and in the event you are selected to be audited, you will be required to submit your completed form and the documentation that verifies your completion of the professional growth activities. This document can be uploaded into your HTSB account page by logging into your account, clicking the "Attachments" tab, and then uploading your PDF document

- The Hawai'i Teacher Performance Standards are listed in the following table in column one.
- The second column lists examples of professional growth activities that could be used to meet the Hawai'i Teacher Performance Standards provided the activity links with the licensee's subject matter field. An activity may be used to meet multiple Teacher Performance Standards provided the verification documentation will support such applicability.
- The third column provides examples of documentation that can be used for meeting the standard. When submitting documentation you must identify it by checking the box in the "Documentation" section.

STATEMENT OF AFFIRMATION: Sign your name in blue ink.

I certify that the information contained in this form is true and accurate. I understand that misrepresentation or falsification is grounds for the Hawaii Teacher Standards Board to deem me in non-compliance with meeting renewal requirements, that my license status may change and that the Board may impose other disciplinary sanction.

SIGNATURE OF LICENSEE _____ **DATE** _____

Hawai'i Teacher Performance Standards

ALL STANDARDS	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>The following activity meets all ten of the Hawai'i Teacher Performance Standards</p>	<p>The most recent teacher evaluation and professional development plan from the licensee's employing educational institution with a satisfactory rating in all areas if the evaluation instrument and professional development plan aligns with all ten of the Hawai'i Teacher Performance Standards.</p>	<p>Hawai'i Department of Education Teachers</p> <ul style="list-style-type: none"> <input type="checkbox"/> The most recent teacher evaluation (EES) <p>Charter School and Private School Teachers</p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of the most recent evaluation signed by the principal if it aligns with all ten Hawai'i Teacher Performance Standards <p>AND</p> <ul style="list-style-type: none"> <input type="checkbox"/> Verification from the principal or supervisor indicating that the evaluation continues to be satisfactory (4010)
<p>The following activity meets all ten of the Hawai'i Teacher Performance Standards</p>	<p>National Board Certification.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> An official NBPTS document dated on or before the licensure expiration date providing the official document is the subject area of the licensee's current license field.
	<p>The Following Activities Meet Each Standard Individually</p>	
STANDARD 1	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>Learner Development</p> <p>The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas, and</p>	<p>Suggested Activity 1a</p> <p>Participate in professional development activities such as courses, workshops, conferences, seminars, symposia, and in service training relating to learner development.</p>	<p>Evidence for Suggested Activity 1a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Evidence of participation in professional development activity OR <input type="checkbox"/> Document verifying service as a facilitator OR <input type="checkbox"/> Assignment or reflection paper

<p>designs and implements developmentally appropriate and challenging learning experiences.</p>	<p>Suggested Activity 1b</p> <p>Based on assessments, design and implement developmentally appropriate instruction that takes into account individual learners' strengths, interests, and needs.</p>	<p>Evidence for Suggested Activity 1b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Sample activities with modifications OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 1c</p> <p>Develop and implement methods of assessment that guide instruction.</p>	<p>Evidence for Suggested Activity 1c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Copies of formative and summative assessments and modifications OR <input type="checkbox"/> Data on student learning outcomes OR <input type="checkbox"/> Reflection on what adaptations or modifications will need to be made to lessons as a result of the data.
	<p>Suggested Activity 1d</p> <p>Collaborate with families, communities, and other professionals to promote learner growth and development.</p>	<p>Evidence for Suggested Activity 1d</p> <ul style="list-style-type: none"> <input type="checkbox"/> Meeting notes OR <input type="checkbox"/> Agenda OR <input type="checkbox"/> Improvement plans
<p>STANDARD 2</p>	<p>PROFESSIONAL ACTIVITIES</p>	<p>DOCUMENTATION</p>
<p>Learning Differences</p> <p>The teacher uses understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.</p>	<p>Suggested Activity 2a</p> <p>Participate in professional development activities such as courses, workshops, conferences, seminars, symposia, and in service training on students with exceptional needs, English language learners, or other groups of diverse learners.</p>	<p>Evidence for Suggested Activity2a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Evidence of participation in professional development activity OR <input type="checkbox"/> Course completion verification OR <input type="checkbox"/> Document verifying service as a facilitator OR <input type="checkbox"/> Assignment or reflection paper

	<p>Suggested Activity 2b</p> <p>Develop and implement instruction that takes into account each student's diverse learning strengths and needs. Create opportunities for students to demonstrate their learning in different ways.</p>	<p>Evidence for Suggested Activity 2b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Differentiated lesson plans OR <input type="checkbox"/> Modified evaluation strategies OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 2c</p> <p>Incorporate learning centers into the classroom to help each student meet high standards.</p>	<p>Evidence for Suggested Activity 2c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of learning centers and rationale about why they were chosen OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 2d</p> <p>Incorporate culture based lessons, including Native Hawaiian history and culture, into curriculum.</p>	<p>Evidence for Suggested Activity 2d</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Sample activities with modifications OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
<p>STANDARD 3</p>	<p>PROFESSIONAL ACTIVITIES</p>	<p>DOCUMENTATION</p>
<p>Learning Environments</p> <p>The teacher works with others to create environments that support individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self-</p>	<p>Suggested Activity 3a</p> <p>Participate in professional development activities such as courses, workshops, conferences, seminars, symposia, and in service training on technologies that could be used to improve your performance or student learning.</p>	<p>Evidence for Suggested Activity 3a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Evidence of participation in professional development activity OR <input type="checkbox"/> Course completion verification OR <input type="checkbox"/> Document verifying service as a facilitator OR <input type="checkbox"/> Assignment or reflection paper

	<p>Suggested Activity 3b</p> <p>Collaborate with learners, families, the community and colleagues to support each other and to help build a safe, positive learning climate.</p>	<p>Evidence for Suggested Activity 3b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Meeting notes OR <input type="checkbox"/> Improvement plans
	<p>Suggested Activity 3c</p> <p>Develop learning experiences that engage learners in collaborative and self- directed learning,</p>	<p>Evidence for Suggested Activity 3c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Collaborative learning plan OR <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Activities for student collaboration
	<p>Suggested Activity 3d</p> <p>Incorporate learning centers into the classroom to help each student meet high standards.</p>	<p>Evidence for Suggested Activity 3d</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of learning centers and rationale about why they were chosen OR <input type="checkbox"/> Student work samples OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 3e</p> <p>Incorporate the teaching of different technologies to enhance student learning into instruction. Infuse multiple literacies (e.g., information, visual, technology) within content-area instruction.</p>	<p>Evidence for Suggested Activity 3e</p> <ul style="list-style-type: none"> <input type="checkbox"/> Curriculum maps OR <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices

STANDARD 4	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>Content Knowledge</p> <p>The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates learning experiences that make these aspects of the discipline accessible and meaningful for learners to assure mastery of the content.</p>	<p>Suggested Activity 4a</p> <p>Participate in professional development activities such as courses, workshops, conferences, seminars, symposia, and in service training on content area.</p>	<p>Evidence for Suggested Activity 4a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Evidence of participation in professional development activity OR <input type="checkbox"/> Course completion verification OR <input type="checkbox"/> Document verifying service as a facilitator OR <input type="checkbox"/> Assignment or reflection paper OR <input type="checkbox"/> Reflection
	<p>Suggested Activity 4b</p> <p>Read a professional article or book on a content area.</p>	<p>Evidence for Suggested Activity 4b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Written reports or journals describing knowledge gained through this reading and how it might be used OR <input type="checkbox"/> Blog
	<p>Suggested Activity 4c</p> <p>Develop standards based content curriculum.</p>	<p>Evidence for Suggested Activity 4c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Curriculum Map and Pacing Guide aligned with the content Common Core Standards OR <input type="checkbox"/> Curriculum plans that include learning goals for students, samples of activities, and outcomes

	<p>Suggested Activity 4d</p> <p>Develop and implement developmentally appropriate instruction that uses multiple representations and explanations that capture key ideas in the discipline.</p>	<p>Evidence for Suggested Activity 4d</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Work samples that represent learners' content knowledge OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
STANDARD 5	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>Application of Content</p> <p>The teacher understands how to connect concepts and use differing perspectives to engage learners in critical thinking, creativity, and collaborative problem solving related to authentic local and global issues.</p>	<p>Suggested Activity 5a</p> <p>Participate in professional development activities such as courses, workshops, conferences, seminars, symposia, and in service training.</p>	<p>Evidence for Suggested Activity 5a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Evidence of participation in professional development activity <input type="checkbox"/> Course completion verification OR <input type="checkbox"/> Document verifying service as a facilitator OR <input type="checkbox"/> Assignment or reflection paper
	<p>Suggested Activity 5b</p> <p>Develop and implement multidisciplinary projects that challenge learners to apply their knowledge of content areas.</p>	<p>Evidence for Suggested Activity 5b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Work samples that represent learners' application of content knowledge OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 5c</p> <p>Create lesson plans/units that engage learners in critical thinking and collaborative problem solving.</p>	<p>Evidence for Suggested Activity 5c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Collaborative learning plan OR <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Activities for student collaboration

STANDARD 6	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>Assessment</p> <p>The teacher understands and uses multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher’s and learner’s decision making.</p>	<p>Suggested Activity 6a</p> <p>Participate in professional development activities such as courses, workshops, conferences, seminars, symposia, and in service training on topics related to assessments.</p>	<p>Evidence for Suggested Activity 6a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Evidence of participation in professional development activity <input type="checkbox"/> Course completion verification OR <input type="checkbox"/> Document verifying service as a facilitator OR <input type="checkbox"/> Assignment or reflection paper
	<p>Suggested Activity 6b</p> <p>Design both formative and summative assessments that monitor learner progress and guide teaching.</p>	<p>Evidence for Suggested Activity 6b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Copies of formative and summative assessments OR <input type="checkbox"/> Assessments of student and school needs OR <input type="checkbox"/> Data on student learning outcomes OR <input type="checkbox"/> Reflection on what adaptations or modifications will need to be made to the lesson as a result of the data.
	<p>Suggested Activity 6c</p> <p>Design a unit/lesson plan with multiple types of assessments to give each student opportunities to demonstrate their knowledge through a variety of products and performances.</p>	<p>Evidence for Suggested Activity 6c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit/lesson plan OR <input type="checkbox"/> Copy of assessments and rationale for their development OR <input type="checkbox"/> Student work samples
	<p>Suggested Activity 6d</p> <p>Develop and implement instruction that uses multiple ways of assessing student learning.</p>	<p>Evidence for Suggested Activity 6d</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit/lesson OR <input type="checkbox"/> Sample activities showing evidence of using multiple ways of assessing

STANDARD 7	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>Planning for Instruction</p> <p>The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.</p>	<p>Suggested Activity 7a</p> <p>Collaborate with professionals who have specialized expertise (e.g., special educators, related service providers, language learning specialists, librarians, media specialists) to design and jointly deliver learning experiences to meet unique learning needs.</p>	<p>Evidence for Suggested Activity 7a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Work samples that represent learners' application of content knowledge OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 7b</p> <p>Develop and implement instruction that takes into account each student's learning goals.</p>	<p>Evidence for Suggested Activity 7b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Differentiated unit/lesson plan OR <input type="checkbox"/> Sample activities OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 7c</p> <p>Evaluate and modify instruction, resources and curriculum materials in relation to short- and long-range goals and systematically adjusts plans to meet each student's learning needs and enhance learning.</p>	<p>Evidence for Suggested Activity 7c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Modified instruction and rationale OR <input type="checkbox"/> Student work samples OR <input type="checkbox"/> Reflection OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 7d</p> <p>Participate in school-level professional learning communities</p>	<p>Evidence for Suggested Activity 7d</p> <ul style="list-style-type: none"> <input type="checkbox"/> Meeting notes OR <input type="checkbox"/> Improvement plans

STANDARD 8	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>Instructional Strategies</p> <p>The teacher understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in meaningful ways.</p>	<p>Suggested Activity 8a</p> <p>Develop and implement instruction that uses appropriate strategies and resources to adapt instruction to the needs of individuals and groups of learners.</p>	<p>Evidence for Suggested Activity 8a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit and lesson plans OR <input type="checkbox"/> Work samples that represent learners' application of content knowledge OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices OR <input type="checkbox"/> Instructional strategies (video, jigsaw) and the rationale for using them.
	<p>Suggested Activity 8b</p> <p>Monitor student learning and adjust instruction in response to student learning needs.</p>	<p>Evidence for Suggested Activity 8b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Examples of monitoring techniques OR <input type="checkbox"/> Rationale for adjusting work OR <input type="checkbox"/> Data to show increased student learning or enhanced teaching practices
	<p>Suggested Activity 8c</p> <p>Engage students in using a range of learning skills and technology tools to access, interpret, evaluate, and apply information.</p>	<p>Evidence for Suggested Activity 8c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Curriculum Map & Pacing Guide OR <input type="checkbox"/> Curriculum plans that include learning goals for students OR <input type="checkbox"/> Unit/lesson plan OR <input type="checkbox"/> Student work samples

STANDARD 9	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>Professional Learning and Ethical Practice</p> <p>The teacher engages in ongoing professional learning and uses evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.</p>	<p>Suggested Activity 9a</p> <p>Participate in professional development activities such as courses, workshops, conferences, seminars, symposia, and in service training on technologies that could be used to improve your performance or student learning.</p>	<p>Evidence for Suggested Activity 9a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Evidence of participation in professional development activity OR <input type="checkbox"/> Course completion verification OR <input type="checkbox"/> Document verifying service as a facilitator OR <input type="checkbox"/> Assignment or reflection paper
	<p>Suggested Activity 9b</p> <p>Reflect on your teaching practice. Plan and implement adaptations/adjustments to improve your practice.</p>	<p>Evidence for Suggested Activity 9b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Reflections OR <input type="checkbox"/> Rational for adjusting practice OR <input type="checkbox"/> Evidence of improved practice
	<p>Suggested Activity 9c</p> <p>Teach safe, legal, and ethical use of information and technology and respect for others in the use of social media.</p>	<p>Evidence for Suggested Activity 9c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Unit/lesson/plan OR <input type="checkbox"/> Sample activities OR <input type="checkbox"/> Assessments OR <input type="checkbox"/> Student work samples
	<p>Suggested Activity 9d</p> <p>Develop a professional growth plan based on feedback from teacher evaluation, observations, personal reflections, and data on learner.</p>	<p>Evidence for Suggested Activity 9d</p> <ul style="list-style-type: none"> <input type="checkbox"/> Personal plans for professional growth OR <input type="checkbox"/> Evidence of meeting Professional Growth Plan goals

STANDARD 10	PROFESSIONAL ACTIVITIES	DOCUMENTATION
<p>Leadership and Collaboration</p> <p>The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, and community members to ensure learner growth, and to advance the profession.</p>	<p>Suggested Activity 10a</p> <p>Participate in a local, state, or a national professional organization to promote 21st century teaching and learning concepts and strategies.</p>	<p>Evidence for Suggested Activity 10a</p> <ul style="list-style-type: none"> <input type="checkbox"/> Evidence for Suggested Activity 9d Meeting minutes OR <input type="checkbox"/> Agenda OR <input type="checkbox"/> Other documentation verifying service OR <input type="checkbox"/> Samples of completed activities.
	<p>Suggested Activity 10b</p> <p>Share professional knowledge and skills at a district, complex, state or national level conference.</p>	<p>Evidence for Suggested Activity 10b</p> <ul style="list-style-type: none"> <input type="checkbox"/> Power point OR <input type="checkbox"/> Reflection OR <input type="checkbox"/> Principal verification OR <input type="checkbox"/> Sample of completed activities OR <input type="checkbox"/> Verification of presentation
	<p>Suggested Activity 10c</p> <p>Service on a formal education related committee.</p>	<p>Evidence for Suggested Activity 10c</p> <ul style="list-style-type: none"> <input type="checkbox"/> Meeting minutes OR <input type="checkbox"/> Agenda OR <input type="checkbox"/> Verification of participation
	<p>Suggested Activity 10d</p> <p>Peer Coach or mentor a teacher.</p>	<p>Evidence for Suggested Activity 10d</p> <ul style="list-style-type: none"> <input type="checkbox"/> Observation forms OR <input type="checkbox"/> Student teaching evaluations OR

		<input type="checkbox"/> Other documentation verifying coaching/mentoring
	<p>Suggested Activity 10e</p> <p>Collaborate with peers, families, and learners in a school wide effort to build a shared vision and supportive culture, identify common goals, and monitor and evaluate progress toward those goals.</p>	<p>Evidence for Suggested Activity 10e</p> <input type="checkbox"/> Meeting notes and attendance sheets OR <input type="checkbox"/> Sample of completed activities OR <input type="checkbox"/> Reflection.