



STATE OF HAWAII
HAWAII TEACHER STANDARDS BOARD (HTSB)

CONFIDENTIAL

MANDATED SELF-REPORT OF VIOLATION
FROM
EDUCATOR

DUTY TO REPORT: Pursuant to Hawaii Administrative Rules (HAR) [§8-54-9.16\(c\)](#), this report shall be completed by the licensed educator, permit holder, or emergency hire, within **thirty (30) calendar days** of any of the following events, who has:

- 1) been terminated or not re-hired for cause;
- 2) resigned under threat of termination or non-employment for cause; or
- 3) been convicted of a felony or misdemeanor.

To file a Report of Violation, please:

- Provide a copy of **ALL** available records including, but not limited to, Complaints, Final Investigation Reports, Serious Disciplinary Documents, Recommendation for Serious Discipline: Termination Documents.
- Fill-out **ALL** sections below as **completely as possible**. Form must be signed and dated.
- Submit the completed form and copies of records by one of the following methods:
Email: htsb@hawaii.gov; **Fax:** (808)586-2606; or **Mail/In-Person:** HTSB, 650 Iwilei Road, Suite 268, Honolulu, HI 96817

DATE OF REPORT (MM/DD/YYYY):

Section A: EDUCATOR INFORMATION

Name (Last, First, MI):

Date Of Birth (MM/DD/YYYY):

**Last Four Digits of
Social Security Number:**

School/Agency/Department:

Mailing Address:

City:

State:

Zip Code:

Email Address:

Phone: ()

**Section B: HAR §8-54-9.14 and §8-54-9.16(c) ACTS/CONDITIONS
COMMITTED BY LICENSEE, PERMITTEE, OR APPLICANT**

Check all that apply.

- A Felony Conviction
- Misdemeanor Convictions
- Conviction of Crimes Against Children and Sexual Offenses
- Having Sexual Contact with a Minor or Student
- Possessing, Producing, or Distributing Illegal Images or Images of Minors or Students
- Committing a Crime on School Premises or While Fulling the Duties of a Teacher
- Practicing the Profession of Teaching While Possessing, Using, Distributing or Being Under the Influence of Illegal Drugs
- Practicing the Profession of Teaching in a Manner Contrary to the Recognized Standards of Ethics Adopted by the Hawai'i Teacher Standards Board in Its Code of Ethics
- Practicing the Profession of Teaching with a Fraudulent Teaching License
- Making and/or Submitting False, Inaccurate, or Misleading Statements and/or Documents in Applying for a License, Permit, License or Permit Update, or Renewal
- Having a License or Permit Denied, Revoked, Not Renewed or Suspended by Another Jurisdiction
- Violation of Any Condition or Limitation on a Licensee's License
- Misrepresents or Falsifies Information on Their Application
- Provides Falsified or Fraudulent Documents with an Application
- Does Not Meet the Board's Licensing or Renewal Requirements
- Does Not Meet the Professional Fitness Portion of the Application
- Is Terminated or Not Re-Hired for Cause
- Resigns Under Threat of Termination on Non-Employment for Cause

Section C: NARRATIVE INFORMATION

Please provide information and describe violation below. Attach documents to support the response(s) in Section B.

I declare under penalty of perjury that the foregoing, including any attachment, is true and correct.

Printed Name:

Signature:

Date: